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At Your Service

TOWN OF AMHERST DEPARTMENTS AND SERVICES

In Case of Emergency CALL 911 for Fire, Police, or Ambulance

Accounting	259-3026	Parks, Playgrounds, Pools	259-3065
Aging Services	259-3060	Planning Department/Board	259-3040
Ambulance-Emergencies Only	911	Police Department:	259-3000
Animal Welfare Officer	478-7084	Chief of Police	259-3014
Assessments	259-3024	Detective Bureau	259-3015
Building Permits, Inspections	259-3030	Records Bureau	259-3016
Cherry Hill Golf Course	256-4071	Rape Hotline	259-3011
Community Services Depart	259-3074	Public Works Department	259-3050
Conservation Services	259-3045	Recreation Department	259-3065
Council on Aging	259-3060	Recycling	259-3050
Design Review Board	259-3040	Redevelopment Authority	259-3040
Engineering	259-3050	Refuse Collection	259-3050
Finance Director	259-3287	Schools:	
Fire Department--	 Administration	362-1810
To Report a Fire	911 Crocker Farm	362-1600
..... Other Business	259-3082 Fort River	253-9731
General Information	259-3002 Mark's Meadow	549-1507
Health Board, Health Dept	259-3077 Wildwood	362-1400
Highways, Water, Sewer, Trees	259-3050 Regional High	362-1700
Housing Planner	259-3322 Regional Middle	362-1850
Housing Authority	256-0206	Select Board	259-3001
Human Resources	259-3009	Senior Center	259-3060
Human Rights	259-3079	Town Clerk	259-3035
Information Technology	259-3098	Town Manager	259-3002
Leisure Services	259-3065	Treasurer/Collector	259-3020
Libraries: Hours and events	259-3090	Veterans' Services	259-3028
Jones Library	259-3090	Vital Statistics and Records	259-3035
Munson Library	259-3095	Voting, Registration	259-3035
North Amherst Library	259-3099	Wastewater Treatment Plant	259-3050
English as a Second Language	259-3093	Weights and Measures	259-3030
Licenses	259-3035	Wiring Permits	259-3030
Maintenance	259-3039	Zoning Permits	259-3030

DEPARTMENT E-MAIL ADDRESSES

Name	E-mail Addresses
Accounting	accounting@amherstma.gov
Assessor's Office.....	assessors@amherstma.gov
Collector/Treasurer.....	collector@amherstma.gov
Council on Aging/Senior Center.....	seniorcenter@amherstma.gov
Conservation.....	conservation@amherstma.gov
Fire Department.....	fire@amherstma.gov
Health Department	health@amherstma.gov
Human Resources.....	humanresources@amherstma.gov
Human Rights.....	humanrights@amherstma.gov
Information Technology	info@amherstma.gov
Inspection Services.....	inspections@amherstma.gov
Leisure Services	lsse@amherstma.gov
Maintenance	maintenance@amherstma.gov
Parking.....	police@amherstma.gov
Planning.....	planning@amherstma.gov
Police	police@amherstma.gov
Public Works	publicworks@amherstma.gov
Select Board.....	selectboard@amherstma.gov
Town Clerk.....	townclerk@amherstma.gov
Town Manager	townmanager@amherstma.gov
Veterans' Services.....	veterans@amherstma.gov

AMHERST LEGISLATORS AND FACTS

U.S. SENATOR

Scott P. Brown
359 Dirksen Building
Washington, DC 20510
Phone: (202) 224-4543

U.S. SENATOR

John Kerry
218 Russell Building
Washington, DC 20510
Phone: (202) 224-2742

U.S. REPRESENTATIVE

1st District: John W. Olver
1111 Longworth HOB
Washington, D.C. 20515
Phone: (202) 225-5335

STATE SENATOR

Stanley C. Rosenberg
(Hampshire and Franklin District)
Room 320, State House
Boston, MA 02133
Phone: (617)722-1532

STATE REPRESENTATIVE

Ellen Story
(3rd Hampshire District)
Room 167, State House
Boston, MA 02133
Phone: (617)722-2012

TAX RATE: \$16.95/\$1,000.00

AREA 27.79 square miles

ELEVATION – 313 feet above sea level at Town Hall

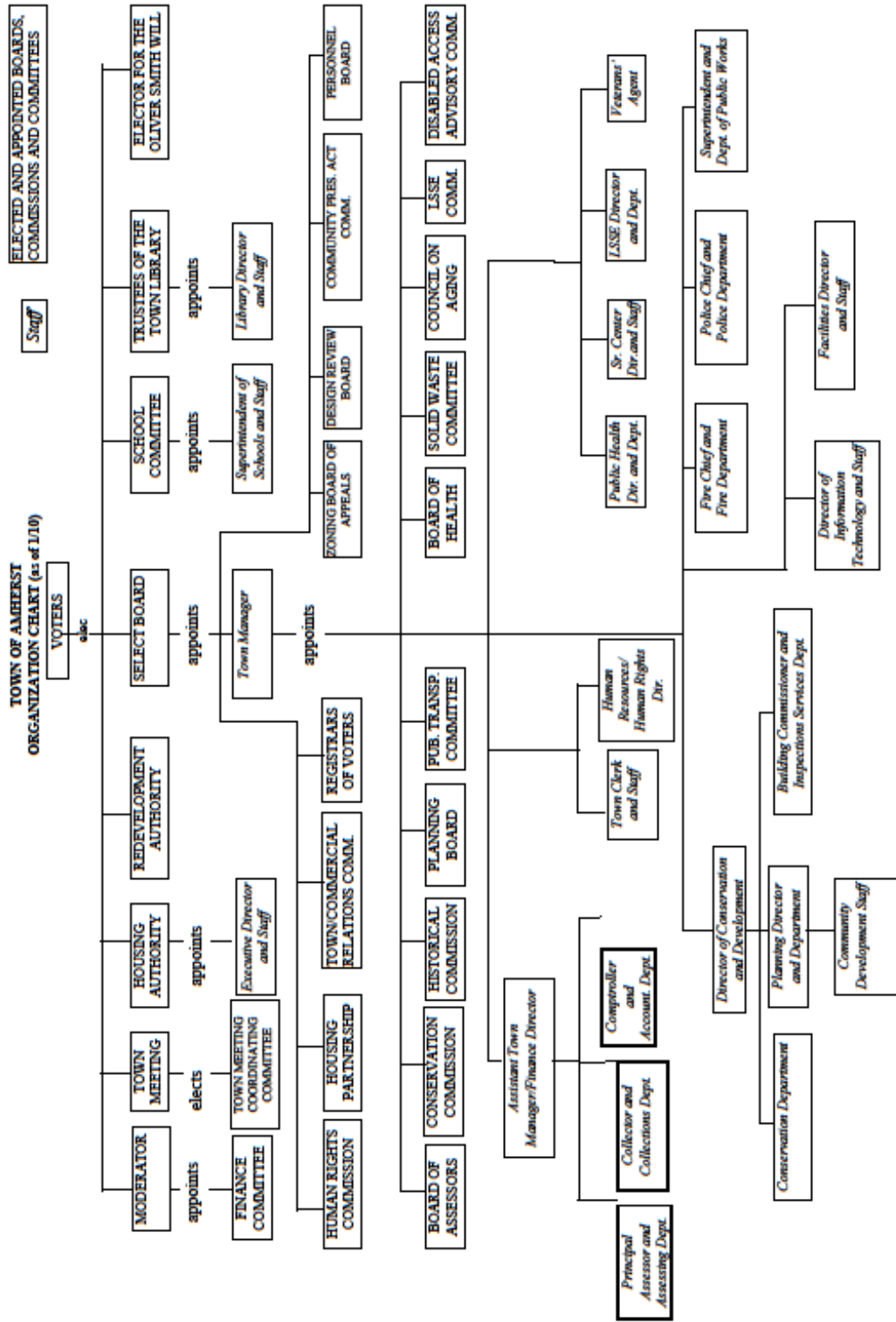
LOCATION

Geodetic position of Town Hall:
Latitude – 42 degrees 22'00"
Longitude – 72 degrees 30'30"

ROAD MILEAGE

137.30 Miles
(not including state highways -
105.56 Miles)

POPULATION – 37,819 (source: 2010 Local Census)



APPOINTED MUNICIPAL EMPLOYEES

ADMINISTRATION AND FINANCE

SELECT BOARD

Gordon, Deborah A.	Administrative Assistant
*Seaman, Katherine E.	Administrative Assistant

TOWN MANAGER

Laurence R. Shaffer	Town Manager
Zlogar, Kay	Trust Mgr/Labor Relations
Arcamo, Judith	Administrative Assistant

FINANCE DEPARTMENT

John P. Musante	Finance Director/Treasurer
Boucher, Cheryl A	Asst. Treasurer

ACCOUNTING

Sonia R. Aldrich	Comptroller
Bowser, Holly M.	Asst. to the Comptroller
Fleurent, Theresa M.	Payroll & Benefits Coord.
Littman, Kim M.	Customer Service Assist II

COLLECTOR

Claire E. McGinnis	Collector
Loven, Jennifer T.«	Asst. Collector
Cary, Cynthia A.	Customer Service Assist II
Goodhind, Susan E.	Customer Service Assist II
Ricker-Horton, Melissa A.	Customer Service Assist II

ASSESSORS

David W. Burgess	Principal Assessor
Bouthilette-Sarna, Theresa	Administrative Assistant
Turati, Lori J.	Administrative Assistant

INFORMATION TECHNOLOGIES

Kristopher J. Pacunas, Sr.	Director
Hannon, Sean P.	Asst. Director
Olkin, Michael D.	GIS Administrator
Racca, Maria C.	Financial Analyst
Glover, William P.	Network Systems Analyst
Dudkiewicz, Richard T.«	Network Systems Specialist

HUMAN RIGHTS & RESOURCES

Eunice Torres J.	Director
Saulsberry, Leslie A.	Human Rights Educator

TOWN CLERK

Sandra J. Burgess	Town Clerk
Audette, Susan	Asst. Town Clerk
Olanyk, Patricia J.	Customer Service Assist II

PUBLIC SAFETY

FIRE DEPARTMENT

+Keith E. Hoyle	Chief
Walter "Tim" Nelson	Chief
Zlogar, Michael V.	Asst. Chief
Stromgren, Lindsay E.	Asst. Chief
West-Davis, Vera M.	Management Assistant II

Captains

Goodhind, Timothy S.
+Johnson, James B.
McKay, Donald R.«««««
Olmstead, Jeffrey D.««
Sterling, Brian C.

Ingram, John S.
+Klaus, William B. Jr.
Miner, David P.
+Sell, Jennifer
Theilman, Paul

Firefighters

Adair, Robert W. Jr.
Bennett, David
Burgess, Nathanael R.
Clooney, David
Dion, David J.«
Dunn, William T.
Flynn, Gary M.
Gaughan, Stephen P.
Gillispie, George
Gwyther, Ryan R.
Kennedy, John P.
Moriarty, Monica E.
Roe, Sarah M.
Ryczek, Ronald E.
Snowden, James W.
Szewczynski, Michael J.
Valle, Thomas L.

Bascomb, Christopher D.
Bergeron, Casey M.
Chandler, Steven A. Jr.
*Cooney, John T.
+Doherty, Charles
Flaherty, Robert
***Frailey, Reed M.
*Gianetti, Lee P.
Goodhind, Christopher B.
Lagasse, Joseph D.
Martell, David
Parr, Jeffrey F.
Roy, Michael E.
Singh, Jayant D.
Sposito, Matthew F.
Tebo, Lawrence

CALL FORCE

Mientka, Edward
Gladu, Kevin
Hawkins, Michael
Lindberg, Kristen A.
Arbour, Bruce T.

Deputy Chief
Captain
Lieutenant
Lieutenant
Chaplin

Call Firefighters

Azad, Nafis
*Burgess, Andrew
Kinchla, John W.
Nizamani, Abdullah
Prather, Christopher
Sammon, Patrick M.
Venman, Peter
Webster, William B.
Willey, Ryan S.

Broder, Samuel
Huff, Andrew T.
*Lisle, Randolph
O'Shea, Allison P.
Roth, Benjamin W.
Scantling, Dane R.
Visniewski, Michael J.
Wilkinson, Clifford L.

POLICE DEPARTMENT

+Charles L. Scherpa	Chief
Scott P. Livingstone	Chief
Matuszko, Michele A.	Administrative Assistant
Jolie, Joy A.	Records Clerk
*Kent, Michael R.	Captain
Gundersen, Jennifer A.««	Captain
Pronovost, Christopher G.«««	Captain

Lieutenants

O'Connor, Robert J.«««««	Young, Ronald A.
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Sergeants

Daly, Brian C.	Johnson, Brian
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Police Department Continued...

Knightly, David R.	Menard, William N
Millar, Jerry	Nelson, Charles H.
Sullivan, Michael D.	

Patrol Officers

Arocho, Jesus E.	*Attesi, Megan L.
Chandler, Nicholas J.	Chudzik, John M.
Clark, Thomas W.	Clock, Noah A.
Corsetti, Dominick A.	Damouras, James A.
Feliciano, Felipe	Forcum, Michael W.
Foster, David W.	Frydryk, Matthew R.
Gallagher, Scott E.	Geary, Douglas J.
Guiles, Hunter J.	Humber, Marcus A.
Jackson, Glenn M.	Johnson, Michael A.
Knightly, Christina B.	*Lamoureux, Derick B.
Lang, Todd S.	Laramée, William R.
Lopez, Janet	MacLean, Richard P.
Molin, Yvonne M.	Newcomb, Linda
Reardon, Jamie P.	Rhoades, David A.
*Seymour, Brandon M.	Soverino, Scott M.
Thurston, Scott C.	Ting, Gabriel
*Tivnan, Jared R.	Wise, Gregory D.

ANIMAL WELFARE

Carol A. Hepburn	Animal Welfare Officer
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COMMUNICATIONS CENTER**Emergency Dispatchers**

Alvaro, Jessica L.	Chudzik, Elizabeth A.
Cicia, Joshua	Curtin, Michael F.
DelPozzo, Scott P.	Gleason, Kevin P.
Houston, Scott M.	Kinnas, Carly L.
Rushford, Jason S.	Sharp, Janet M.
*Suter, Whitney P.	Worthley, William B.

PARKING ENFORCEMENT

*MacMahon, Thomas	Enforcement Officer
Reynolds, Jennifer A.	Enforcement Officer
Sarna, Thomas J.	Enforcement Officer

FACILITIES MAINTENANCE/CUSTODIAL STAFF

Imbimbo, John E.	Facilities Supervisor
Cormier, Debra R.	Building Supervisor
Fuller, Richard A.	Building Supervisor
Bailly, Nancy P.	Bldg. Maintenance Assist
Decker, Mary G.	Bldg. Maintenance Assist
Thun, Robert	Bldg. Maintenance Assist

PLANNING AND DEVELOPMENT**COMMUNITY DEVELOPMENT & SERVICES**

+Roy Rosenblatt	Community Services Dir.
Taylor, Ruth L.	Administrative Assistant

CONSERVATION DEPARTMENT

M. David Ziomek	Director Conservation & Development
Lass, Elizabeth J.	Program Assistant
Ciccarello, Stephanie	Wetland Administrator
Bordewieck, Bradley W.	Land Management Assist
McKinnon, David C.	Asst. Land Manager

INSPECTION SERVICES

Bonita Weeks	Building Commissioner
+Lynch, Lorraine	Administrative Assistant
Fein, Peter F.	Building Inspector
Waskiewicz, David J.	Building Inspector

PLANNING DEPARTMENT

Jonathan Tucker	Planning Director
Bagg, Jeffrey	Senior Planner
Brestrup, Christine M.	Senior Planner
Malloy, Nathaniel J.	Associate Planner
Krzanowski, Susan T.	Management Assistant II

HUMAN SERVICES**COUNCIL ON AGING & SENIOR CENTER**

Nancy H. Pagano	Senior Center Director
Erman Karen R.	Management Assistant II
Plante, Maura E.	Program Director

HEALTH DEPARTMENT

+Epi Bodhi	Health Director
Julie C. Federman	Health Director
Moeun, Lauren	Outreach Worker
**Bokina, Ellen	Sanitarian
Courtemanche, Gary	Asst. Sanitarian
Mir, Javeria I.	Asst. Sanitarian
Field-Sadler, Pamela J.	Management Assistant II

LEISURE SERVICES & SUPPLEMENTAL EDUCATION

Linda L. Chalfant	Director
Bilz, Barbara J.	Asst. Director
Lecuire, Anastasia	Program Director
Miville, Mark A.	Program Director
Coelho, John	Crew Supervisor
Grout, David	Program Assistant
Weston, Gail V.	Operations Manager
Roy, Donna L.	Administrative Assistant
Desmarais, Patrice	Customer Service Assistant
++Cumps, Erica	Management Assistant
+Dumpson, Michael	Management Assistant

VETERANS' SERVICES

Kathleen M. Pollard	Veteran's Agent & Graves Officer
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LIBRARY SERVICES

Bonnie J. Isman	Director
Radosh, Sonda	Asst. Director
Kimball, Tevis L.	Curator, Special Coll.
Girshman, Beth	Adult Services Librarian
Anaya, Amy	Circulation Librarian
Loomis, Rosemary	Reference Librarian
Ryan, Janet L.	Reference Librarian
Spiegel, Marjorie N.	North Amherst Librarian
Hugus, Susan E.	Munson Mem Librarian
Platt, Carolyn B.	Cataloger
Allan, Henry	Computer Technician
Swift, Tina M.	Management Assistant II
Weintraub, Lynne K. «««	ESL Coordinator

LIBRARY SERVICES continued...

Stokes, Lace C.	Circulation Supervisor
Rothberg, Seth M.	Circulation Supervisor
Verts, Catherine	Audiovisual Specialist
White, Christine H.«	Cataloging Technician
Boyle, Cathy A.	Special Coll Specialist
Grabigel, Bryan R.	Clerk/Receptionist
Hicks, George F.	Building Supervisor
Faith, Colin F.	Bldg Maintenance Assist
Otero, Miguel A.	Bldg Maintenance Assist

Library Assistants

Atteridge, Theresa I.	Brinkerhoff, Sylvia R.
Eve, Tomi J.	Hurwitz, Ralph D.
Lincoln, Judith H.	Pyfrom, Joan E.
Smith, Abigail	

PUBLIC WORKS**ADMINISTRATION**

Guilford B. Mooring, II	Superintendent
Pariseau, Robert	Water Resources Dir./
	Asst. Supt.
	Town Engineer
	Civil Engineer
	Environmental Scientist
	Utilities Technician
	Asst. to Superintendent
	Management Assistant II

Skeels, Jason O.	
Dethier, Paul G.	
Kurth, Gabrielle E.	
Marshall, Elizabeth L.	
McCarthy, Cheryl A.	
Murphy, Nancy M.«	

EQUIPMENT MAINTENANCE

Raskevitz, Paul D.	Division Director
MacDonald, Robert	Mechanic
Willis, Rodney W.	Mechanic

HIGHWAY DIVISION

Isabelle, Kenneth E.	Division Director
Longto, Keith W.	Crew Supervisor II
Mercier, Joseph A.	Crew Supervisor II
Banks, Timothy H.««	Roadway Sign &
	Paint Technician
	Maintenance Worker
	Laborer
	Laborer

Equipment Operators

Boucher, John C.	Drake, Charles E. III
Gormely, Patrick M.	Stacy, Gary L.
Woynar, Mark A.	

Skilled Laborer/Truck Drivers

Barton, Robin D.	Clark, Joshua M.
Skribiski, David J.	Tidlund, Janice
Vecchiarelli, Mark W.	

LANDFILL AND RECYCLING

Telega, Steven E.	Crew Supervisor II
Waite, Susan M.	Recycling Coordinator
O'Brien, Timothy H.«««««««	Equipment Operator
Bardwell, Erik A.	Skilled Laborer/
	Truck Driver

PARKS AND COMMONS

Orrell, David J.	Crew Supervisor III
Mongeon, Peter	Tree Maintenance
Zakaitis, Robert J.	Maintenance Worker
Kosloski, Todd A.	Maintenance Worker
Feltovic, Stephen R.	Skilled Laborer/
	Truck Driver
Baker, Donald E.	Laborer
Mitchell, Stanley L.	Laborer

STREET & TRAFFIC LIGHTS

Moore, Michael K.	Division Director
Hartwell, Frederic P.	Electrician

WASTEWATER TREATMENT PLANT**& PUMPING STATIONS**

Laford, James W.	Division Director
Felton, Frederick C.	Mechanic/Supervisor
Jordan, James J.	Crew Supervisor II
Klimczyk, Duane	Crew Supervisor II
Coombs, Russell E.	Mechanic
Crowley, John L.	Mechanic
Bowser, Jeffrey L.	Maintenance Worker
Knightly, Brian M.	Maintenance Worker
Burrows, Glenn	Treatment Operator
Miraglia, Joseph J.	Treatment Operator
Ritter, Harry J.	Treatment Operator

WATER DIVISION

Osborne, Jeffrey C.	Division Director
Sampson, Kevin	Crew Supervisor III
Luippold, Thomas F.	Treatment Operator II
Hagar, Darryl W.	Mechanic
Bartus, Kenneth J.«	Maintenance Worker
Carlson, Peter A.	Maintenance Worker
*Ansaldo, Todd	Skilled Laborer/
	Truck Driver
Call, Stephen T.	Treatment Operator
Orrell, Robert J.	Treatment Operator
Szwed, Michael T.	Treatment Operator

KEY:

+	Retired
++	Laid Off
#	Deceased
*	Resigned
**	Terminated
***	Leave of Absence
«	Denotes recognition of 10 years of service
««	Denotes recognition of 15 years of service.
«««	Denotes recognition of 20 years of service.
★★★★	Denotes recognition of 25 years of service.
★★★★★	Denotes recognition of 30 years of service.
★★★★★★	Denotes recognition of 35 years of service.
★★★★★★★	Denotes recognition of 40 years of service.

TOWN OF AMHERST BOARDS AND COMMITTEES

Fiscal Year 2010

KEY:

SB = Select Board Appointment
 TM = Town Manager Appointment
 M = Moderator Appointment
 CC = Conservation Commission Appointment
 ALT = Alternate
 C = Chair

D = Deceased
 G-A = Governor Appointee
 R = Resigned
 TC = Term Completion
 V-C = Vice Chair

ELECTED OFFICIALS

	<u>Elected</u>	<u>Expires</u>	<u>Select Board</u>	<u>Elected</u>	<u>Expires</u>
<u>Amherst School Committee</u>			Alisa Brewer	2010	2013
Richard Blake Hood	2010	2013	Aaron A. Hayden	2009	2012
Irvin E. Rhodes (C)	2009	2012	Stephanie O'Keeffe (Ch.)	2008	2011
Steve G. Rivkin	2009	2012	Diana Stein	2008	2011
Catherine A. Sanderson	2008	2011	James J. Wald	2010	2013
Robert A. Spence	2010	2013	Governor's Appointee		
				<u>Elected</u>	
<u>Elector, Oliver Smith Will</u>			<u>Town Meeting Coordinating Committee</u>		
John W. Coull	2010	2011	<i>Staff Liaison:</i>		
			Adrienne Terrizzi		2012
<u>Housing Authority</u>			Margaret R. Roberts		2012
Paul G. Bobrowski	2010	2015	Nonny Burack		2012
Jean B. Haggerty	2006	2011	Mary Streeter		2012
Peter W. Jessop (C)	2009	2014	Carol Jeannette Gray		2011
Joan Ross Logan	2007	2012	Robert Crowner		2011
+Constance E. Kruger	2010	2012	Harry O. Brooks		2011
				<u>Appointed</u>	
<u>Jones Library Trustees</u>			<u>APPOINTED POSITIONS</u>		
Carol Jeannette Gray	2009	2012	<u>250th Celebration</u>		
Emily G. Lewis	2010	2013	Isabelle Callahan		2005
Christopher J. Hoffmann	2008	2011	Lyle Denit		2006
Patricia G. Holland (Pres.)	2008	2011	Ann Grose		2004
Sarah McKee	2009	2012	Robert Grose		2003
Kathleen Wang	2010	2013	Caroline Hanna		2008
			Carol Johnson		2004
<u>Moderator</u>			Dolly Jolly		2004
Harrison Gregg	2010	2011	Wendy Kohler		2004
			Joan Logan		2003
<u>Redevelopment Authority</u>			Richard Mathews		2006
<i>Staff Liaison: J. Tucker</i>			Martha Nelson-Patrick		2004
John W. Coull (Ch.)	2009	2014	Lorna Peterson		2004
Aaron A. Hayden	2008	2011	Maureen Raab		2004
Larry J. Kelley	2007	2012	Janice Ratner		2006
Margaret R. Roberts	2008	2013	Barry Roberts		2004
+Jeanne Marie Traester	2010	2015			

<u>250th Celebration continued</u>	<u>Appointed</u>	<u>Assessors, Board of TM</u>	<u>Appointed</u>
Fiona Russell	2003	<i>Staff Liaison: D. Burgess</i>	
Adrienne Terrizzi	2003	Connie Krueger	2007
John Thibbits	2007	Carl Mailler	2009
Michele Tourangeau	2009		
Patricia Wagner	2003	<u>Board of Health (TM)</u>	
Stan Ziomek	2003	<i>Staff Liaison: J. Federman</i>	
		David Ahlfeld	2007
<u>Agricultural Commission (SB)</u>		Maria Bulzacchelli	2009
<i>Staff Liaison: D. Ziomek</i>		Nancy Gilbert	2009
Touria Eaton	2009	David Kaufman	2008
Ruth Hazzard	2007	Sandra Sulsky	2007
William Levine	2009		
Richard Roznoy (Plng Bd non voting)	2009	<u>Committee on Homelessness (SB)</u>	
Joseph Swartz	2009	<i>Staff Liaison:</i>	
John Thibbits	2009	Michael Giles	2010
Jaime Tidland	2007	Kevin Noonan	2009
Patricia Wagner	2007	Laura Quinn	2010
		Reikka Simula	2009
<u>Amherst Community Television Board</u>			
<i>Staff Liaison:</i>		<u>Community Development Committee (SB)</u>	
Isaac BenErza	2006	<i>Staff Liaison:</i>	
		Isaac BenEra	2007
<u>Amherst Cultural Council (SB)</u>		Paulette Brooks	2007
<i>Staff Liaison: S. Radosh</i>		Mary Jane Laus	2006
Anne Burton	2002	Jana McClure	2007
Edith Byron	2004	Claude Tellier	2006
Hope Crolus	2007		
Arnold Friedmann	2010	<u>Community Preservation Act Committee (SB)</u>	
Ekaterina Ites	2005	<i>Staff Liaison: S. Aldrich</i>	
Laurie Nisonoff	2006	Denise Barberet	2007
Ann Woodbridge	2006	John Gerber	2009
		Loius Greenbaum	2007
<u>Audit Committee (TM)</u>		Michael Jacques	2009
<i>Staff Liaison: S. Aldrich</i>		Peter Jessop	2001
John Fox	2006	Ellen Kosmer	2008
Bob Saul	2009	Vladimir Morales	2006
Diana Stein (SB Rep)	2010	Mary Streeter	2007
Gerald Weiss	2009	Stan Ziomek	2007
<u>Amherst/La Paz Centro,</u>		<u>Conservation Commission (TM)</u>	
<u>Nicaragua Sister City Committee (SB)</u>		<i>Staff Liaison: D. Ziomek</i>	
<i>Staff Liaison:</i>		Harvey Allen	2006
Carol Baker	2008	Briony Angus	2008
Paul Baker	2008	Todd Walker	2009
Liz Etheridge	2010		
Nancy Milch	2004	<u>Council on Aging (TM)</u>	
Charles Milch	2004	<i>Staff Liaison: N. Pagano</i>	
Kathaleen Mullin	2006	Daniel Clapp, Chair	2006
Walter Mullin	2006	Joan Golowich, Vice Chair	2008
Anne Stanek	2004		

<u>Council on Aging continued</u>	<u>Appointed</u>	<u>Historical Commission TM</u>	<u>Appointed</u>
Joel Gordon	2008	<i>Staff Liaison: J. Tucker</i>	
Doris Holden	2004	Gai Carpenter	2005
Rosemary Kofler	2005	Lyle Denit	2005
Kathy Koplow	2008	Louis Greenbaum	2007
Mary Jane Laus	2009	Michael Hanke	2006
Barbara Sutherland	2004	Elizabeth Sharpe	2006
Juana Trujillo	2008	James Wald	2002

Disability Access Advisory Committee (TM)

<i>Staff Liaison: Malloy</i>	
Irene Barrelet	2008
Joan Swift Bechtold	2010
Joseph Tringali	2007
Seren Derin	2007
Dana Goddard	2008
James MacRostie	2006
Joan Swift	2010
Gerald Weiss	2010

Design Review Board (SB)

<i>Staff Liaison: C. Brestrup</i>	
Kathryn Grandonico	2008
Anita Licis	2007
Jonathan Salvon	2008
James Wald (SB Rep)	2008
Janet Winston	2007

Fence Viewer and Field Driver (TM) **Dormant**

Finance Committee (M)

<i>Staff Liaison: J. Musante</i>	
Kay Moran	2004
Philip Jackson	2009
Bob Saul	2009
Douglas Slaughter	2006
Andrew Steinberg	2006
Marylou Theilman	2008

Fire Station Study Committee (TM)

Staff Liaison: K. Hoyle

DORMANT

Hampshire Regional Emergency Planning

<i>Staff Liaison:</i>	
Denise Barberet	2007
Katherine Vorwerk Feldman	2010
Michael Kent	2000

Housing Partnership/Fair Housing Committee (SB)

<i>Staff Liaison:</i>	
Nancy Gregg	2006

Human Rights Commission (SB)

<i>Staff Liaison: E. Torres</i>	
Kathaleen Anderson	2006
Amanda Barrow – UMASS Student	2010
Stefan Cejic – Student	2009
Frank Gatti	2002
Mohamed Ibrahim	2009
Josiah Litant	2009
Victoria Olivia, Student	2009
Lois Raj, Student	2006
Reynold Winslow, Chair	2009

Kanegasaki Sister City Committee (SB)

<i>Staff Liaison: N. Pagano</i>	
Nancy Moore Bess	2007
Denise Boyd	2004
Juliana Dupre	1999
William Hutchinson	2009
Stephanie Joyce	2006
Byron Koh	1999
Aaron Kropf	2009
Helen MacMellon	2006
Kathleen Woods Masalski	2009
Amy Springer	2009

Kendrick Park Committee (TM)

<i>Staff Liaison: C. Brestrup</i>	
Peter Blier	2008
Harry Oldham Brooks	2008
William Harris	2008
William Hutchinson	2008
Gerald Jolly	2008
Christina Mata	2008
Margaret Roberts	2008
Marilyn Rodzwell	2008
Liz Rosenberg	2008
Susan Sheldon	2008

Appointed
Kendrick Park Committee continued (TM)

John Spineti	2008
Stan Ziomek	2008

Historic & Aesthetic Subcommittee of KPC

Staff Liaison:

Harriet Goodwin	2008
Nancy Gordon	2009
Margaret Roberts	2008
Susan Sheldon	2008

Natural & Landscape Subcommittee of KPC

Staff Liaison:

Hope Crolus	2008
William Hutchinson	2008
Christina Mata	2008
Marilyn Rodzwell	2008
Susan Sheldon	2008
Irene Starr	2008

Public Market Subcommittee of KPC

Staff Liaison:

Leslie Cox	2009
Jeremy Barker-Plotkin	2009

Recreation Subcommittee of KPC

Staff Liaison:

Peter Blier	2008
Harry Oldham Brooks	2008
Liz Rosenberg	2008
Irene Starr	2008

LSSE Commission (TM)

Staff Liaison: L. Chalfant

Peter Blier	2004
Alan Bonneau	2009
James Patulak	2006
Maryanna Whittemore	2010
Anna-Beth Winograd	2010
Monica Wisnieski	2008
Stan Ziomek	2001

Munson Memorial Building Trustees (TM)

Staff Liaison:

John Kick	2009
Janice Ratner	2007

Appointed
Nyeri, Kenya Sister City Committee (SB)

Staff Liaison:

Anne Awad	2009
Florence Boynton	2008
Julie Jones	2007
Vincent O'Connor	2009
Jonathan O'Keeffe	2007

Parking Commission (SB)

Staff Liaison: J. Tucker
Dormant

Personnel Board (SB)

Staff Liaison: E. Torres

Patrick Brocks	2008
D. Anthony Butterfield	2006
Patricia Holland – Library Trustee	2009
Jacquelyn Smith – Crooks	2007
Flo Stern, Chair	2004

Planning Board (TM)

Staff Liaison: J. Tucker

Robert Crouner	2009
Richard Roznoy	2009
Stephen Schreiber	2009

Public Art Commission (SB)

Staff Liaison: S. Radosh

Harriet Goodwin	2005
Terry Rooney	2004
Marcia Rossi Wise	2010

Public Transportation & Bicycle Committee (SB)

Staff Liaison: G. Mooring

John Bamberger	2009
Richard Fein	2009
Karen Kowles	2006
Frances VanTreese	2007

Public Works Committee (SB)

Staff Liaison: G. Mooring

Stephen Braun	2007
Michael Cann	2003
Donald George	2006
Charles Moran	2006

Recycling & Refuse Management Committee (TM)

Staff Liaison: G. Mooring/Waite

Lucy McMurrer	2007
John Root	2009
Margaret Vickery	2007

Appointed
Registrar of Voters (SB)

Staff Liaison: S. Burgess
 Harry Oldham Brooks 2006
 Joyce Crouch 2008

Save Our Stop (SOS) Task Force

Staff Liaison:
 David Ahlfeld 2009
 Tony Maroulis 2009
 Ladimer Nagurney 2009
 Paul Peele 2009
 Stephen Schreiber 2009

Select Board

Staff Liaison:
 Alisa Brewer 2008
 Aaron Hayden 2007
 Stephanie O'Keefe 2008
 Diana Stein 2008
 James Wald 2010

Town/Commercial Relations Committee (SB)

Staff Liaison: J. Tucker
 Jeffrey Blaustein 2006
 Jeff Krauth 2007
 Barry Roberts 2002

Water Supply Protection Committee
(formerly Aquifer Protection Committee) (TM)

Staff Liaison: Mooring
 Steve Dunn 2007
 Stephen Mabee 2007
 James Schwalbaum 2007
 John Tobiason 2007
 Lyons Witten 2007

Zoning Board of Appeals (SB)

Staff Liaison:
 Eric Beal, Associate 2008
 Thomas Ehrgood, Associate 2009
 Barbara Ford, Full 2003
 Hilda Greenbaum, Full 2005
 Keith Langsdale 2010
 Mark Parent, associate 2009
 Thomas Simpson, Full 2000
 Albert Woodhull, Associate 2007

OTHER APPOINTMENTS

Constables 2009-2010 (TM)

Joe Audette
 James Broussard
 David Burgess
 Brian Daly
 Samuel Dean
 Michael Dubuc
 Jeffrey Edwards
 Leonard Grundstrom
 Brian Johnson
 Jennifer Gundersen
 Carol Hepburn
 James Keedy
 Michael Kent
 David Knightly
 Joseph Lafond
 Matthew Lee
 Michael Lenart
 Scott Livingstone
 Thomas MacMahon
 Llewellyn McKenzie
 William Menard
 Wilfred Merullo
 Jerry Milar
 Charles Nelson III
 Robert O'Connor
 Thomas O'Connor
 Kelly Olanyk
 Mark Perez
 Christopher Provonost
 Jennifer Reynolds
 Donald Robinson
 Joseph Rocasah
 Thomas Sarna
 Charles Scherpa
 Jeffrey Shea
 Wilbur Shumway
 Frederick Smead
 Theodore Smigiel
 Michael Sullivan
 Leo Tassinari
 David Trompke
 Bonita Weeks
 Willie Wheeler
 Ronald Young

Appointed

Pioneer Valley Joint Transportation Committee

Staff Liaison: G. Mooring

Guilford Mooring	2009
Jason Skeels	2009

Public Shade Tree Committee (CC)

Staff Liaison: D. Ziomek

Hope Crolius	2007
Robert Erwin	2007
William Hutchinson	2007
Otto Stein	2010

Tree Warden (TM)

Alan Snow	2010
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Town of Amherst Committee Recognition

The Town of Amherst relies on the energy and commitment of those citizens who participate each year on the many boards and committees that are an integral part of our form of government. These citizens volunteer their time and expertise to help improve the quality of life in our community. The Town is indeed fortunate to be able to depend on the hard work and dedication of its committee members. The following citizens have completed their service of at least two full, three-year terms.

First Name	Last Name	Committee	Years on Committee
Connie	Kruger	Board of Assessors	2004 - 2010
Nancy	Bess	Kanegasaki Sister City Committee	2004 - 2010
Doris	Holden	Council on Aging	2004 - 2010
Marilyn	Blaustein	Finance Committee	2003 - 2010
Sandra	Sulsky	Board of Health	2004 - 1020
Edith	Byron	Amherst Cultural Council	2004 - 2010
Anne	Burton	Amherst Cultural Council	2002 - 2010
Vince	O'Connor	Public Works Committee	2004 - 2010
Robert	Crowner	Public Works Committee	2004 - 2010
Ekaterina	Ites	Amherst Cultural Council	2005 - 2011
John	Gerber	Conservation Commission	2002 - 2011
Otto	Stein	Conservation Commission	2002 - 2011
Vincent	O'Connor	Community Preservation Act Committee	2005 - 2011
Gai	Carpenter	Historic Commission	2005 - 2011
Lyle	Denit	Historic Commission	2005 - 2011
James	Wald	Historic Commission	2002 - 2011
Chris	Hoffman	Housing Committee	2005 - 2011
Flo	Stern	Housing Committee	2005 - 2011
Claude	Tellier	Housing Committee	2004 - 2011
Frank	Gatti	Human Rights Commission	2002 - 2011
Byron	Koh	Kanegasaki sister City Committee	1999 - 2011
Thomas	Simpson	Zoning Board of Appeals	2000 - 2011

SELECT BOARD

Fiscal Year 2010

The Select Board continues to focus on improving the processes and procedures that allow for effective fulfillment of our responsibilities. Additionally, we remain committed to providing clear and detailed information – by the reports and updates we request at our meetings; by making more documents available on the web site; by advocating for key issues to voters, Town Meeting members and State and Federal legislators; and by seeking new ways to keep the community informed.

Budget and Management

Budget issues and dealing with reductions in State revenue remains a prime focus of Select Board attention, as has been the unfortunate reality of recent years. In July, after advocacy by the Select Board at the State level to support the creation of a local option meals tax and an increase in the local option hotel and motel lodging tax, Town Meeting unanimously approved adoption of both with a strong Select Board endorsement.

With the commencement of FY 11 budget planning in September, the Budget Coordinating Group, at the Select Board's request, began preparations for a Proposition 2 ½ property tax override recommendation. This was an extension of the FY 10 budget process, which employed a philosophy of “identifying the core, cutting to the core, and protecting that core going forward” – part of a series of recommendations put forth by the Facilitation of Community Choices Committee's report from December of 2008. After months of thoughtful collaboration by representatives of the Schools, Town, Library and Finance Committee, the Select Board put a question on the Annual Town Election ballot seeking a \$1,680,441 override, allocating \$739,195 to the Regional Schools, \$452,252 to the Town, \$400,000 to the Elementary Schools and \$88,994 to the Libraries. The override was successful, passing with 3,061 votes in favor and 2,192 opposed.

The Select Board continued to hone its recently-created procedures for setting performance goals and budget policy guidelines for the Town Manager, and conducting his annual performance evaluation. The FY 09 performance evaluation took place over the summer at the beginning of FY 10, and culminated with a decision to extend Town Manager Larry Shaffer's contract by two years, to 2013. Creation of the FY 10 performance goals occurred concurrently with the prior year's evaluation process, and they were presented on September 15th. Budget policy guidelines for FY 11 were created in the fall and presented on November 3rd.

When the Town Manager's FY 11 budget was put forth in January in accordance with the Amherst Town Government Act, it was done at a Friday afternoon joint meeting of the Select Board and Finance Committee. This was the first time it had been presented in this manner, and was more practical, effective and informative than the tradition of delivering the budget books to the homes of the Select Board and Finance Committee members and summarizing its contents to the media. We will endeavor to continue this practice.

Significant New or Continued Initiatives

In addition to the budget and management practices detailed above, other significant initiatives this year included:

- First-ever Coffee Hour with UMass student leaders and the administrators who work with them: The Select Board brought these folks together with Town Hall officials at an informal reception prior to a Select Board meeting, to build relationships, improve communication and foster inclusiveness.
- Second annual Litigation Update: In early February, we reviewed a memo prepared by Town Counsel which provided a status report on court cases involving the Town, with a brief description and the money spent on each for the previous calendar year. This has been helpful and informative and we plan to continue it each February.
- Quarterly Budget Updates: We have institutionalized the practice of receiving quarterly budget updates from the Finance Director and Comptroller; these occur at the last meeting of the month following the end of each quarter, and provide information on how revenues and expenses are tracking, highlighting any divergences from the norm.
- Public Hearing on Bylaw Changes: The Select Board, acting on a recommendation from the Campus and Community Coalition, sponsored articles at the Annual Town Meeting to increase the fines for violating the Open Container, Unlawful Noise and Keg Registration Bylaws to the State-allowed maximum of \$300. Prior to recommending these articles to Town Meeting, we held a public hearing about the increases to be sure there was an opportunity to get input from those who might oppose them, particularly college students. To that end, significant outreach was done to all three campuses, with an emphasis on UMass, but attendance at the hearing was sparse. Nonetheless, it was an important procedural step and we will seek to improve participation for similar hearings in the future.

Advocacy

The Select Board lends its voice to issues of importance or concern locally and beyond. Among the positions we took in FY 10 and supported by letter, resolution, newspaper column or position paper, were: urging Town Meeting to support acceptance of the local option taxes; urging legislators to oppose a bill limiting cable contract negotiations; urging the Governor to close the tax loophole on telecommunication equipment, revise Charter School funding obligations and extend the pension funding schedule by 10 years to 2040; supporting legislation to expand the Bottle Bill to include non-carbonated beverages; and encouraging Amherst voters to support the override. Additionally, we recommended a Town Meeting petition article about welcoming cleared Guantanamo detainees to Amherst (Fall 2009) and passed a Select Board resolution for the Town to refrain from doing business with the State of Arizona in response to concerns about the racial profiling elements of a law there aimed at curbing illegal immigration (Spring 2010). Both resulted in significant media attention and public feedback, much of both from outside the area, and much not positive.

Notable Elements of FY 10

The Select Board has a fairly standard roster of responsibilities each year, including license approvals and renewals, public way requests, recommendations from committees, responses to citizen questions and concerns, and recurring issues and events. Every year also includes some unique and memorable elements, however, and among those for FY 10 were:

- Celebration of the Town's 250th birthday: Festivities commenced in late FY 09, and continued in early FY 10 with a September parade and a December dinner gala.
- Hosting the ceremonial swearing-in of new Police Chief Scott Livingstone in August of 2009 and of new Fire Chief Tim Nelson in April 2010.
- Aaron Hayden's October trip to our sister city of Kanegasaki, Japan, to help celebrate their 30th anniversary as a center of lifelong learning.
- Granting of licenses to sell beer and wine to Atkins Farms Country Market (for off - premise consumption,) and Amherst Cinema Center (seasonally, for on-premise consumption.) These applications had raised some concerns about increasing alcohol sales in what are non-traditional sectors locally, but there was also much enthusiasm among patrons.
- Tabling of an economic development initiative long-pursued by Town Manager Larry Shaffer to acquire a lease option on private land in North Amherst owned by the Patterson family, in order to seek a significant research or corporate developer. Before being presented to Town Meeting, the Select Board recommended that the article be referred back to itself for further consideration, because too many questions about its practicality and viability still needed to be answered.
- Approving the installation of "diverters" on Lincoln Avenue as part of a traffic calming experiment for several weeks in the Fall. This inspired passionate feedback, and appeared to generate support only from the residents of that street.

Membership

Gerry Weiss concluded two terms on the Select Board in the spring, and did not seek re-election for a third term. A reception honoring his service was held at Town Hall, before his last meeting, where many spoke about their appreciation for his work and for the opportunity to serve with him.

At the Annual Town Election, Alisa Brewer was re-elected for a second term, and Jim Wald was elected for a first term. Throughout FY 10, Stephanie O'Keeffe served as the Select Board Chair and Aaron Hayden served as Clerk. Complete Select Board membership during FY 10 was as follows: Alisa Brewer, Aaron Hayden, Stephanie O'Keeffe, Diana Stein. Jim Wald (*as of Annual Town Election, March 2010*) and Gerry Weiss (*until Annual Town Election, March 2010*).

Respectfully submitted by Stephanie O'Keeffe

**ASSISTANT TOWN MANAGER/
FINANCE DIRECTOR'S OFFICE
Fiscal Year 2010**

The Assistant Town Manager/Finance Director, is responsible for the coordination of all financial activities of the Town, managing and coordinating the activities of the Finance Department (Accounting, Assessing, Collections, Treasury), development of operating and capital budgets and appropriate budgetary controls, the disbursement, investment, and management of all funds belonging to the Town in his capacity as Town Treasurer, and for effective financial planning and management of debt and debt policies. He also serves as the primary staff liaison to the Finance Committee, Joint Capital Planning Committee, and the Budget Coordinating Group.

FY 10 Budget

For the fiscal year beginning July 1, 2009, state aid to cities and towns was cut dramatically. Further cuts totaling approximately \$4 million, or over 20%, were enacted by the Legislature. The adopted FY 10 budget was balanced by a combination of 65% cuts and 35% new revenue or reserves. Using the Facilitation of Community Choices Committee Report (2008) as a guide, budgets were proposed and adopted that cut deeply to "core service levels," including a reduction of 13.4 Full Time Equivalent employees in the Town General Fund and a 9% reduction in the capital budget. Cuts from level services totaled \$4.4 million. \$900,000 from Town reserves (free cash) were voted to support the operating budget as one-year "bridge funding" in anticipation of savings from the future closure of Marks Meadow Elementary School (\$700,000) and future annualized receipts from newly adopted local option meals and lodging taxes. The fiscal year ended with a Free Cash balance of \$3.3 million, an increase from the previous fiscal year, due largely to a one time reduction in debt service costs because of a refunding of previously issued debt and to operations savings in various departments.

In Appreciation

I want to acknowledge the hardworking employees in the Finance Department who perform the necessary, critical, and often thankless work in the Accounting, Tax Collection, Assessing, and Treasury functions in support of Town services. Despite a reduction in staff of 20% over the past several years, our department has embraced technology to deliver better and more efficient service to the public. Our success has been acknowledged by our independent auditors who report timely and accurate financial reporting, strong cash management and investment practices, and sound internal controls. Other indicators include our strong tax collection rates (regularly in excess of 98% annually) and accurate and equitable property tax assessments with abatements well below 1%.

Submitted by,
John P. Musante
Assistant Town Manager/Finance Director

BOARD OF ASSESSORS AND ASSESSORS OFFICE
Fiscal Year 2010

The members of the Board of Assessor's for FY 10 were Connie Kruger, Donald Wise.

FY 10 was an interim year for the Town of Amherst and values were approved by the Department of Revenue at the end of November 2009. In general values stayed the same. There were no significant value changes and abatement applications went from 487 in FY 09 to 122.

The Board met on December 7th 2009 with the Select Board to discuss consideration of a split residential commercial rate and the possible adoption of the Residential Exemption. The Select Board must make a determination for each of these options each year. The Principal Assessor and the Board of Assessors provide information and recommendation regarding the annual determination. In FY 10 the Board Assessors recommended against the split rate because its adoption could further dampen the vitality of Amherst's business sector the Board also voted against the Residential Exemption.

FY 10 TAX RATE RECAPITULATION

(A) Class	(B) Levy Percentage	(C) Levy by Class	(D) Valuation Class	(E) Tax Rate (C)-(D) X1000(A)
Residential	90.1799%	32,517,975.93	1,918,464,577	16.95
Open Space				
Commercial	7.2528%	2,615,287.62	154,294,823	16.95
Industrial	0.2145%	77,346.57	4,563,700	16.95
Personal Prop.	2.3528%	848,396.30	50,051,910	16.95
TOTAL	100.00%		2,127,375,010	*****

AMHERST BOARD OF ASSESSORS

Fiscal Year 2010

The Amherst Board of Assessors held 9 public meetings during FY 10. Board activities associated with these meetings are summarized in the following report. Details on the information in this report can be found in the minutes of the Board of Assessors meetings. The Board also had joint meetings with the Select Board to discuss a potential residential exemption and the classification hearing.

REAL/PERSONAL PROPERTY TAX

Commitments/Warrants

The Board signed summary FY 10 property tax commitments and water/sewer warrants for the following:

Real Estate Tax	\$ 35,210,643.56
CPA	\$ 377,482.49
Personal Property	\$ 848,380.58
Water Liens Interest	\$ 7,077.97
Water Liens	\$ 87,167.26
Sewer Liens	\$ 69,821.02
Sewer Liens Interest	\$ 5,879.57
Omitted	\$ 181.37
Supplemental	\$ 17,009.18

Abatements

Of 122 applications for abatement in FY 10 real/personal property tax, 96 were approved for some reduction in tax and 26 were denied any abatement.

Personal Exemptions and Deferrals

The Board signed a form that was submitted to the Department of Revenue for partial reimbursement of FY 10 personal exemptions. For FY 09 there were a total of 127 personal exemptions and deferrals totaling \$124,343.02, as follows:

	<u>#</u>	<u>Value</u>		<u>#</u>	<u>Value</u>
Clause 17D	12	\$ 3,537.60	Clause 37A	12	\$ 7,779.55
Clause 18	0	0.00	Clause 41C	36	54,992.67
Clause 22	56	43,407.95	Clause 41A	5	11,625.25
Clause 50	6	3,000.00			

MOTOR VEHICLE EXCISE TAX

Abatements

The following total amounts of motor vehicle excise tax abatements for July 2009 through June 2010 were signed by the Board:

1998	\$20,514.24	2008	\$3,309.72
1999	\$19,983.29	2009	\$63,786.88
2004	\$80.00	2010	\$160,921.50
2005	\$27.08		
2006	\$145.83		
2007	\$324.25		

Commitments/Warrants

Motor Vehicle excise tax commitments and warrants for the following yearly totals were signed by the Board:

2005	\$515.00
2007	\$66.25
2008	\$1,989.31
2009	\$213,585.99
2010	\$1,379,804.28

SPECIAL MEETINGS

The Select Board is responsible for allocation of the tax rate (Minimum Residential Factor): whether or not to have a Residential Exemption, and other distributions of the tax burden within classes as allowed by the law. The required public meeting to discuss these issues was held on December 7th 2009 in the Town Hall. Board of Assessors recommendations included not to have a split rate and not to exercise the Residential Exemption. The Select Board approved a single tax rate for all classes and no shifts of the tax burden within classes.

TAX RATE/ETC.

Board members signed the Tax Rate Recapitulation form for FY 10 on December 7, 2009, showing a tax rate of \$16.95. The rate was reviewed and approved by the Department of Revenue (DOR) on December 14, 2009.

Prepared from the Board meeting minutes.

For Amherst Board of Assessors:

Carl Mailler
Donald Wise
Marilyn Blaustein

TREASURER/COLLECTOR

Fiscal Year 2010

In October 2010, the Finance Department reorganized, combining the Treasurer and Collection functions into one group. This structure has worked for the Town in the past, and allowed John Musante to leave us for the Town Manager's office. Although happy to send him off, he is certainly missed.

All functions of Treasury, Billing, Collecting and Parking Administration are now consolidated in one office area. This staff of six employees provides the personnel for the Central Service counter as well.

Earnings on investments remained very conservative in FY 10, \$157,228.50, due to interest rates and the slow economy. Certificate of Deposit and Money Market rates were consistently below 1% throughout the year. Earnings for each section of the full town budget are reported in those sections of this report.

Although low rates hurt when investing our funds, we also borrowed very affordably throughout the year. The only project on short term bond at the conclusion of the fiscal year was the Portable Classroom purchase. In December of 2009, John completed a bond issue combining several short term projects with a rollover of existing bonds with a favorable rate, resulting in budgetary savings of \$125,306. The Town's long-term bond rating was improved to AA with a Stable outlook from Standard & Poor's.

The Treasurer's Office manages the tax titles for the Town. Fourteen new properties were placed in tax title accounts during FY 10, totaling \$31,325.21. There were eleven properties removed from tax title accounts during the year. Payments totaled \$85,575.18. As of June 30, 2010, there were 61 parcels with a balance of \$480,274.14 outstanding. Tax possessions totaled \$68,287.90 on June 30, 2010.

Clause 41A allows income-eligible elderly homeowners to defer payment of their real estate taxes until the owner or his/her estate sells the home. As of June 30, 2010, there were eight properties with deferred taxes, amounting to \$109,731.11.

Billing and collections continues on throughout the year for the Town's taxes, transfer station, police outside detail, ambulance service, water and sewer utility, and parking violations. All amounts are summarized in the Collector's report of numbers on the following page.

I like to take every opportunity to recognize my staff and thank them for the work they do. They are consistent, creative and adaptable. FY 10 was a difficult year for employee morale, with a proposed staff reduction looming due to budget cuts from the time of budget preparations in December 2009 until the override passage in late March 2010. In FY 11, nearly complete at the time of publication of this report, we have reorganized, relocated, and welcomed Sandy Pooler as our Finance Director.

Submitted by Claire McGinnis, Treasurer/Collector

COMMUNITY PRESERVATION ACT COMMITTEE

Fiscal Year 2010

The Community Preservation Act (CPA) was adopted by Amherst voters in April 2001, which established a local fund based on a 1% tax surcharge (subsequently amended to 1.5%) on property valuations above \$100,000 *"for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation and preservation of land for recreational use; for the creation, preservation and support of community housing; and for the rehabilitation or restoration of open space, land for recreational use and community housing that is acquired or created."* The law also established a State Trust Fund, from which annual allocations are made to towns that have accepted the Act, partially or fully matching local appropriations. This has allowed for a wide range of projects to be undertaken. Local allocations have been matched 100% by the state until FY 09 when the percentage was reduced to 68%, and again to 35% for FY 10. The declines in the match for communities stem from the falling real estate market and a growth in the number of communities participating in the program, thus spreading the funds out over a larger base.

The Community Preservation Act Committee (CPAC) is charged with assessing the needs of the Town in those areas identified by the Act, and recommending relevant expenditures to Town Meeting. By state law, CPA funds are to be spent only on community housing, historic preservation, open space, and recreation. A minimum of 10% of the available funds (from the surcharge and the state match) must be set aside each year (although not necessarily spent) for each of three categories of community housing, historical preservation, and open space. Recreation is the fourth recipient, or beneficiary, but is not mandated to receive the minimum 10%.

In allocating the Community Preservation Act 1.5% surcharge and matching state funds the Community Preservation Act Committee (CPAC) committed to:

- a) Advancing projects currently underway
- b) Projects broadly supported across committees and Town departments, or
- c) Meeting ongoing legal obligations.

Under the Community Preservation Act cities and towns are required to spend 10% of collected funds on each of the three following categories:

- Affordable Housing creation and support
- Historic Building and Landscape acquisition and preservation
- Open Space acquisition and preservation.

The remaining 70% may be directed toward any of the above three categories or for land used as Recreation Space.

Peter Jessop (Chair) Housing Authority			
Vincent O'Connor	(V Chair) at Large	Ellen Kosmer	at Large
Mary Streeter	(Clerk) at Large	Vladimir Morales	at Large
Stanley Ziomek	LSSE	Briony Angus	Conservation Commission
Denise Barberet	Planning Board	Louis Greenbaum	Historical Commission

FINANCIAL REVIEW:	
Beginning Fund Balance July 1, 2009	\$ 271,786.79
Current Year Tax Surcharge at 1.5%	\$ 377,892.19
State Reimbursement at	\$ 127,684.00
Other	\$ 252,630.99
Fund Balance Reserved for Affordable Housing	\$ 17,200.00
Appropriations or Reserves made for FY2010	\$ (646,574.00)
Ending Fund Balance June 30, 2010	\$ 400,619.97

FY2010 APPROPRIATED BY CATEGORY	Community Housing	Historical Preservation	Open Space	Admin. Other	TOTAL APPRN.
Project					
Housing Reserve <i>balance sheet reserve not part of transfer out</i>	\$ 17,200.00				
Habitat for Humanity - Stanley Street #3	\$ 30,000.00				
West Cemetery ironwork (Cutler & Dickinson plot fencing, Tomb Door)		\$ 25,000.00			
West Cemetery Town Tomb reconstruction		\$ 30,000.00			
West Cemetery Landscape Improvement (1730-1870 sections)		\$ 20,000.00			
Kimball House Historic Preservation 575 North East street (year 3 of 5)		\$ 25,600.00			
JonesLibrary/Town Clerk - Archival Material Conservation & Restoration		\$ 20,000.00			
Jones Library roof study/bid specs & emergency repairs (if needed)		\$ 15,000.00			
Jones Library Special Collections climate control (HVAC) study/bid specs		\$ 10,000.00			
Civil War Tablets - Phase I Conservation, Engineering & Design, Installation and Interpretation		\$ 65,000.00			
Historic signs (Writer's Walk - Dickinson, Frost, Francis, etc.)		\$ 30,000.00			
Historic Register District Nomination (Dickinson District expansion & new Amherst Depot District)		\$ 10,000.00			
Historic Resource Inventory Phase II, Historic Barns/Outbuildings		\$ 15,000.00			
Debt Service/Town Hall Renovations		\$ 42,775.00			
Debt Service/Plum brook - Recreation			\$ 40,999.00		
Appraisals and Surveys - open space			\$ 23,500.00		
Johnson Property Purchase			\$ 75,000.00		
Olendzki Property Purchase			\$ 150,000.00		
CPAC - Administration				\$ 1,500.00	
	\$ 47,200.00	\$ 308,375.00	\$ 289,499.00	\$ 1,500.00	\$ 646,574.00

COMMUNITY DEVELOPMENT DEPARTMENT

Fiscal Year 2010

The Amherst Community Development Department provides a variety of services to Amherst families and the Amherst community. During FY 05, the Community Services Department's responsibilities increased significantly; during August 2005, the Director of Community Services was appointed staff liaison to the Housing Partnership/Fair Housing Committee, and when the Town was notified it had been designated a Mini-Entitlement community by the state Department of Housing and Community Development, the Director of Community Services also became responsible for managing the Town's Community Development Block Grant program.

The Community Development Director: 1. manages the Town's Community Development Block Grant activities; 2. provides emergency assistance to low-income individuals and families using interest from the Alfred Field Charitable Trust Fund and other funds as appropriate; and 3. provides staff assistance to the Community Development Committee, the Housing Partnership/Fair Housing Committee and the Committee on Homelessness.

HOUSING

Housing Partnership:

The Housing Partnership/Fair Housing Committee's major responsibility is to increase the availability of affordable housing for low- and moderate-income Amherst individuals and families. In 1989, the Town acquired a parcel of land, referred to as "Olympia Drive," mainly for open space preservation. Approximately six acres of this parcel were reserved for the development of affordable housing. A joint development plan with the University of Massachusetts had been under discussion – when the University made it known that they did not wish to proceed with a cooperative project, the Housing Partnership and Director of the Community Development Department began planning for the construction of affordable housing. During FY 07 it became apparent that since the University owned the road that provides frontage for the proposed development, the Town lacked the legal frontage necessary to comply with zoning regulations. A comprehensive permit would, however, permit a developer to proceed without regard to this legal requirement. During FY 08, the Housing Partnership/Fair Housing Committee voted to request CPA funding to pay for the expense of applying for a comprehensive permit. It was agreed that the Town would dispose of the property to a developer with a purchase and sale agreement, with the purchase of the property contingent on the approval of this permit.

During FY 09 the Town issued a request for proposals for the development and construction of an affordable homeownership project. Due to the economic crisis and the fact that the state is not providing subsidies for homeownership projects, there were no responses.

During FY 10 the Housing Partnership/Fair Housing Committee voted to have the Community Development Director requested proposals from architects for the development of a schematic design, a site plan and cost estimates for affordable home ownership on the Olympia Drive site. The estimates would determine if in fact an affordable homeownership project was feasible in this fiscal environment. The Town received several responses to the Request for Proposal and

after a thorough review chose Kuhn Riddle Architects, in partnership with Doucet and Associates, Inc. (Engineers) and Scapes Builders, to develop a site plan, associated infrastructure, housing types and cost estimate. After a thorough study, it was determined that affordable home ownership was not a reasonable expectation and therefore the Housing Partnership/Fair Housing Committee voted to pursue the construction of an affordable housing rental development. Based on this recommendation in late FY 10 the Town requested proposals for the development of affordable rental housing on this site.

Committee on Homelessness:

The Committee's major priorities are two: 1. to provide support for homeless individuals; and 2. to increase housing options for homeless individuals. After requesting proposals during the spring of FY 09, Valley CDC, in partnership with Rebecca Muller, was awarded a contract to identify 2 properties that could potentially be developed as permanent housing for 20 homeless individuals that would include supportive housing. After a review of many potential sites, Valley CDC determined that a property located at 336 – 246 North Pleasant Street was the only feasible location that would meet the requirements identified in the original Request for Proposal. Following this recommendation, the Town began to develop a process to negotiate with the owner for purchase of the facility. The Town had requested \$450,000 in the 2009 CDBG grant for the purchase of property to provide housing for homeless individuals. As the asking price for this property was significantly higher than was available in the Town's Community Block Grant, the Town's plan included partnering with the Interfaith Housing Corporation, a not-for-profit community organization that was involved in the development of an affordable housing development in Amherst (Village Park Apartments) and Valley Community Development, a not-for-profit community development agency. At the end of the fiscal year no agreement had yet been reached.

During this current fiscal year the Committee on Homelessness also urged the Town to develop an emergency shelter for homeless individuals during the coldest months of the year, from November through April 30, 2010. The only location suitable location was the available was First Baptist Church of Amherst but due to the fact that the room available did not have a sprinkler system, guests at the shelter were not allowed to sleep lying down. The Center for Human Development became the service provider. When it was discovered that some guests were in fact sleeping, the Town required the provider to comply with new emergency regulations which would allow guests to sleep lying down for a limited time. The shelter continued to April 30th, keeping guests safe and warm for the winter months.

COMMUNITY DEVELOPMENT BLOCK GRANT

The Town's FY 09 Mini Entitlement award included \$450,000 to purchase property to house homeless individuals (see above for details). It also included funding to pay for an outreach worker who would provide support for homeless individuals. During November of FY 10 the Town contracted with The Center for Human Development to hire a person to provide support for homeless individuals. This person spent her time at both Not Bread Alone and the Amherst Survival Center in providing this support.

During February of 2010 the Town applied for the following activities:

Amherst Housing Authority: The Amherst Housing Authority is embarking on a major project to modernize and preserve 22 units of their affordable rental stock. CDBG funding will contribute to this effort by providing funds to modernize and preserve 4 units of rental housing on Olympia Drive. Additional funding will come from the Town's Community Preservation Act funds and the Department of Housing and Community Development will match these funds for a total of over 1.2 million dollars.

Olympia Drive Infrastructure Development: The Town requested and received approximately \$254,000 from the 2010 Mini-entitlement grant program to contribute to infrastructure development for the construction of 42 units of affordable housing at Olympia Drive. As the projected cost of infrastructure development was projected to be approximately 1 million dollars, the Town also applied for and received a special 2009 reserve fund allocation for \$750,000 to complete this project. Olympia Drive Infrastructure Development:

Social Services Activities

- \$55,000 – Childcare tuition Assistance: The Town will continue to provide tuition assistance to low and moderate-income families for their children to attend area childcare programs and continue to work or attend school.
- \$25,000 – Big Brother Big Sister mentoring program: The Town has a long history of providing support for Big Brother Big Sister of Hampshire County. These funds will be used to support their school-based mentoring program, “Kids to Campus” (see below).
- \$20,000 – Amherst Survival Center: The Town also has a long history of providing funding for the Amherst Survival Center. These funds will support the Amherst Family’s Center Family Night.
- \$55,000 – Permanent Shelter: The Town will provide \$55,000 to contribute to the operation of a permanent shelter for single homeless men and women.
- \$37,000 – LSSE Primetime: Funds will be used to provide financial support for low- and moderate-income families with children attending the Leisure Service and Supplemental Education and afterschool program (Primetime).

The North Amherst School repair project was also complicated in that it required a waiver from the state Architectural Access Board because of the impossibility of constructing an accessible entrance to the front door of the building. In addition it the projected required approval from both the Amherst Historical Commission and the State Historical Commission, as the building is a contributing property to an Historic District. All approvals were received during FY 09 and the bid documents prepared and advertised. Five Star Construction Inc. won the bid with construction beginning during the summer of FY 10. This project was completed during the spring of 2010.

HUMAN SERVICES

As part of its charge, the Community Development Committee reviews proposals for funding from human service agencies and makes funding recommendations to the Select Board, Finance Committee and Town Meeting.

The budget projections for FY 10 continued to worsen; the Town Manager therefore requested that the Community Development Director develop a plan to fund social service activities with Community Development Block Grant funds and therefore relieve the municipal budget of this obligation. After many discussions with agencies, it was determined that the 2009 Community Development Block Grant would include the following:

Big Brother Big Sister: Campus to Kids Activity, \$25,000

Amherst Family Night, \$20,000

Family Outreach of Amherst, \$13,000 to provide emergency rental and heating assistance.

The Town budget no longer provided funding for social service agencies.

During the previous fiscal year the courts awarded the Town previously unexpended funds from an old Housing Review Board case that they (the courts) had previously required to be returned to the state as unclaimed funds (known as the Waxman Funds). The restriction was that these funds be used for emergency rental and fuel assistance. The Community Development Director proposed that the Town use these funds to contract with Family Outreach to provide emergency assistance, therefore allowing \$30,000 of CDBG funds to be available for additional social service during FY 10. The Community Development Committee approved a recommendation that these funds be used to support families attending programs operated by the Town's Leisure Services and Recreation Department.

Requests for emergency funds continue to increase each year. The increased cost of rent, utilities, etc. makes it more difficult for the Town to provide funding for all those in need. Additional funds from the Waxman Fund were expended for emergency rental and fuel assistance for income eligible families.

Roy Rosenblatt

Director of Community Development

AMHERST SENIOR CENTER/COA

Fiscal Year 2010

PRINCIPAL GOAL: To run a multi-purpose Senior Center that serves as the community focal point for the provision of services to the elderly. The S. C. works to initiate, facilitate, coordinate, and/or provide those services which in the broadest sense enhance dignity, support independence, maintain health, and promote the involvement of Amherst's elderly in the general community.

THE SENIOR CENTER: A VITAL COMMUNITY RESOURCE

Whether it's simply reading our 16-page **bi-monthly newsletter, *THE SENIOR SPIRIT***, or coming in daily for the hot lunch program, Amherst's older residents have come to rely on the Senior Center. Here are examples of some of our program and service offerings in FY 10:

CLINICS: foot care, ear irrigation, massage, blood pressure, flu/health fair, hearing aid repair, and free consultations two days a week with an R.N.; psychological counseling and physical therapy screening.

FITNESS PROGRAMS/CLASSES: Strength training, gentle fitness, Tai Chi, folkdance, gentle yoga, line dancing, ballroom dancing, Osteoporosis Progressive Resistance Training Exercise, EnhanceFitness®, Senior Yoga, Arthritis Foundation Exercise Program and Alexander Technique.

ADULT EDUCATION CLASSES, EDUCATIONAL SEMINARS/WORKSHOPS:

"Genealogy: Searching Your Roots", "A Legal Clinic for Seniors and Their Families", "You've Done Your Basic Estate Plan, Now What?", Arthritis Prevention and Treatment Seminars, "What Does the Flu Mean To You?", "Breast Cancer: Screening, Diagnosis & Treatment", "Cooley Dickinson Hospital Clinical Trials Community Service Program", "What's New at Cooley Dickinson –A Conversation with Craig Melin", drawing classes, "Cosmos and Reality", Memoir Writing, individualized computer use lessons, Financial Advisor Howard Singer's "Money Talk", "Constructing a Theory of Cosmology", "Orthopedic Health", "Eye Problems as We Age", "Positive Aging: What's My Mental Health Got To Do With It", "What You Need to Know About Alzheimer's", "Current Treatment & Prevention of Acute Heart Attack", APD seminar "Would You Like Help Getting Your Free Credit Report?", "Exploring Drawing Skills With Different Media", "Healthy Aging and the Brain", "Vitamin D and Your Health" classes, "Stress Management", "Self Management of Your Ongoing Health Care", "Cooley Dickinson Hospital Satellite Center Update", "Assistive Devices", "Medical Directives", "Anemia and Other Blood Disorders", "Cosmology and Space Time", "Is Our Political System Broken?", Attorney Ed Smith's Legal Clinic for Seniors and Their Families", Middle Eastern Cooking Classes, "Nutrition and Cooking for One", "Special Topics in Cosmology", flower arranging classes, "Shakespeare's King Lear", "All About Diabetes", "Recent Advances in Joint Replacement Surgery", "Understanding Osteoarthritis and How It Impacts You", "Hospital Calling", "Life Planning: Wills, Powers of Attorney and Health Care Proxies", "Elder and Domestic Abuse: There is No Room for Abuse in Any House", "Exploring Pen and Ink Techniques", "Figure and Portrait Drawing", weekly handcraft workshops, "Unnatural Causes" seminars (7), "Improving Sleep" classes, "Shakespeare's 'Romeo and Juliet'", "Hot and Bothered About Breast Cancer Screening", "Taking Care of Yourself and Others", "Prescription Interaction: How Do Drugs Interact and Affect You?", "Heart Smart", "America in Transition" seminar, "The Cosmology of Space, Time

and Matter” classes, “Cosmology and Chaos” classes, Complexity and Emergence” classes, “Introduction to Scratchboard” drawing class, “Introduction to Collage” drawing class, “Mixed Media” drawing class, Amherst College “Collaborative Art” intergenerational classes, “Medicare and the New Health Care Law” SHINE workshop, “Shakespeare’s ‘Julius Caesar’”, “Rheumatology”, “Common Blood Disorders of the Aging: How to Prevent, Detect and Treat”, “Diagnosing and Treating Dementias”, “Cancer Connection: Support Services for People With Cancer, Their Families and Caregivers in Our Own Community”, A.A.R.P. “Driver Safety” class, writing workshops, “Learning About the CDH Stroke Support Group”, “Caring for Dying Love Ones”, “Hearing Loss and Related Issues”, APD Seminar on “Identity Theft and Credit Card Fraud”, “String Theory and Super String Theory: Beauty and the Difficult”, New Options weekly discussions on a variety of topics.

SOCIAL RECREATION: Musical Showcases, Senior Center Community Tag Sale, Thanksgiving Dinner, bridge, scrabble, billiards, Chinese Mahjong, grocery bingo, Volunteer Awards Social, Singing Suppers funded by Amherst College, Holiday Concert/Party, First Annual Spring Follies, weekly cribbage classes/games, Mexican Train Dominos and trips: Tall Ships in Boston, Isles of Shoals Cruise, Essex Train and Riverboat, Day in Vermont, Movie and Goten, JFK Library, Mohegan Sun, Switzerland/Austria, Pickity Place.

SERVICES TO INDIVIDUALS: HVES (Highland Valley Elder Services) Title III Congregate hot lunch program, Meals on Wheels evening hot supper through the University of Massachusetts, HVES Title III Home Delivered hot lunch, AARP Tax Assistance, Tax Exemption Seminar (Assessor's Office), leaf raking and help with snow/ice removal, personal care/homemaking referral, friendly visitor program, social worker counseling/I+R, Brown Bag monthly groceries through Western Mass. Food Bank, Food Box monthly groceries through Amherst Survival Center, free weekly bread/produce giveaway, emergency food pantry, volunteer driving, SHINE health insurance counseling, tax assistance, Tax Work-Off Plan intake, & placement, subsidized van ticket sales, farmers’ market coupon distribution, medical rides and free wheelchair and equipment loan closet, free smoke detector program with Amherst Fire Department, and partnership with the SALT Council to provide services such as house numbering, RUOK, File of Life, 911 Cell Phone distribution, SAFE Elder project, Salvation Army Office Hours for Emergency Assistance, H.E.L.P. (Hampshire Elder Law Program) assistance.

COA COMPLETES 2010 SURVEY

Every ten years beginning with 1970, the COA has conducted a survey of Amherst elders 60+. This time our COA survey sub-committee felt that it was **also** important to better understand the somewhat different needs of folks 50-59 years old. We had a 41% response rate of the randomly selected 1,100 participants. The survey was published in March 2010 and is available on the Town website: www.amherstma.gov/senior_center. COA members will work with S.C. staff to formulate an action plan for the future.

40TH ANNIVERSARY BOOKLET PUBLISHED

The 40th Anniversary Booklet, pictorial, anecdotal and historical account of the Amherst Senior Center since its origin in 1968, was produced by Nancy Pagano and published in September 2010.

BANK OF EXCHANGE PROGRAM DEVELOPED

The Senior Center received a grant to fund a project in “building caring communities” from our AAA, Highland Valley Elder Services. It focuses on ‘needs and offers’ (i.e. bartering of services) using a “Bank of Exchange” in conjunction with Wendy Ewald and Rick Lowe, visiting artists at Amherst College, the students in Wendy’s Collaborative Art class, and the College’s Center for Community Engagement. Students have helped elders move furniture, rake lawns, and clean gutters. Elders have opened their kitchens for students for cooking and baking, taught students how to knit or crochet, and provided tutoring for college courses. This summer, 2010, we will have a student, funded through Amherst College’s Center for Community Engagement, working on this program at the Senior Center for 10 hours/week.

SPECIAL TRANSPORTATION MINI-GRANT

A \$600 grant was received from our AAA to reimburse drivers who transport elders to medical appointments when no other transportation is available and to deliver prescriptions to elders not able to pick up their scripts. This program assisted 8 elders with prescription delivery and an additional 9 elders with rides to medical appointments.

BANGS DEPARTMENTAL CHANGES DISCUSSED

Due to continuing budgetary concerns, Town Manager Larry Shaffer began discussions with Bangs department heads (Senior Center, Leisure Services and Health) to “improve efficiency and effectiveness”. Part of his plan involved construction of a “Clerical Suite” in the lobby (similar to the front counter in Town Hall) to be staffed by the Administrative Assistants in each department. While this idea of the Town Manager’s was not realized, two members of the Health Department moved experimentally into the S.C. suite of offices and began collaborating and cross- training where possible with S.C. staff. Fresh paint in hallways and meeting rooms and new flat screen bulletin boards at Bangs entrances were welcome upgrades.

FRIENDS FUNDRAISING SUCCESS

The Friends of the Amherst Senior Center held the **First Annual Amherst Follies** at the Amherst Regional High School on April 25th. Produced by Donna Lee Entertainment, it was a major fundraising variety show. All entertainers donated their time and talent. It was a big success and netted almost \$4000. Total money raised by the Friends in FY 10 was \$16,634.21

BUDGET NOTES

A successful override vote by townspeople averted a cut to our administrative assistant’s hours. She would have gone from full-time (37.5 hrs/wk) to part-time (24.5 hrs/wk). Our EOEI Formula Grant already is supporting a large portion of the personnel costs for this vital office manager position .

GREAT SERVICES RELY ON MEDICAL PROFESSIONALS WHO VOLUNTEER

Thanks to COA member, Dr. Daniel Clapp, the S.C. continues to be able to offer free ear irrigation services twice a month on Tuesday afternoons. Any contributions given by clients for this help are given to a fund developed for low income elders who need “wellness grants” to help pay for foot care or other S.C. wellness programs. Dr. Clapp also volunteers as a lunchtime meals deliverer to shut-ins, medical advisor to the S.C. part-time nurse and flu clinic on-site physician.

Two therapists are now volunteering their services at our senior center. One is a Licensed Mental Health counselor (LMHC) from River Valley Counseling Center in Chicopee and the other is a retired Physical Therapist.

EMERGENCY FUND

In October 2009 Amherst College made an extremely generous donation of \$40,000 to the Town. The Emergency Fund with \$10,000 was set up with the Town for the Senior Center to utilize in assisting elders with paying utility arrears, home heating fuel arrears, unpaid medical bills and other emergency situations in elder households. A sub-committee of the Council on Aging developed policies for the use of the funds. Twelve elder households utilized \$3,355.91 of the fund during this fiscal year.

TAX WORK-OFF PLAN

The Tax Work-Off Plan enables elders (age 60 and above) whose primary residence is in Amherst and who meet the income guidelines, to work up to 125 hours for a \$1,000 abatement on their property taxes per fiscal year. The work, performed in Town departments, does not replace any employee positions. There presently are 30 slots and over this past fiscal year there were 30 participants working in the following departments: Senior Center, Jones Library, Munson Library, Leisure Services, and the Collectors. There are some Tax Work-Off participants who work more than the 125 hours; that extra time is donated to the Town. Intake and placement is handled by Senior Center Social Worker, Maura Plante.

SENIOR HEALTH SERVICES UPDATE

Senior Health Services staffed by a registered nurse, provides a variety of health services to community seniors including blood pressure monitoring, blood glucose testing, medication information, weight monitoring, nutrition information, wound and skin assessment, ear and throat inspection and assistance with responding to a variety of health care needs.

In addition to clinics offered in the bubble room at the Senior Center on Mondays and Thursdays, the nurse has provided a weekly community clinic at Clark House Apartments and has made home visits for those in need. In the fiscal year ending June 10, more than 934 client contacts were logged for seniors served by the program.

It is important to note that the Amherst Senior Center's Senior Health Services program, receives no Town funding, but continues to grow and thrive thanks to donations and grants. An annual \$10,000 donation from Amherst residents Joseph and Dorothy Gavin continued to provide the primary funding for the Bangs based twice-weekly clinics over the year. An additional 2010 grant from The Amherst Club provided much needed equipment (blood pressure cuffs, tympanic thermometer and drug reference book). Community donations of new medical supplies are also appreciated, used in the clinic or distributed to seniors in need.

Other health services offered at the Senior Center include: fee-for-service ear irrigation and foot care clinics with RNs; weekly therapeutic massage clinics; free twice monthly ear irrigation clinics with volunteer, Dr. Daniel Clapp; and approximately 24 health seminars with local health professionals organized by Shirley Packard, RN.

UPDATE ON FOOD PROGRAMS

Our home-delivered **lunchtime** meals program which asks for only an optional donation from the participant, continues to be an essential support to elders in Amherst as they are living longer and find it difficult to shop, cook and pay for food. As fuel costs increase, the home delivered meal becomes more and more important also as a means to afford other essentials. We have four lunchtime meal delivery routes daily to residents in Amherst and Pelham and we use volunteer drivers exclusively. With the price of fuel increasing, some drivers who declined the reimbursement previously are now asking for the \$.50/mile stipend. The \$1.19 per meal we get from our HVES Title III grant to cover gas and other program expenses in FY 10 obviously doesn't cover the gas reimbursement for meal recipients living deep in Pelham or the far edges of Amherst. (Unfortunately we haven't been able to find any Pelham residents to assist in deliveries there.) The challenge of keeping drivers as fuel costs increase is a nationwide problem and ideas are being floated for how to cope, such as delivering frozen meals 2-3 times a week. We feel this would be a risky change as the well-being check, an important component of the service, would then be compromised. (Our deliverers have found several elders who have fallen or were semi-conscious or even deceased.) Additionally some elders are too frail to deal with frozen meals. Our drivers sometimes have to open the hot meal and bring the utensils to the recipient as some are so frail and disabled they can't manage those details.

Our home-delivered **supper-time** UMASS Meals on Wheels (MOWs) program has seen an increase of 253 meals delivered. The increase would have been larger by 64 meals delivered, but there were 3 days where meals were cancelled due to the weather. There were 57 participants in the program this fiscal year as compared to 60 in FY 09. There were participants who were short-term recipients of the MOWs, but there were many more folks who have remained in the program long-term. As the number of elders who want to remain at home to age in place increases, we may very well see a continued increase in participation in this program. Additionally, some people have elected to start MOW when they were determined to be no longer eligible for the HVES home delivered lunch.

The decrease in the Emergency Food Pantry could be due to assisting people who access that service with the SNAP (Supplemental Nutrition Assistance Program), what used to be Food Stamps, application. With the Survival Center Food Box Program the decrease is likely due to not all 53 participants order a box of food each month.

PARTICIPATION IN FREE/LOW COST FOOD PROGRAMS							
Name of Program	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	
Congregate Hot Lunch	6,467 (9% increase)	6,973 (13.78% increase)	6,147 (11% decrease)	5,420 (11.8% decrease) If no snow days we would have served 5490 meals and then the decrease would have been 10.7%.	5120 (5.6% decrease) If no snow we would have served 95 more or 5215 - a 3.8% decrease	5966 (17% increase)	
Meals on Wheels (UMass food delivered mid-afternoon)	3,843 (1% increase)	4,250 (11% increase)	5,006 (17% increase)	4,790 (4% decrease) If no snow days we would have served 140 more and seen only a 2% decrease	4324 (9% decrease) If no snow we would have delivered 101 more or 4423 - a 7% decrease	4622 (7% increase) impressive, considering 3 snow days.	
Home delivered meals (HVES food delivered at 11 AM)	13,6639 (6% increase)	14,435 (6% increase)	16,118 (11% increase)	16,749 (4% increase) If no snow we would have delivered 16961 meals and then the increase would have been 9.5%	16,061 (4% decrease) If no snow we would have served 103 more, 16,164 - a 3.5% decrease	15,182 (5.5% decrease) due to the weather and grantor's fiscal restraints	
Brown Bag (Western Mass Food Bank)	735 (5% increase)	1,035 (41% increase)	1,017 (1% decrease)	1,016 (>1% change)	1016 No change	1,054 (4% increase)	
Food Box (Survival Center food)	453 (52% increase)	450 (>1% change)	529 (17% increase)	483 (9% decrease)	543 (13% increase)	468 (13.9% decrease)	
Free Bread & Produce Giveaway	2,543 (22% increase)	5,282 (52% increase)	5,493 (3% increase)	4960 (10% decrease)	2338 (48% decrease) Snow days, less food to give out	2129 (9% decrease BUT #s would have increased if we didn't have to cancel six times.)	
Grocery Pantry Emergency Food Give-away	82 (283% increase)	102 (20% increase)	115 (12% increase)	38 (67% decrease)	45 (19% increase)	42 (6.7% decrease)	

IN-KIND DONATIONS

Although resources through the Town budget are limited, the Senior Center is able to offer a wide array of programs and services because of two important categories of contributions: **volunteer time** and **in-kind donations of goods and services**.

In FY 10 approximately 11,073 hours of volunteer time was given by 317 volunteers in the following categories:

# of Hours Given	# of Volunteers
20 hours/week or more	-
5 hrs/wk up to 19.5 hrs/wk	4
1-5 hrs/wk	52
10hrs/yr to 50hrs/yr	150
Less than 10 hrs/yr	111

The value of these hours, according to the Points of Light Foundation is \$240,383.85

In-kind donations represent tangible goods or services generally considered essential for the Senior Center's operations, but not paid for out of its budget. See the table following, which looks at some FY 10 in-kind donations (this list is not exhaustive.)

In-Kind Donation	Estimated Value
Rent/Space (gross square feet=7,399)	\$73,000
Gas donated by meals deliverers	\$2,261
Utilities	\$46,511
Van Garaging, Gas & Service	\$138.87
Custodial/Maintenance	\$19,000
Plowing/Outside Maintenance	\$604
Durable Medical Equipment	\$5,763
Computers, phones	\$25,000
Donated Goods	\$2,334
Value of Crafts Made & Sold for Sr. Ctr.	\$444
Intergenerational programs	\$1,200
Speakers/Presenters	\$6,578
Entertainers	\$1,029
Furniture/Equipment	\$1,279
Supplies	\$3,308
Senior Aide	\$8,320
New MSC® swipe station & service	\$5,050
Luncheons, food	\$136,560
Cable TV Service, Large flat screen TV	\$2,216
Books/Videos/Magazines/Puzzles	\$250
Piano tuning	\$415
Outreach Grant	\$2,860
A.C. Artist Project Coordinator	\$498
Lunch Site Director & Assistant	\$6,065
Ten Year Survey	\$8,440
Subscriptions, membership	\$150
Equip. rental & maintenance	\$994
Craft Workers	\$6,972

Respectfully submitted,
Nancy Hirsh Pagano, Director

AMHERST CULTURAL COUNCIL

Fiscal Year 2010

The Amherst Cultural Council is supported by the Massachusetts Cultural Council, the nation's "largest grassroots cultural funding network" with 329 local and regional councils representing all 351 cities and towns in the Commonwealth. The MCC "promotes excellence, access, education and diversity in the arts, humanities, and interpretive sciences to improve the quality of life for all Massachusetts residents and contribute to the economic vitality of our communities." Though guided by the state level requirements, there are also local guidelines for funding that reflect the unique characteristics of each council's community. These local guidelines are reevaluated every three years in Community Input Meetings.

In the last grant cycle, the ACC distributed \$25,264.00 to over 50 grant applicants, including a number of PASS grants that paid for children from the Amherst schools to attend a performance at the Fine Arts Center. One grant recipient, Amherst Ballet, additionally received the prestigious Gold Star Award from the MCC for an outstanding performance; one of six such awards chosen for excellence from the over 5,000 grant recipients in the Commonwealth last year.

The ACC consists of nine Amherst residents appointed to staggered three-year terms by the Select Board; two consecutive terms may be served. The ACC meets mostly in the fall since the grant decisions must be made before the end of the calendar year. Funding is made on a reimbursement basis. Grant applications for the 2011 funding cycle are due October 15, 2011. For more information on eligibility and requirements, please go to www.mass-culture.org/lcc

Submitted by,

Ann Woodbridge, Chair

DESIGN REVIEW BOARD

Fiscal Year 2010

The Design Review Board held 11 meetings during FY 10, including a Joint Meeting with the Historical Commission to discuss conceptual plans for the redesign of Spring Street and the Town Common Parking Lot. Although this amounted to about half as many meetings as occurred in FY 09, it was slightly more than had occurred in each of the previous three years.

Public Projects Reviewed

Pomeroy Village Streetscape – Continuing to work with the Department of Public Works and the Planning Department, the Board held two meetings (in September and October) to review the design for the intersection of Pomeroy Lane and Route 116. After the end of FY 09 Town Manager Larry Shaffer had transferred responsibility for carrying these plans forward from the Design Review Board to the Department of Public Works, so that the work could be coordinated with other roadway projects along the Route 116 corridor, already under the jurisdiction of the Superintendent of Public Works. The Design Review Board remains interested in the future of Pomeroy Village and in the prospect of connecting Pomeroy Village to the South Amherst Common and for improving the pedestrian experience both within the intersection and between the Village Center and the Common.

Town Common Parking Lot and Streetscape Improvements on Spring Street – The Design Review Board met in July 2009 with the Historical Commission to review plans that had been developed by the Department of Public Works. The Board and Commission made recommendations regarding materials, bump-outs added to intersections, placement of trees and benches and accommodation of the weekly Farmers' Market. The DRB members received an update on this project in June 2010 were pleased to note that many of their suggestions for the design of this important parking lot and streetscape have been incorporated into the final plans.

Private Projects (Downtown and on town-owned property) Reviewed

The redevelopment and improvement of downtown buildings and sites continued. The following projects and signs were reviewed in FY 10:

Boltwood Place – The Board reviewed Archipelago Investment's plans for construction of a new mixed-use, LEED-certified building in downtown Amherst, on a lot behind Judie's Restaurant with the ground floor to be retail/commercial and residential units above. The DRB advised the applicant and the Planning Board on ways to help this contemporary-style building fit in and be compatible with the existing surroundings, including 19th and early 20th century downtown buildings. The applicant met with and received recommendations from the DRB twice during FY 10, prior to the Planning Board's approval. The Chair of the DRB met directly with the Planning Board to convey the DRB's recommendations, which were well-received.

The Lord Jeffery Inn – The Board reviewed plans of the Amherst Inn Company for renovation of The Lord Jeffery Inn, including a small addition, site improvements and seasonal outdoor dining, made recommendations to the Planning Board during the Site Plan Review process for this prominent project in downtown Amherst.

Signs, Awnings and Lights – The Claw Foot Tub, Arigato, Clearwater Restaurant, Amherst Creperie, Rao's Coffee, Moti's, Vita Nova, Amherst Laser and Skin Care Center, Sei Bella Salon, and Miss Saigon Restaurant.

Town Flag – In June 2010, the DRB received an inquiry from a member of the Select Board regarding the design of a proposed town flag. The DRB agreed to work with the Select Board on this important project in the upcoming fiscal year.

Respectfully submitted,

Janet Winston, Chair
Design Review Board

FINANCE COMMITTEE

Fiscal Year 2010

The Finance Committee advises the Town on matters affecting Town finances and makes transfers from the Reserve Fund to cover extraordinary or unforeseen expenses. The primary focus of the Committee's responsibility and work consists of adopting guidelines for managing the Town's money and recommending a comprehensive budget consistent with those guidelines to Annual Town Meeting. The Committee also recommends a course of action for any articles having financial implications that come before any Annual or Special Town Meeting.

The Finance Committee's recommended budget guidelines are presented in the fall to the budget-making authorities to provide them with information on the level of resources that are expected to be available for spending on operating and capital budgets in the next fiscal year, as well as the need to link spending limits to the need to maintain appropriate levels of reserves in the form of Free Cash and the Stabilization Fund. The guidelines are developed from the Finance Director's projections of revenues and spending for the previous, current and next three to five fiscal years. Changes to the guidelines sometimes occur as new information about funding sources and service needs becomes available during the budget process. Such changes might be to the amount of available resources and/or to the proportion of the total going to different sections of the overall Town operating budget: municipal services, elementary schools, regional schools and library services.

The Committee obtains advice throughout the budget process from other boards and committees, staff, and the general public, including the Budget Coordinating Group and the Joint Capital Planning Committee. Two Finance Committee members are designated to serve on each of these other two committees and one member serves on the Audit Committee. Committee members also serve as liaisons to the Select Board, School Committees, and Library Trustees to facilitate a coordinated budget process and understand the unique challenges and needs of all Town programs and services.

FY 11 guidelines and budget

The development of the FY 11 budget commenced in October 2009 with financial projections from John Musante, Finance Director. That analysis projected that with foreseeable revenue and the continuation of programs, services, and staffing of FY 10, Amherst would have a budget deficit of \$4.2 million. This was due in part to the expectation that the state would reduce local aid for a third consecutive year. The Select Board recognized that there might be a need to ask voters to consider a Proposition 2½ override and asked the Budget Coordinating Group to consider an appropriate amount and form of an override for consideration in the March 2010 annual town election. The Finance Committee therefore asked for several budgets in its annual guidelines memorandum to assist the BCG and to enable it to develop an appropriate budget reflecting the outcome of the override vote. The BCG and Finance Committee agreed that the budget could not be balanced with an override and that expenses would also need to be reduced. The voters passed the override. After other savings and revenues affected the initial projection, the Finance Committee recommended a budget to Town Meeting that did not require taxation to the new limit after the override. Approximately 60% of the gap was closed with spending reductions.

Reserves

The Town had been spending reserves to support operating budgets, in varying amounts, from FY 02 through FY 10. As the committee developed a budget for FY 11, reserves represented roughly 5.7% of operating revenues. The section of the Finance Committee's 2008 Financial Management Policies and Objectives regarding reserves states that "reserves, including the combined balance of Free Cash and Stabilization Fund, should be maintained at 5-15% of general fund operating revenues. The primary objective of the Town's reserve policy is to provide the Town the flexibility to sustain service levels despite the adverse financial impacts of economic downturns and unforeseen and extraordinary expenses." This goal is a widely accepted measure of good financial standing and a key factor in Amherst's bond rating. The committee recommended that no reserves be used to support budgets in FY 11.

FY 09 Reserve Fund transfers

The Reserve Fund is used by the Finance Committee to cover extraordinary or unforeseen expenses of the Town. An amount is appropriated at each Annual Town Meeting for this purpose. Most years, including FY 09, the appropriation has been \$100,000. When the Committee met on July 14, 2009, its members voted to transfer \$71,100 from the Reserve Fund to Public Works to cover 2/3 of the snow and ice deficit. The remainder of the Reserve Fund closed to the Undesignated Fund Balance and became Free Cash.

Town Meeting Coordinating Committee

This committee recommended the appointment of an ad hoc committee of members from the TMCC, Select Board and Finance Committee to consider the means of presentation of the municipal budget to Town Meeting, which has been in five motions, one for each major functional area, in an order that has used for many years. The Finance Committee agreed. The ad hoc committee recommended that the motions be presented in a random order that varies each year. The Finance Committee voted to use that method for the presentation of the FY 11 budget at the 2010 Annual Town Meeting and to then survey Town Meeting members for their comments on the new process.

Meetings

The Committee held 21 meetings during the year including one that was in part a combined meeting with the Select Board, School Committee and Jones Library Trustees, and two which were combined meetings with the Amherst Select Board, Amherst School Committee and representatives from the other three Regional School District towns (Pelham, Leverett, and Shutesbury).

Members of the Committee

Members who served diligently and with great thoughtfulness for the full fiscal year were Andrew Steinberg (Chair), Kay Moran (Vice-Chair), Marilyn Blaustein, Phillip Jackson, Bob Saul, Douglas Slaughter, and Marylou Theilman.

Thanks

This was another difficult year financially for the Town, and consequently the Committee required a great deal of staff support to gather information and to present it to Town Meeting. Assistant Town Manager/Finance Director John Musante, along with staff of the Finance

Department, provided necessary information about the Town's financial history and current situation. His knowledge about state technical requirements, policies and politics continued to be most helpful. Maria Racca, Financial Analyst, organized information for us and also produced our reports, usually under acute deadline pressure. We rely on assistance of the Town Manager's office staff to help organize our operation. The committee's review and evaluation of the various parts of the Town's budget depends on the assistance of the Town Manager, School Superintendent, Library Director and members of their staffs, along with department heads and other staff responsible for municipal services. Contributions of the Select Board, School Committee and Jones Library Trustees are essential to arriving at an acceptable budget to recommend to Town Meeting. We thank them all for their generous assistance.

We are committed to organizing and presenting financial information to Town Meeting members in order to assist them in carrying out their duty to determine spending policies and appropriate funding for Town, School, Library and Capital needs of the Town. We appreciate the comments and guidance they give us, both as individual members and as a group, the appropriating authority of the Town.

Andrew Steinberg, Chair

FIRE DEPARTMENT

Fiscal Year 2010

Fiscal year 2009 was marked by significant change over the period. Chief Keith Hoyle retired in August 2009 after ten years of service to Amherst. Assistant Chief Lindsay Stromgren took the reins of the Department as Interim Chief and served ably pending the selection of a permanent Chief. Acting Captain Charles Daugherty retired in December 2009 after thirty years of service. Acting Assistant Chief James Johnson also retired in March 2010 after more than thirty years of service to Amherst. Finally, a new Chief was selected and started duty in March 2010.

As I became acclimated to the new environment we continued with various ongoing initiatives. Our SAFE, Student Awareness of Fire Education, continued to be the benchmark for the program statewide. The program and its instructors are recognized for their efforts on a regular basis.

Our SAFER, Staffing for Adequate Fire & Emergency Response, Federal Grant reached its final stage in this fiscal year. The Town will now absorb all personnel costs associated with the individuals hired through this grant program.

Our specialty teams, Tactical Paramedic & Technical Rescue, continue their skill improvement through ongoing and expanded training.

Our Fire Investigation unit expanded to four members now including Captain John Ingram and Firefighter John Kennedy.

FIRE & RESCUE SERVICES

As education and prevention efforts reduce the number of fires nationwide, the need for rescue and protection from hazardous situations continues to grow. Automobile accidents requiring extrication, hazardous gas incidents and incidents involving hikers along the Holyoke Range are examples of the increasing number of non-fire incidents to which we respond.

EMERGENCY MEDICAL SERVICES

Our EMS program continues to serve Amherst in addition to Pelham, Shutesbury, Leverett and Hadley with top-notch care. Our overall call volume was reduced 2% when compared to FY 09 but there was a 3.8% increase in EMS call component over the same period. Even though call volume reduced, workload increased due to the labor-intensive nature of EMS and the fact that EMS incidents take last at least three times longer than other incidents.

PREVENTION AND INSPECTION SERVICES

Prevention and Inspection services are overseen by Assistant Chief Zlogar with the assistance of on duty crews. The responsibility for inspection of new construction, fire protection devices on the sale or transfer of property and life safety inspections are generally carried out at the company level with direction from AC Zlogar. Plan review, code compliance and consultation are within the purview of AC Zlogar.

Fire Inspections/Prevention:

Residential Smoke Detectors:	303
Misc. Inspections:	1,698
University/Colleges:	150
Fire Education:	75

TRAINING

Training is critical to our operations and given our operational tempo company level training is done whenever the opportunity presents itself. On an individual basis, our members avail themselves of the many training opportunities offered through National Fire Academy, Massachusetts Firefighting Academy and Hampshire County Fire Training Consortium.

Our Call and Student Forces train weekly in-house and also take part in the same National, State and local training sessions offered to our permanent force.

Chief W. Tim Nelson

Amherst Fire Department

Annual report of activity for period 7/1/2009 - 6/30/2010

By Town	Fire	%	EMS	%
Amherst	1126	98.3	2978	72.7
Belchertown	0	.0	54	1.3
Hadley	4	.3	849	20.7
Leverett	1	.1	71	1.7
Northampton	7	.6	2	.0
Other	6	.5	5	.1
Pelham	1	.1	80	2.0
Shutesbury	0	.0	51	1.2
Sunderland	0	.0	8	.2
TOTALS	1145		4098	

These are the totals for Amherst with the colleges removed.

	Fire	EMS
Amherst (only)	794	2063
Amherst College	58	113
Hampshire College	84	82
UMASS	190	720

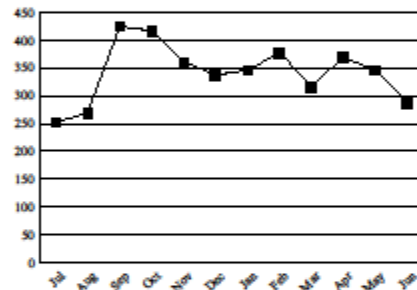
These are just FYI totals of interest during this period.

	Fire	EMS
Center for Extended Care	11	97
Sunbridge of Hadley	0	132
UMASS	44	9
Fraternities/Sororities		

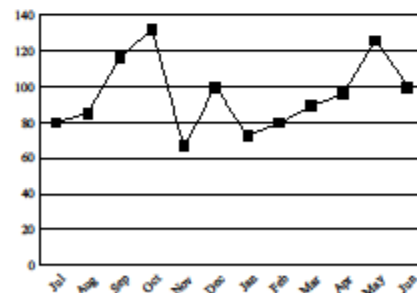
By Month	Mutual Aid EMS into Amherst
Jul	3
Aug	1
Sep	11
Oct	14
Nov	3
Jan	1
Feb	2
Mar	1
Apr	9
May	4
Jun	5
Dec	5
TOTALS	59

By Month	Fire	%	EMS	%
Jul	80	7.0	252	6.1
Aug	85	7.4	269	6.6
Sep	116	10.1	425	10.4
Oct	132	11.5	417	10.2
Nov	67	5.9	360	8.8
Dec	100	8.7	338	8.2
Jan	73	6.4	346	8.4
Feb	80	7.0	376	9.2
Mar	90	7.9	316	7.7
Apr	96	8.4	368	9.0
May	126	11.0	346	8.4
Jun	100	8.7	285	7.0
TOTALS	1145		4098	

EMS calls only (by month)



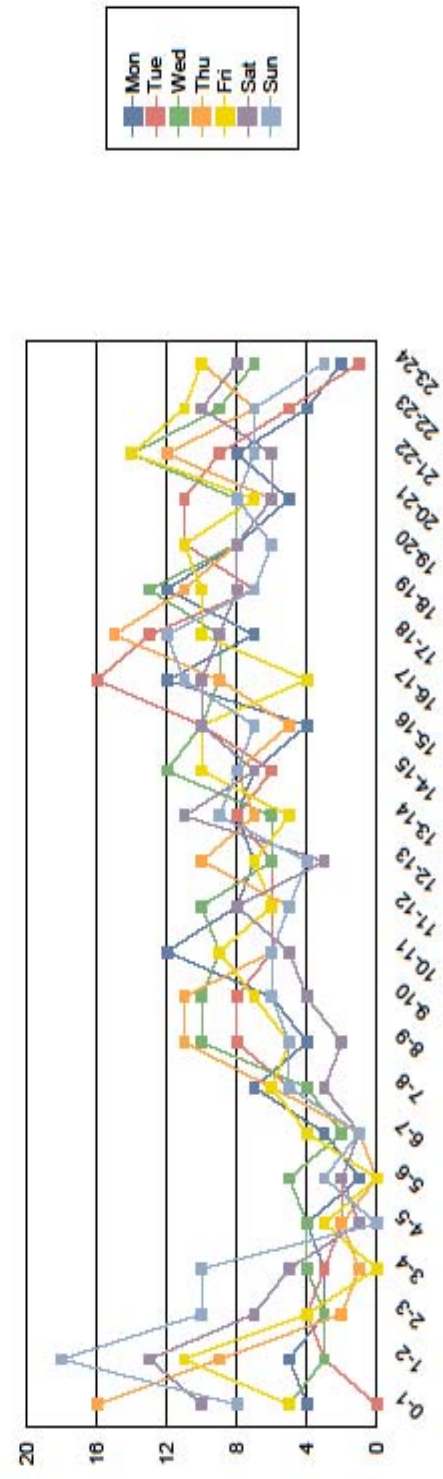
Fire incidents only (by month)



7/1/2009 - 6/30/2010

Amherst Fire Department
Number of fire incidents by day of week and time of day

	0-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	Total
Mon	4	5	3	3	4	1	3	7	4	6	12	8	7	8	7	4	12	7	12	8	5	8	4	2	144
Tue		3	4	3	2	2	1	5	8	8	6	6	6	8	6	10	16	13	7	11	11	9	5	1	151
Wed	5	3	3	4	4	5	2	4	10	10	9	10	6	6	12	10	9	9	13	8	8	14	9	7	180
Thu	16	9	2	1	2		1	6	11	11	6	5	10	7	8	5	9	15	11	8	6	12	7	10	178
Fri	5	11	4		3		4	6	5	7	9	6	7	5	10	10	4	10	10	11	7	14	11	10	169
Sat	10	13	7	5	1	2	1	3	2	4	5	8	3	11	7	10	10	9	8	8	6	6	10	8	157
Sun	8	18	10	10		3	1	5	5	6	6	5	4	9	8	7	11	12	7	6	8	7	7	3	166
Total	48	62	33	26	16	13	13	36	45	52	53	48	43	54	58	56	71	75	68	60	51	70	53	41	1145

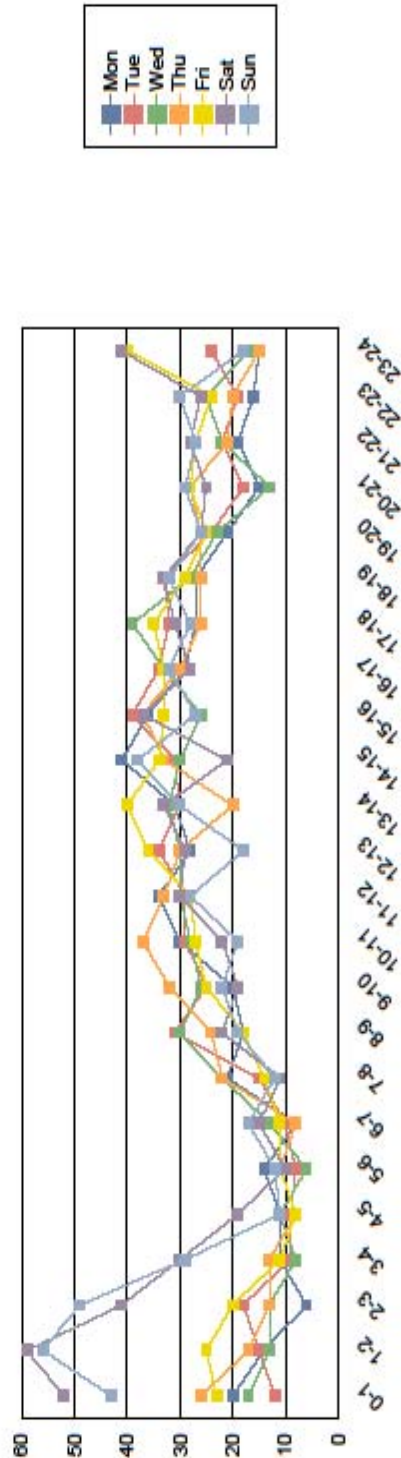


Amherst Fire Department

Number of EMS runs by day of week and time of day

7/1/2009 - 6/30/2010

	0-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	Total
Mon	20	14	6	11	11	14	8	21	18	20	30	34	28	31	41	36	29	27	27	21	15	19	16	15	512
Tue	12	15	18	9	9	8	10	15	31	25	29	29	34	30	31	39	34	32	33	24	18	22	19	24	550
Wed	17	13	13	8	11	6	13	22	30	26	28	30	30	32	30	26	33	39	28	23	13	22	25	17	535
Thu	26	17	13	13	8	11	8	22	24	32	37	33	30	20	33	37	30	26	26	26	28	21	20	15	556
Fri	23	25	20	11	8	11	11	14	18	25	27	28	36	40	34	33	33	35	29	25	28	27	24	40	605
Sat	52	59	41	30	19	10	15	11	22	19	22	30	29	33	21	37	28	31	33	26	25	28	26	41	688
Sun	43	56	49	29	11	12	17	12	19	22	19	28	18	30	38	27	32	28	32	26	29	27	30	18	652
Total	193	199	160	111	77	72	82	117	162	169	192	212	205	216	228	235	219	218	208	171	156	166	160	120	4098



Amherst Fire Department

Box Alarm Totals by Year

Report range: 7/8/2003 - 7/1/2010

	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11
Box Alarm	49	82	52	54	49	54	34	1

Amherst Fire Department

[By category]

Date range: 7/1/2009 - 6/30/2010

False Alarm-Good intent	37
False Alarm-Malfunction	208
False Alarm-Malicious	39
False Alarm-Other	13
False Alarm-Unintentional	328
Fire-Brush	16
Fire-Other	19
Fire-Rubbish	27
Fire-Structure	54
Fire-Vehicle	9
Hazardous Condition	114
Other Calls	76
Rescue	160
Service Call	46
<hr/>	
Total incidents (count)	1146

AMHERST FIRE DEPARTMENT**EMC DISPATCH REASON**

BELCHERTOWN	
E M S Mutual Aid	50
Emergency Medical Service	4
DEERFIELD	
Fire Mutual Aid	2
EASTHAMPTON	
Community Policing	1
Fire Mutual Aid	1
ERVING	
Fire Mutual Aid	1
FLORENCE	
Fire Mutual Aid	1
GRANBY	
E M S Mutual Aid	1
Fire Mutual Aid	1
HADLEY	
Community Policing	1
Disturbance	1
Emergency Medical Service	861
Fire Mutual Aid	4
Follow Up	1
Suspicious	1
LEVERETT	
Emergency Medical Service	71
Fire Mutual Aid	1
MONSON	
E M S Mutual Aid	1
NORTHAMPTON	
E M S Mutual Aid	2
Emergency Medical Service	1
Fire Mutual Aid	5
PELHAM	
Emergency Medical Service	80
Fire Mutual Aid	1
SOUTH DEERFIELD	
Fire Mutual Aid	1
SOUTH HADLEY	
E M S Mutual Aid	2
SHUTESBURY	
Emergency Medical Service	52
SUNDERLAND	
Assist Other P D	1
E M S Mutual Aid	5
Emergency Medical Service	2
Paramedic Intercept	1
ZZZ	
Fire Mutual Aid	1
Transfer Ambulance	1

Amherst Fire Department

Property & Contents Loss 7/1/2009 - 6/30/2010

Thursday, July 1, 2010

	<u>Property loss</u>	<u>Contents loss</u>
False Alarm-Good intent	\$0	\$0
False Alarm-Malfunction	\$0	\$0
False Alarm-Malicious	\$0	\$0
False Alarm-Other	\$0	\$0
False Alarm-Unintentional	\$0	\$0
Fire-Brush	\$0	\$0
Fire-Other	\$200	\$0
Fire-Rubbish	\$610	\$60
Fire-Structure	\$389,525	237,400
Fire-Vehicle	\$8,700	\$700
Hazardous Condition	\$10,000	\$200
Other Calls	\$70,000	\$0
Rescue	\$0	\$0
Service Call	\$0	\$0
Total Loss	\$479,035	\$238,360

HEALTH DEPARTMENT & BOARD OF HEALTH

Fiscal Year 2010

The mission of the Amherst Board of Health, working through the Health Department, is to promote the health and wellbeing of our community. We fulfill this mission through our core functions: assessment, assurance, promotion, and policy development.

Assurance: ensuring that all Amherst residents have the services necessary to maintain or restore good health either by coordinating the delivery of services by other agencies, by policy or regulation development, or by providing services directly.

Assessment: systematically collecting, assembling, analyzing, and making available information regarding the health of the community, including statistics on health status, community health needs, and epidemiological studies of health problems.

Promotion: providing services and educational opportunities that encourage healthy environments and healthy lifestyles.

Policy Development: development and implementation of comprehensive public health policies, regulations and legislation.

The work of the Amherst Health Department is organized into six major areas: Access to Health Care, Infectious Disease Control, Disease Prevention and Health Promotion, Environmental Health, Health Policy and Emergency Planning and Preparedness.

I. Access to Health Care

Ensuring access to health care for all Amherst residents continues to be a priority for the Department. Some of the Departmental programs to address these concerns are Hampshire Health Connect and “Peace in the Family: a Khmer Community Project.”

Hampshire Health Connect

Hampshire Health Connect (HHC) is a nonprofit organization created by a group of citizens, providers and representatives of local government, businesses, and the insurers. HHC aims to link families and individuals who are underinsured or who have no health insurance with insurance programs they may be eligible for, or to medical providers willing to see HHC patients at no charge or on a sliding fee scale. HHC is housed in Cooley Dickinson Hospital.

HHC provides the services of a Latina caseworker, who has been working out of the Amherst Health Department to enroll all Amherst residents, but especially those whose first language is Spanish, in the program. As a result of this, Amherst residents’ participation in HHC, and the number of Latino clients served by HHC continues to rise. During FY 10, 88 Amherst residents were served. The enactment of Health Care Reform has had a great impact on the work of Hampshire Health Connect. Many who believed they were ineligible for state benefits are now seeking the help of HHC to enroll in the Commonwealth Care Programs.

Cambodian Health

The Outreach Worker Lauren Srey continues to work with Khmer Health Advocates of Connecticut to promote self-help, self-education and awareness and access to health services and resources for the Cambodian community. She provides diabetes education and training and advocates for individuals needing support services in the areas of mental health, domestic violence and self or other neglect. She has also worked with many of the elders to help them become United States citizens.

In partnership with Khmer Health Advocates, Lauren instituted the Medication Optimization Project. This grant funded initiative and brought pharmacists to meet with individual patients to assess the interactions and efficacy of the medications they were taking. Information was shared with patient's physicians and facilitated accurate medication usage and compliance.

II. Infectious Disease Control

Controlling the spread of communicable diseases and food-borne illnesses is an important function of the Health Department.

Infectious Disease Surveillance and Control during FY 10 included the following:

- § 1 case of active Tuberculosis;
- § 3 cases of Tb prevention and control;
- § Two senior flu clinics, in conjunction with the Council on Aging, with 312 doses of seasonal influenza vaccine administered; 8 doses of Td (tetanus/diphtheria) and 8 doses of pneumonia administered;
- § Five H1N1 influenza clinics in conjunction with the University of Massachusetts were held with 6,040 doses of H1N1 vaccine administered;
- § Monthly immunization clinics provided 158 immunizations to adults and children;
- § Case management/follow up for the following reportable infectious diseases: 3 cases of Salmonella, 1 case of Pertussis, 5 cases of Campylobacter, 1 case Group B Strep, 1 case Hepatitis A, 6 cases of Hepatitis B, 9 cases of Hepatitis C, 22 cases of Lyme Disease, 2 case of Viral Meningitis, 2 cases of Strep Pneumonia, 1 case of Shigella, 1 case of Mumps, 2 cases of Human Granulocytic Anaplasmosis, 6 cases of Varicella; 1 case of Toxoplasmosis, 1 case of Cholera, and 1 case of Ehrlichiosis.

III. Disease Prevention and Health Promotion

Programs aimed at promoting health and preventing disease is another important aspect of the Health Department's work. Programs and interventions are targeted at the general public, as well as specific groups at increased health risk due to their particular demographic group or the consequences of their own behavior or the behavior of others.

High Risk Groups

The Health Director and Inspectors work together as a team to address the multi-faceted problem of hoarding, via joint inspections including mental health assessments and referrals to social services.

Town of Amherst Handicapped Permits are available to residents of Amherst who have a temporary or chronic condition that substantially limits their mobility. This permit allows residents to park in handicapped spaces within the Town of Amherst. This permit WILL NOT extend parking privileges beyond Town limits or the area colleges. A permit may be obtained from the Amherst Health Department. A doctor's certificate stating the condition and the expected duration of the disability is required.

IV. Environmental Issues

The Board of Health is required by state statute to perform many pertinent duties relating to the protection of public health, disease control and to advocate sanitary living conditions. The Board of Health's Environmental Health Division staff consists of two Inspectors: one full-time and one part-time. Their responsibility is to regulate the laws, administer permits and perform inspections of residences and businesses relating to food. This fiscal year, the department successfully conducted 867 inspections and issued 313 Town permits.

Food Safety

The Environmental Health Division inspected 293 food handlers during the 2010 fiscal year. We administer permits for all food handlers encompassing: restaurants, recreational camps, bed and breakfast operations, residential kitchens, college institutions, hotels, motels, retail food stores, schools, mobile food units, temporary events, caterers, bakeries, and frozen food establishments.

The department's routine inspections and follow-up are crucial to protecting the public health's welfare. The division enforces Chapter X of the State Sanitary Code: Minimum Standard for Food Establishments, 105 CMR 590.000. These state laws allow the Town of Amherst to conduct inspections, issue orders and suspend or revoke permits where necessary.

The Environmental Health Division collaborates with local restaurants to be in compliance with the Federal Food Code. The code requires all restaurants to have a person in charge (PIC) who has knowledge of food-borne disease prevention and application of the Hazard Analysis Critical Control Point (HACCP) principles. Inspectors continue to monitor food managers to ensure obtainment of their Food Manager Certification and to develop a food protection program.

Body Art Establishments

There are two Body Art Establishments and 5 licensed practitioners in Amherst. The inspectors conducted 4 inspections.

Swimming Pools

No person shall operate or maintain any swimming, wading or special purpose pool without obtaining a permit from the Health Department. The permit shall be subject to the requirements of 105 CMR 435.00 and to any regulations as may be adopted by the Board of Health, provided, however, that said local board of health regulations shall not be applicable to a state owned or operated swimming, wading or special purpose pool. The Health Department issued 14 swimming pool permits, and conducted 16 inspections.

Recreational Camps

We continue to perform extensive monitoring and inspections to sustain quality and assurance of compliance. This fiscal year there were 18 recreational camps. The total number of inspections conducted for recreational camps is 52.

Throughout the year we receive new information from the Community Sanitation Program. The Department makes every effort to forward the new material and information to all of our camp operators in a timely manner. Although the Environmental Health Division continues to distribute informational packets, these packets are now made available online.

Housing

The Health Department upholds all nuisance and housing complaints. Chapter II of the State Sanitary Code: Minimum Standards of Fitness for Human Habitation, M.G.L. c.111, ss. 127A and 127B: 105 CMR 410.000, upon request or upon the Department's initiative the Health Department can certify violations, issue orders, hold hearings, grant variances and institute court proceedings if needed to enforce such orders. This fiscal year the Inspectors conducted 80 inspections including fraternities, sororities and voucher program related issues.

M.G.L. c.111, s.122, allows the Health Department to investigate nuisances which in the Board's opinion may be injurious to the public health. The Health Department may destroy, prevent or remove such nuisances and make regulations relative. There were 51 nuisance complaints mostly involving trash. All nuisance complaints were addressed and abated. The Health Department organized a Bed Bugs Seminar for the landlords of Amherst. Twenty landlords attended the informative event.

Septic System

The Environmental Health Department enforces the State 310 CMR 15.000, Environmental Code, Title 5: Standard requirements for the siting, construction, inspection, upgrade, expansion of on-site sewage treatment, for the transport and disposal of septage. This fiscal year the Inspectors conducted 28 percolation tests and 18 septic system finals. Beginning in 2008, the Health Department requires a Title V witness fee to be paid to the Town of \$200.00. In FY10, the Inspectors conducted 41 Title V inspections.

Septage and Garbage

The Health Department enforces Title V of the State Environmental Code; Minimum Requirements for the Subsurface Disposal of Sewage, 310 CMR 15.00. We've issued 16 permits for the removal or transportation of garbage and offal this fiscal year.

V. Emergency Preparedness

The Health Department continues to develop a group of medical and non-medical volunteers through the Medical Reserve Corps (MRC) Program. There are currently 30 health care providers on the Amherst MRC roster. The Amherst MRC has held training sessions since the fall of 2004. The group is trained in the National Incident Management System (NIMS), Emergency Dispensing Site (EDS) operations, Shelter Operations, and other public health emergency and disaster preparedness-related topics. Health Department staffs are involved in several local preparedness organizations such as the Hampshire Public Health Emergency Preparedness Coalition and Five College Public Safety Emergency Preparedness.

VI. Health Policy and Planning

During FY 10, the Board of Health was comprised of the following members: David Ahlfeld, Chair, Maria Bulzacchelli, Nancy Gilbert, David Kaufman, MD, and Sandra Sulsky. The Board of Health, under Massachusetts General Laws (M.G.L.), as well as state and local regulations, is responsible for setting, composing and enforcing policies and regulations which promote and protect the public health of Amherst residents and visitors. Throughout FY 10, the Board of Health reviewed and approved the *Regulations for Refuse Collection and Mandatory Recycling* with amendments requiring commercial properties to recycle.

The Board of Health continued an extensive review of the *Town of Amherst Regulation Prohibiting Smoking in Workplaces and Public Places* concluding with a unanimous vote to amend the regulation to include prohibiting smoking: in all outdoor areas where food and/or beverages are served to the public by employees of restaurants, bars and taverns; in the area within twenty feet of any Municipal Building entranceway accessible to the public; on Town-owned playgrounds and swimming areas; on Town owned athletic fields during Registered Events.

The Board of Health also continued researching and drafting regulation language intended to require landlords to provide tenants and prospective tenants with information regarding the smoking policy in their rental unit(s), allowing tenants, or prospective tenants, to make informed decisions regarding their potential for exposure to secondhand smoke in their homes. These discussions culminated with a unanimous vote of the Board of Health to ratify a regulation entitled: *Town of Amherst Regulation Smoking Disclosure in Multi-Unit Residences*. This regulation requires landlords/owners of buildings containing three or more units to document and disclose to current tenants, and prospective tenants, the smoking policy for the property.

FY 10 Board of Health

David Ahlfeld, Chair
Maria Bulzacchelli
Nancy Gilbert
David Kaufman, MD
Sandy Sulsky

AMHERST HISTORICAL COMMISSION

Fiscal Year 2010

Membership:

James Wald (Chair, DRB representative)	Louis Greenbaum (CPAC representative)
Michael Hanke (Vice Chair)	Gai Carpenter (Clerk)
Elizabeth Sharpe	Lyle Denit
Vacancy: 1	

Synopsis:

The Historical Commission devoted the bulk of its efforts this year to advancing the large number of projects arising from the 250th Anniversary. Other ongoing work included older West Cemetery projects and continued planning for the Local Historic District proposal.

Consultation with other property owners and town bodies over construction projects was also a regular theme of meetings.

Major Accomplishment and Activities

Whereas the CPA initiatives tend to be few relatively simple, ours tend to be more numerous and complex. For example, the purchase of a parcel of conservation land or similar endeavor may cost some \$150,000 or \$250,000 and entail protracted negotiations with property owners and the Commonwealth, but it remains a single action and is readily completed. By contrast, the ten historic preservation projects of \$15,000 or \$25,000 would entail the same amount of money but ten times the work. Due to the need to ensure that we meet professional standards in both techniques and use of materials, simply advertising the project can be a complex and cumbersome task. In a typical case, Town staff are required to write a general description of the project, which in turn leads to hiring of a professional consultant who prepares detailed bid specifications.

In other words, most projects require the intensive involvement of Town Planning staff, who increasingly face other demands on their time. Relatively little work on the largest projects can be done by the citizen-volunteers who serve on the Commission. We avail ourselves of such services whenever possible, however.

For example, Commission Vice Chair Michael Hanke, a professional museum and exhibit designer, has donated a great deal of his time, pro bono, for the design of the historic markers for West Cemetery and the Writer's Walk project. He thereby saves the Town a vast amount of money, but the limitation is that he has to turn to this work on the side, between regular commercial work. We view this a wonderful civic gesture on his part and an attempt to exercise good stewardship the Town's resources, on ours, but we feel that we need to explain these details, so as to answer questions about the pace as well as quality of our work.

Among our ongoing projects, then, we completed design work for the permanent signs to mark the 1730 West Cemetery. The gravestone and monument experts of MMC, who had been carrying out restoration of headstones in the Cemetery for several years, completed their work, and by the spring of 2010 had likewise accomplished a stunning restoration of the marble Civil War memorial tablets. The tablets are safely crated and temporarily stored in Ruxton (DPW

site). The next step for the Commission will be to determine whether the tablets can in fact be displayed again in Town Hall, a decision that will entail not only aesthetic judgment, but consultation with engineering experts.

Community Preservation Act

In keeping with our concerted effort to prioritize rigorously and ensure careful selection of new projects while continuing to address the backlog of older ones, we brought forward no new initiatives of our own. In addition to supporting the legally obligated spending for multi-year projects (\$25,600 for Kimball House preservation (year 4 of 5) and Town Hall masonry (year 2 of 10), we continued the ongoing support of document preservation in the holdings of the Town Clerk and Jones Library Special Collections (\$10,000 each). New projects from external parties: \$40,000 for the restoration of the Jones Library roof, \$12,000 for repainting the North Amherst Library, and \$45,000 for work on the roof, electrical system, and windows of the eighteenth-century Strong House, site of the Amherst Historical Society and Museum.

Local Historic District

The work of the Local Historic District Study Committee (on which Ms. Faye and Mr. Wald serve) continued, with a nominal target date of annual (spring) Town Meeting 2011. The beginning of the outreach process to residents of the district met with mixed reactions: the majority positive, but with a few very strong voices in opposition. Given that much of the opposition, despite the outreach effort, was based on misapprehensions of what such regulations normally entail, the Committee slowed down its work and made every effort to address such concerns (even on an individual basis) as it began the process of defining terms, proposing protections, and researching comparable efforts in neighboring communities.

Town Projects and Projects in Town

The Commission worked with the Design Review Board, the Department of Public Works, and Town staff to consider and revise plans for the streetscape work on Spring Street stretching from the Town Common eastward along the property of the Lord Jeffery Amherst Inn. In particular, we sought design solutions that accommodated the safety needs of both vehicular and pedestrian traffic, as well as the seasonal needs of the Farmers' Market, along with the protection of historic resources such as the Grace Church property and the Common itself.

The Commission also worked with Amherst College and its related corporation to ensure that the renovation of the Colonial Revival "Lord Jeff" satisfied the strictest preservation standards. In light of the financial downturn, namely, the College decided to scale back its plans and focus on the rehabilitation of the existing structure with the addition of relatively modest rather than extensive new construction. Specifically, this enabled the College to undertake a restoration according to Department of the Interior/Park Service standards, which would qualify the site for a place on the National Register, and thus, potential tax credits, as well.

Ongoing construction and campus planning at the University of Massachusetts produced mixed results. Working closely with Preserve UMass, the Commission followed unfolding developments. We welcomed the thorough documentation of the historic structures and landscapes that the University had undertaken, even as we continued to express concern over

what appeared to be a casual attitude toward legally required notifications in the case of either demolition or new construction. We agreed that the situation bore continued close monitoring.

Demolition delays

We handled the typical demolition delay requests for outbuildings in town, and in addition, several structures associated with the Atkins Corner/Bay Road intersection work. In the latter case, the Commissioners made a site visit to examine the condition of the oldest building (a house dating to the 1830s) and decided to hold a hearing. Although we found the structure technically significant in one regard, we also agreed that the degree of integrity of the structure did not merit preservation, and so, we approved the demolition, with the usual proviso that the site be appropriately documented.

The only controversial demolition case involved the proposed removal of what was described as a “c. 1850 vernacular timber frame barn” on the property of the Cows lumberyard in North Amherst. Because the hearing was, however, continued into the following fiscal year, we will treat it in more detail there.

Respectfully submitted,
James Wald, Chair
30 April 2011

ANNUAL REPORT MARCH 31,2010

**AMHERST HOUSING AUTHORITY
33 KELLOGG AVENUE
AMHERST, MASSACHUSETTS**

*Peter Jessop, Chair
Jean Haggerty, Vice Chair
Judy Brooks, Treasurer
Constance Kruger, Governor's Appointee
Joan Logan, Member*

Donna Crabtree, Executive Director

AMHERST HOUSING AUTHORITY
Fiscal Year 2010

The Amherst Housing Authority respectfully submits its Annual Report to the citizens of the Town of Amherst, Ms. Tina Brooks, Undersecretary of the State Department of Housing and Community Development, the Secretary's Representative of the U.S. Department of Housing and Urban Development, and State Auditor Joseph DeNucci for the year ending March 31, 2010.

The members and staff of the Amherst Housing Authority reaffirm their continued desire to serve all the citizens of Amherst, including those who reside in the several buildings that the Authority owns and also AHA tenants who reside in privately owned buildings in the Town of Amherst.

Sincerely,

Peter Jessop
Chair

BOARD OF COMMISSIONERS

The voters of the Town of Amherst elect four members of the Board at large and the Governor of the Commonwealth of Massachusetts appoints one member. All members serve five-year terms. The members establish policies regulating the operation of the Amherst Housing Authority. Regular Board meetings are held on the fourth Monday in the community room at Ann Whalen Apartments or in the community room at Jean Elder House.

Members of the Amherst Housing Authority Board of Commissioners are:

Commissioner	Term Expiration
Judy Brooks	April 2010
Constance Kruger	April 2012
Joan Ross Logan	April 2012
Peter Jessop	April 2014
Jean Haggerty	April 2011

At their annual meeting in April, Peter Jessop was elected Chair, Jean Haggerty Vice Chair, Judy Brooks Treasurer, and Robert Phillips, Assistant Treasurer.

Robert Phillips, the Governor's Appointee, resigned from the Board in July 2009 to return to school. In March 2010, Constance Kruger was appointed by Governor Patrick to complete Mr. Phillip's term. Peter Jessop is the Authority's appointee to the Town's Community Preservation Act committee.

AMHERST HOUSING AUTHORITY HIGHLIGHTS

During the past year, the Authority launched its web site at www.amhersthousingauthority.org. The site includes eligibility and other descriptions about the Authority's housing programs, applications for housing, information about the Authority's Board of Commissioners, and several policies related to management of the Authority's properties.

In the summer and fall of 2009, the Authority signed contracts totaling \$462,650 to replace roofs on several properties including Chestnut Court Apartments, Ann Whalen Apartments, JC Nutting Apartments, and the Stanley Street duplex.

Ann Whalen Apartments goes green - 54 photovoltaic panels were installed on the roof top; these panels will generate electricity for use by the buildings' occupants. In an effort to decrease water consumption, the AHA received funding to replace 60% of the toilets with low flow ones.

The Authority received \$80,000 from the Town's Community Development Block Grant Program; these funds will be used to replace boilers/hot water storage units with energy efficient equipment. The U. S. Department of HUD awarded the Authority \$25,916 in capital program funds and \$32,909 in America Recovery and Reinvestment Act funding to partially renovate two units at Watson Farms Apartments.

The Housing Authority completed its 5 year (2010-2014) Annual Plan with the assistance of a Resident Advisory Committee. The plan includes a progress report on meeting the goals and objectives in the previous 5 year plan, an update on the Authority's mission statement, goals and objectives for the next five years, and numerous policies and budgets. It is available for public review in the Authority offices, in the Planning Dept. at Town Hall, and on the Authority's website at www.amhersthousingauthority.org. The Agency Plan was submitted to the U. S. Dept. of Housing and Urban Development (HUD) for approval.

A grant from the Massachusetts Housing Partnership was received to provide resources for a consultant to complete a capital needs assessment and financial plan for the Authority's 22 units of state-aided family housing. There have not been any capital improvements made to the properties or the units since initial occupancy. In order to address needed improvements, The Authority has applied for funding through the Town's Community Block Development Program, Community Preservation Act, and from Department of Housing and Community Development.

The Amherst Housing Authority continues to improve its existing management, maintenance, and rental assistance programs and to emphasize preventative maintenance.

AMHERST HOUSING AUTHORITY STAFF

In addition to the actual day-to-day management, maintenance, and administration of the Authority's programs, the Housing Authority's staff provides information to the general public and to local and state agencies and boards.

Administrative Personnel

Executive Director	Donna Crabtree
Housing Manager	Nancy Schroeder
Director of Leased Housing	Debbie Turgeon
Assistant Housing Manager	Chris Warren
Program Specialist	Angela Russell
Bookkeeper	Lowell LaPorte
Housing Specialist	Janna Tetreault

Maintenance Personnel

Maintenance Supervisor/Mechanic	Jerry Aldrich
Maintenance Laborer	John Summers
Groundskeeper/Custodian	Dana Glazier
Maintenance Laborer	Chad Howard

Contract or Grant-Funded Staff

Support Service Coordinator	Juana Trujillo
Fee Accountant	Gary DePace
Counsel-State Programs	Patricia LaFore, Esq.

AMHERST HOUSING AUTHORITY HOUSING

RENTAL ASSISTANCE PROGRAMS UNDER CONTRACT

NAME OF PROGRAM	UNITS	TYPE
Section 8 Rental	413	Federal
Mass. Voucher Program	10	State
TOTAL	423	

Maintenance/Capital Improvements

The maintenance staff prepared 25 vacancies for occupancy and completed 657 work orders. The staff also maintains the grounds and buildings at the Authority's fourteen properties. The Authority renovated three apartments at Watson Farms Apartments.

Management

The Authority maintained 6 waiting lists and processed 395 new applications during the year for a total of 1,016 households awaiting assistance. Housing Authority staff processed 154 income recertifications, signed leases with 25 new households residing in Housing Authority owned property and conducted 227 unit inspections.

A revised policy for tenant caused damages and a federal procurement policy were approved and implemented. Management staff held three meetings with tenants concerning a proposed no smoking policy for all of the Authority's properties.

Rental Assistance Programs

The Authority administers three rental assistance programs: the Section 8 Housing Choice Voucher Program funded by the U.S. Department of Housing and Urban Development (HUD), the Massachusetts Rental Voucher Program (MRVP) and the Alternative Housing Voucher Program (AHVP) both funded by the Department of Housing and Community Development. Both programs permit eligible households to occupy privately owned units. The Authority pays part of the monthly rent directly to the owner. Over 120 local owners participate in the programs.

Housing Authority staff issued 45 Section 8 Housing Choice vouchers, completed 850 income recertifications and leased to 18 new families on the program. The Authority also completed 14 MRVP and AHVP income recertifications.

436 housing inspections were completed during the year. These inspections included annual, move- in, and special inspections of units leased through the Section 8 and conventional housing programs.

The Authority received a 100% high performer rating by HUD for the Section 8 Management Assistance Program. The Authority received permission from HUD to increase the Fair Market Rents levels for the Section 8 Program.

Resident Services

The Support Service Program, through its Coordinator, arranges for counseling, individual assessments, support, and crisis intervention to elderly/handicapped residents. The program also provides a number of educational forums for residents.

Ann Whalen Wellness Program received funding from Highland Valley Elder Services and from the Amherst Club. This funding allows the Wellness Program to continue with a program administered in collaboration with the nursing department at the University of Massachusetts and to sponsor a healthy breakfast for residents of Ann Whalen. Two Ann Whalen residents, Jean Haggerty and Clemencia Robles are involved with the Senior Community Services Program and provide a wide variety of services and programs to tenants.

Ann Whalen resident Kathleen Fisher is also involved with the Senior Community Services Program. She has developed a newsletter "33 Kellogg Times", revised tenant handbooks, provided pictures for the Authority's website, and prepared flyers, notices, etc. In addition to Kathleen, the Authority appreciates those who volunteer in the office; they are Barbara Renault, Barbara Crossman, Idris Ahmed, Eleanor Mieloszyk, Colette Foster, and Gina Kapuscinski.

A number of tenants at Chestnut Court and Ann Whalen Apartments are very active in gardening. They have provided many hours of labor enhancing the landscape with flowers and shrubs at both developments.

HUMAN RESOURCES/HUMAN RIGHTS

Fiscal Year 2010

Human Rights

Human Resources/Human Rights Department; the focus of the Human Rights Department continues to be directed toward training Town employees on issues of diversity, sensitivity, and social justice in the workplace. The Social Justice Project focused its mission on having the Town look at its policies and practices and recognized that an individual's health is largely determined by their social identity (race, ethnicity, class, gender, sexual orientation, language or religion). It should be the Town's practice to create policies and activities for Amherst that increases awareness of these issues improves access to resources for all people, eliminates differences in health outcomes so that all are equally served.

The relocation of the Human Rights office to Town Hall continues to result in fewer complaints and drop-ins from citizens with issues regarding civil rights violations, harassment and other discrimination issues. The Commission is working toward being more proactive and visible in the community. There were 2 complaints from citizens and town employees combined for the fiscal year FY 10. There were fewer calls and alleged, civil rights violations, and less information and referrals made. It is assumed that because of the relocation, the population that is served does not feel comfortable coming to Town Hall for lack of privacy and anonymity.

Human Resources

Personnel Board

The Personnel Board currently is in full membership, consisting of five members. Each member serves a three-year term. Three members of the Personnel Board are appointed by the Select Board. One member receives a nomination for appointment from town employees. One member of the Personnel Board is appointed by the Library trustees. All members must be residents of Amherst.

The Human Resources Department provides a variety of services to Town employees to ensure that the needs of the Town are met by responding to staffing needs and managing the hiring process through recruitment, advertisement and administering exams, as needed. The Human Resources Department meets with the Personnel Board on a monthly basis and collaborates on issues regarding personnel policies and procedures, to assure equitable treatment of employees by supporting the different departments with the administration of policies and procedures as they relate to Human Resources. The Personnel Board met with the Human Resources Department a total of 9 times during FY 10.

The Human Resources Department communicated to employees through the annual open enrollment process, benefit programs, and policies. The annual re-enrollment was successfully completed for health insurance, including a new dental provider with greater employee benefits savings, flexibility and services. The life insurance benefits were increased from \$2,000-\$10,000. There was no increase in employee health insurance for 2010. The HRD coordinated employee meetings with the Town Manager to share information, and assisted in several grievance hearings and resolutions, and updated the new hire checklist and orientation

procedures. HRD also manages the Workers Compensation Benefit Program and assists the different departments with assessing HR needs.

During 2010 contracts for our union employees ended, and HRD began to participate in the re-negotiation of collective bargaining process. The HRD also assisted with contract management for union employees, and assisted the departments with implementing collective bargaining agreements, which assured compliance with all federal and state labor laws.

Personnel

In FY 10 the town employed 300+ employees including part-time non-benefited and summer help; 68 of which are non-union fully benefited employees.

Recruitment and Advertisement:

Recruitment and Advertisement is done through newspapers, and website postings. The advertisement is done through: The Daily Hampshire Gazette, The Amherst Bulletin, and The Sentinel. Other forms of advertisement are done through the Amherst Survival Center, Career Options Resource Center- Hampshire College, Career Point, CCACTV, Elms College, Massachusetts Rehabilitation Center, Riverside Industries, Skills Career Education Center, UMass Career Services and the University without Walls. There were a total of 20 advertisements for FY 10.

There were 14 new hires during FY 10, 2 Police Patrolmen, Emergency Dispatcher, Police Chief, Public Health Nurse, Health Director, and Fire Chief, 6 new hires in DPW, 1 in Conservation, and 2 internal promotions in DPW.

Retirement, Resignations, Transfers, Military Leave, and Terminations for FY 10:

During FY 10, 9 employees retired, 4 employees were laid-off, 1 on Military Leave and HRD received a total of 16 resignations, 1 termination.

Years of Services

1 - 40 Years
4 - 25
10 - 30
5 - 20
5 - 15
14 - 10

22 part-time employees' with 10 years or more service.

Respectfully submitted by,

Eunice Torres, Human Resources/Rights Director

AMHERST HUMAN RIGHTS ANNUAL REPORT

Fiscal Year 2010

This volume of the Annual Report of the Amherst Human Rights Commission is pleased to announce that the year's effort contained several moments of delight for the citizens of Amherst as well as the Commission members themselves.

The mission to be strong in the effort to become more visible, increase unit awareness by informing the community of educational efforts and to assist in local and national matters remained a constant. The uses of Facebook and Twitter in our website design were new factors to gain effective publicity of our efforts. The designation of a Communications Officer, although brief in actuality, was to bring all the creative tools available to achieve this goal. One person was assigned to take minutes and allow the information to be transferred to the website reaching non-English-speaking audiences via electronic translation.

A special highlight of the year included the availability of the Chair and the Director of the Commission's participation in the search process of the crucial Police and Fire Chief positions. Because of the diversity of the committee and its charge, a heightened process and result was achieved. The swearing-in ceremony of the Fire Chief was a memorable affair at Amherst College's Valentine Hall, attended by the state's fire-family and supportive citizens. A private, smaller ceremony, by design was held in Town Hall for the Police Chief.

The HRC supported the LSSE scholarship dimension of added town dollars to reach a marginalized population while on another issue - opposing state legislation to accelerate the process to sign up local contracts and access to TV stations.

A joint collaboration with the schools resulted in Dr. Michael Burkhart reviewing 12 years of discipline data of Black and Hispanic suspensions. The HRC is particularly interested in correcting the imbalance of the numbers and will continue to monitor same. Dr. Burkhart also presented information concerning the lack of faculty diversity in the high school and the projected, resultant cultural problems that he has observed over the years as a diversity consultant to corporate America.

An important forum re diversity issues was attended by several commissioners presented by Town staffer, Leslie Saulsberry via the social justice grant.

A joint meeting with the Northampton HRC was contemplated but tabled because of local pressing issues and priorities. This will be explored again in another year.

Blood donation dis-allowance by gay men became a contested issue and discussed at several meetings but failed to achieve traction in a desired forum format.

A very successful collaboration with SAGE, Amnesty International, Inc, and Peace builders for Human Rights Day in Town Hall Room was complete with music, a variety of speakers. Plans to focus on Haiti so as not to allow their issues to survive not become forgotten will be addressed in the 2011 year. A special forum is planned.

Concern for the diminishing status of our Director's position/hours and location, repressing confidential discussion by clients in Town Hall, were discussed with the Town Manager and the full Commission. This remains a concern for the HRC for serving its constituents meeting their needs.

Of equal concern were the results of a meeting with UMass Vice Chancellor Kim and her assistant Byron Bullock regarding the perceived dismantling of several minority programs over 30 years. A total redo has been made and little semblance of the original mission remains. An initial letter to Representative Ellen Story and Chancellor Holub by the Chair prompted the subsequent meeting.

Another monitored, contentious issue was the student, Jason Vassal, case at UMass and how it was handled in the courts and the follow up. A letter and subsequent meeting with the UMass Interim Chancellor failed to reveal early activity by the Institution because it was in the attorney's hands and the case effectively closed to discussion. Months later the charges were dropped, as you know, and minimal reprimands of the two perpetrators.

The parameters of Open Meeting Law was thoroughly discussed and understood by the Commission. Telephone discussion and conclusions, nor meetings with a quorum outside of the regular meeting were understood to be illegal. Sub-committees can, however, meet to make decisions sans a quorum.

Darfur remained a continually discussed issue with grave detail reportage by a HRC/Darfur Coalition member. The genocide of Darfur and Cambodia was colorfully depicted by the Children of Darfur Art Exhibit and by the STAND organization at UMass.

The celebration of Amherst's 250th Anniversary parade was a highlight of the year. Commissioner photographs documented the event. A small contingent of the Commission marched.

We were pleased to receive the presentation by the late Nancy Foster re the torture of Americans at rendition sites around the world.

The Commission co-sponsored a Constitutional Law forum with speaker Christopher Pyle at the UCC with a wonderful crowd present.

Submitted by

Reynolds Winslow, Chair

INFORMATION TECHNOLOGY DEPARTMENT

Fiscal Year 2010

This year the Information Technology (IT) Department again made measurable progress in the area of technology consolidation and standardization. The increasing demand for more technology and automation throughout the organization did not show any sign of slowing, especially wireless, mobile, and self-service technologies. The result was another increase in Department service levels, and additional devices and software systems needing to connect and communicate over the Town's technology infrastructure. The IT Department has identified consolidation and standardization as a critical element in ensuring that Department responsibilities can continue to increase at a slower rate than annual operating expenses and staffing levels.

Consistent with this focused effort to standardize and consolidate this year the IT Department moved its over fifty physical servers to a completely virtualized server and network infrastructure environment. The IT Department is responsible for all technology systems for all departments which including Police, Fire, Public Works and the Jones Library and Branches. These many departments plus public facing technology systems require a vast server environment and twenty four hour a day, seven day a week uptime.

Moving the Town's server environment to one that is completely virtual provided a more reliable, more secure and more robust network infrastructure to house the many database systems employed by the IT Department. Additionally virtual server environments are greener on many levels including significantly lowering electricity consumption from the reduction in physical devices, to the cooling required for the Town's data centers.

The virtualization project was a huge success and put Amherst in a very small group of communities in Massachusetts who can proudly say they are one hundred percent virtualized. This project will prove dividends to the Town of Amherst for many years to come.

The IT Department continued to make significant progress on our Public GIS Viewer which is one of the most advanced and sophisticated interactive web-based government GIS Viewers in Massachusetts. More connections were made to pertinent Amherst property data and refinements were made to how users interact with the viewers. This year reports run on the website indicated our public GIS Viewers are now the second most requested service on www.amherstma.gov.

This fiscal year the IT Department again completed well over 3,000 work orders. Work orders in the IT Department are a measurement for how busy we have been, and this year was one of the largest number of work orders ever completed by the IT Department. As more systems and devices require interconnectivity to the Town's technology infrastructure, more assistance will be needed from the IT Department in selecting, implementing, supporting and maintaining such systems.

Desktop computer replacements this year were again a priority. The IT Department finished deploying computers secured through a three year lease beginning in FY 09. This large scale

deployment will pay significant dividends from many fronts including staff productivity from faster computers to IT Department productivity with less physical repairs, and lastly a significant reduction in energy from the new Energy Star compliant computers.

As more and more technology systems have been added, the IT Department has been mindful of the increase in energy consumption required. To deal with this, the Department continues to steps towards minimizing energy consumption, including ongoing optimization of windows desktops and laptops over the network to automatically power off monitors and initiate low-power consumption mode during inactivity, purchasing flat panel monitors, and purchasing only EPA Energy Star-compliant devices. The Department attempts to set an example in making choices and implementing technologies which are environmentally sensitive.

In addition to the many projects completed this year, the IT Department worked diligently behind the scenes, maintaining, repairing, and updating current systems. With the ever-increasing amount of spam e-mail and the constant threat of viruses and hackers, software upgrades to computers, servers other technology systems become a daily necessity. The IT Department maintains several layers and types of specialized security hardware and software, lowering the risk of unauthorized network intrusion and viruses. The Department also maintains a variety of backup systems; both onsite and offsite, ensuring that in a disaster the Town's information and systems would be safe.

The citizen expectation of a more open and digitally accessible government continues to increase. In the coming year, the IT Department will continue to maintain software and infrastructure standards, extend more information and tools to constituents via the Town's websites, provide departments, boards and committees with the necessary technologies to perform primary functions that operate efficiently, and leverage new technologies in ways which will serve Amherst residents for years to come.

Kristopher J. Pacunas
Director



Town of

Amherst Massachusetts

JOINT CAPITAL PLANNING COMMITTEE Fiscal Year 2010

FY 10 Recommendation Summary

The target for capital investment in FY 10 had been 8% of the levy. Reluctantly, JCPC recommends 6.75%. That amount is \$148,391 lower (-5.8%) than the FY 09 approved capital plan, which used 7.25% of the levy. By comparison, Town, School, and Library recommended operating budgets for FY 10 will likely be close to level-funded or even decrease between 0% and 1%.

To meet this reduction, JCPC recommends eliminating or deferring these three items from its original prioritized list of FY 10 projects:

1. Town-wide GIS mapping/flood area analysis, \$100,000 (The Town may be eligible for federal funding for this).
2. Aerial ladder refurbishing, \$95,000, pushed back to FY 11. The new Quint, with a smaller ladder, is going into service this coming summer.
3. Marks Meadow exterior doors, \$20,000. The School Committee may decide to close the school.

Why Capital Planning?

The Joint Capital Planning Committee (JCPC), comprised of two representatives each from the Select Board, School Committee, Jones Library Board of Trustees, and Finance Committee, advises the Town Manager, Finance Committee, and Town Meeting on the capital needs of the Town. It was organized in 1992 as the Town began to recover from the fiscal crisis of the early 1990s. At the same time that the state was experiencing recession and cutting aid to cities and towns, the Town of Amherst reached its levy limit under Proposition 2½. That milestone meant the Town no longer had the option of raising whatever taxes were necessary to meet expenditure demands. With state aid reduced and growth of property taxes limited, the Town used reserves and unexpended capital appropriations totaling nearly \$15 million to balance three years of operating budgets. Capital needs were so neglected that departments had equipment that did not work; building maintenance and repairs fell far behind. It has taken 16 years of careful planning and management to get equipment on regular replacement schedules and buildings free of some of the health and safety problems that arose from failure to keep up those facilities during that period.

The last several years have been a reminder that there are economic ups and downs. Many cities and towns, including Amherst, are faced with the need to meet increasing operating expenses, satisfy capital needs, and rebuild reserves. Especially in the current economic downturn, these three objectives can conflict. The Financial Management Policies and

Objectives reviewed by JCPC and adopted by the Finance Committee in January 2008 acknowledges the need to adequately fund a viable multi-year capital plan to maintain infrastructure, replace worn equipment, and address other capital needs of the Town.

Prioritization of Capital Needs

JCPC reviews requests for capital plan funding that meet several criteria. A capital improvement is a tangible asset or project with an estimated useful life of five (5) years or more, and a cost of \$5,000 or more. Among the items properly classified as capital improvements are:

- New public buildings, or additions to existing buildings, including land acquisition costs and equipment needed to furnish the new building or addition for the first time;
- Major alterations, renovations, or improvements to existing buildings that extend the useful life of the existing buildings by ten (10) years;
- Land acquisition and /or improvement, unrelated to a public building, but necessary for conservation or park and recreation purposes;
- Major equipment acquisition, replacement or refurbishment, including but not limited to vehicles, furnishings, and information technology systems' hardware and software;
- New construction or major improvements to the Town's physical infrastructure, including streets, sidewalks, storm water drains, the water distribution system, and the sanitary sewer system. Infrastructure improvements must extend the useful life of the infrastructure by at least ten (10) years to be appropriately classified as a capital improvement; and
- A feasibility study, engineering design services, or consultant services which are ancillary to a future capital improvement project.

Successful capital planning facilitates postponing some capital expenditures in favor of others as part of the planning process. JCPC has adopted the following guidelines for prioritizing capital projects, with examples listed in parentheses. The guidelines themselves are not necessarily listed in priority order:

- Imminent threat to health and safety of citizens, employees or property (police cruisers and radios, SCBA self-contained breathing apparatus);
- Maintenance and improvement of capital assets (major repairs of buildings, replacement of vehicles and equipment, park and play area renovations);
- Requirement of state or federal law (asbestos cleanup program mandated by federal law in 1986, removal of gas tanks, etc);
- Improvement of the infrastructure (streets and sidewalks, water and sewer programs);
- Improvement/maintenance of productivity (equipment replacement, computer hardware / software);
- Improvement of an overburdened situation (Town Hall renovations, cemetery expansion program);
- Newly identified need (recreation fields);
- Priority assigned by Department (Very High, High, Medium, Low); and
- Consistency with and in furtherance of long-term planning objectives of the Town (Master Plan, Climate Action Plan, Historic Preservation Plan, etc.).

Sources of Funds

Funds for the recommended Five Year Capital Plan will come from the same sources as before: property taxes, enterprise and other special purpose funds of the Town, grant funds from the federal and state governments, and from unexpended balances from previously authorized capital projects. This plan assumes commitment of 6.75% of the local property tax levy in FY 10, a reduction of \$178,351 from the 7.25% of the levy used in FY 09. With less money available, fewer of the requested capital items would be funded. A list of those to be eliminated or deferred to future years appears at the end of this report.

Earlier capital plans used as much as 10% of the tax levy, which along with the other resources was enough, or almost enough, to keep up with renovation and maintenance of existing buildings and equipment replacement, but not enough to cover significant new projects. Beginning in FY 05, that percentage was reduced annually and dropped to a low of 7% for FY 08, after the defeat of a Proposition 2½ override. Last year, JCPC recommended that funding for capital should increase incrementally in succeeding years to 9.5% in FY 13. Due to the current economic recession and decreases in state aid, that recommendation needs to be deferred.

Using just 6.75% of the levy, JCPC had to postpone or eliminate nearly \$700,000 in expenditures initially proposed for FY 10. Among those are computers and related information technology equipment; a Fire Department van; refurbishment of the department's aerial ladder truck; replacement furniture for fire stations and many other town buildings; a 2-ton roller; exterior maintenance for the Munson Building and the child care facility near Wildwood School; a security system for the Department of Public Works facility; energy management systems for Wildwood and Fort River Elementary Schools; and studies of North Amherst land zoned for Professional Research Park and of brownfield sites around Amherst.

Large projects slated for future years include repairs and renovations of Fort River and Wildwood elementary schools; one or two new fire stations; renovating or replacing the 19th century Department of Public Works facility, and major expenditures for deteriorating roads and sidewalks.

The Recommended Capital Plan – A One Year Budget, A Five Year Plan

The General Fund Five Year Capital Plan for FY 10-14 includes voted appropriations from FY 09, a proposed budget for FY 10, and a prioritized plan of capital investment possible with projected available revenues for the period FY 10-14. The total capital budget in any fiscal year is composed of direct cash expenditures for capital items, debt service (interest and principal) on all prior bonded expenditures, and debt service on any new authorized and issued bonds, if any. The plan is organized into three categories of projects: major equipment (vehicles, technology, etc.), building needs, and facilities needs (road maintenance, parks, open space, etc.). The plan also incorporates recommendations developed by the Community Preservation Act (CPA) Committee for eligible community housing, open space, historic preservation, and recreation projects funded from the local voter-approved 1.5% property tax CPA surcharge and matching state funds. JCPC appreciates the CPA Committee's cooperation and coordination of their recommendations to allow presentation of the entire Capital Plan at the Annual Town

Meeting. Recommendations for FY 10 Capital Plan funding total \$2,066,200 plus Community Preservation Act projects of \$653,574 and include the following:

Equipment [Note: Included in 2009 ATM Article 26 unless otherwise noted]

JCPC recommends a total of \$1,023,200 for equipment items. Of this total, Chapter 90 grants for road repair equipment funds \$170,000 and taxation funds the remaining \$853,200. Town technology infrastructure equipment replacement (computers and network equipment) is recommended for \$123,000 and includes scheduled replacements of servers, PCs, printers, routers, switches, and other critical Town technology systems. Other Town technology-related items include \$18,000 for photocopiers, \$20,000 to purchase a business licensing module to the Town's MUNIS financial management software suite, and \$40,000 for the second and final installment of the Town's share of a Geographic Information System (GIS) base map update. The project includes a spring 2009 flyover and base map compilation work through the summer and fall of 2009, allowing the Town to span the project over two fiscal years. UMass has contributed \$50,000 to the FY 09 portion of this project and \$40,000 has been requested from Amherst College for the FY 10 portion of the project. While Amherst College has not yet made a commitment to provide this funding, it is still under active consideration. Data compiled in the previous base map update in 1999 was used for design plans for several capital improvement projects, defraying what would have been some significant surveying costs.

JCPC recommends \$130,000 for the replacement of four police cruisers. The fleet totals 18 vehicles, including 12 marked units. Replacement of 4 vehicles per year has been the practice for approximately the past 15 years.

Fire equipment includes \$32,000 for a replacement Fire Prevention Officer vehicle. Currently a 1998 V-8 4WD vehicle previously assigned to the Assistant Fire Chief now is used as the Fire Prevention vehicle. It has over 100,000 miles on it and every year the department spends close to \$2,000 to keep it on the road. It would be replaced with a smaller Ford Escape hybrid (like the DPW hybrid). JCPC also recommends \$20,000 for trench rescue equipment. The Commonwealth has a new regulation mandating the permitting of trenches by each municipality. The department has a 10-person Technical Rescue Team, but lacks the actual trench rescue pneumatic devices to stabilize trenches that collapse during construction and trap people.

Public Works equipment includes \$170,000, funded by the Chapter 90 state grant, to purchase a replacement dump/sander truck for the Highway Division. [Article 25] An additional \$20,000 is funded from taxation to equip that vehicle with snow plowing equipment. \$60,000 is recommended to outfit a 1-ton dump truck purchased in FY 09 for the Parks and Commons truck with a trash body to allow for the collection of trash and recyclables at one time, thus reducing the number of trips to the Transfer Station. A replacement pickup truck with plow for \$45,000 is also recommended for the Highway Division.

JCPC recommends \$25,000 for a replacement pickup truck for the LSSE Fields Crew to tow field grooming equipment and haul staff and supplies to 9 different athletic field sites and 3 swimming and wading pool sites around Town.

Library equipment includes an annual allocation of \$20,000 for technology infrastructure, \$5,000 for a photocopier replacement, and \$10,000 for computer equipment that would provide people with disabilities access to the internet as well as commonly used computer applications such as Microsoft Office. This package would also include a special work station and specialized input devices.

Recommended School equipment items total \$275,200, including \$85,000 to replace a bus, \$26,000 to replace a special education van that will have in excess of 150,000 miles, \$30,000 for a replacement maintenance vehicle for grounds maintenance, snow removal, transporting school goods building to building, and transportation for the maintenance staff throughout the campus. JCPC recommends \$55,000 to begin a multi-year project to replace kitchen equipment at the Fort River and Wildwood Schools. The kitchen equipment is over 35 years old. It continues to break down and the School staff are having a difficult time finding parts to make repairs. The equipment is at the end of its useful life. Also recommended are \$24,000 for telecommunications equipment, \$23,000 for photocopiers, and \$32,200 for computer equipment for replacement of servers, switches, desktops, printers and similar computer and networking equipment and to update and maintain the network infrastructure.

Buildings [Note: Included in 2009 ATM Article 27]

JCPC recommends a total of \$345,000 for building repairs and renovations. \$25,000 is recommended for miscellaneous building envelope repairs for emergency or unexpected repairs. Town Hall work includes \$10,000 for exterior maintenance (door repainting, window sashes, etc.) and \$10,000 for HVAC improvements. \$10,000 is recommended for Bangs Community Center exterior maintenance, \$25,000 to repair the dangerously heaved sidewalk at the main entrance to the building, and \$12,000 for boiler repairs. The Munson Library receives \$5,000 for exterior maintenance (painting the trim).

Two projects are recommended for funding at the North Fire Station. JCPC recommends \$65,000 to replace the HVAC system. The HVAC system is original to the building (1975). It is the highest energy user of all the Town buildings, per the Town's own survey. The system frequently breaks down and is very inefficient, both for heating and cooling. This building is home to 17 career, 22 call and 36 volunteer firefighters, including 17 who live and sleep here overnight. \$25,000 is recommended to move a bay door out approximately 4 feet to accommodate the new Quint fire truck in the station (similar to what was done in FY 06 to accommodate another ambulance. If the Town does not add to the doorway, the department will not be able to park the fifth ambulance inside the station, a violation of state law. The work will involve disassembling the door, adding a new sub-floor, wall and ceiling assembly four feet north of the present door, and re-installing the frame and door.

Public Works recommendations include \$5,000 for ongoing facility improvements/repairs at the Garage. \$5,000 is allocated to repair the roof over the Perry Room at the Hitchcock Center, a Town-owned facility.

The Jones Library is allocated \$7,500 to repair the metal roof on the new addition where it leaks into the Special Collections and Reference Departments, and \$55,500 for repair or replacement and repainting of the rotted window trim. The complete building was last painted in 1998.

School building projects recommended include \$25,000 for school security equipment. The schools want the ability to lock all doors and to buzz people in at a locked front door to increase security. This request is for the hardware needed to outfit the four elementary front doors with access equipment. \$10,000 is recommended to repair several deteriorating storm drains on school property and \$10,000 is needed for ongoing asbestos removal at all schools. \$5,000 each is recommended for exterior door repairs at the Wildwood and Fort River Schools. The exterior doors are rotting out from the New England weather. They are to the point that rodents are coming into the building. Additionally, they are not secure doors due to the design of the crash bars. It is an opportunity for energy improvements as well. \$30,000 is recommended to repair/replace the boiler room valves at the Fort River School. These control heating and air conditioning; they have deteriorated after 36 years and are becoming non functional.

Facilities [Note: Included in 2009 ATM Article 27 unless otherwise noted]

A total of \$698,000 is recommended for facilities needs, but only \$198,000 is funded via taxation. \$500,000 for road maintenance and repairs is funded by state Chapter 90 funds. [Article 25] Taxation-funded recommendations include \$10,000 for a downtown improvements matching fund for private donations and \$25,000 to begin a multi-year project to restore elements of the existing downtown way-finding sign system and supplement it with three (3) new pedestrian kiosks. The downtown way-finding sign system was designed and partially installed in 1995, using CDBG block grant funds, and provides directions to public and historic sites in and around downtown Amherst. Several important elements of the system have since been vandalized or damaged by wear and need refurbishment and replacement. Additionally, this request would fund three (3) new pedestrian kiosk signs. The bases for these kiosks have already been constructed as part of the downtown streetscape improvement project. With the 250th Anniversary of Amherst upon us, it is increasingly imperative to ensure that visitors have basic directional information allowing them to find their way around downtown Amherst.

JCPC recommends \$5,000 to cover the cost of Town labor and materials involved in the regular maintenance and refurbishment of the Town's growing collection of permanent public art installations. Without such funding, these works will deteriorate and be lost. \$30,000 is allocated to begin a multi-year project to tackle the backlog of sidewalk repairs that have accumulated. This money will be pooled with the Chapter 90 money to address the sidewalks on Town streets. \$6,000 is allocated to continue a 10-year replacement schedule for streetlights, and \$12,500 for the second year of a multi-year (and we hope a permanent) program to purchase and plant new street trees each year. This funding allows for the purchase of approximately 25 trees for downtown Amherst and outlying village centers and complements an ambitious fundraising effort by the Public Shade Tree Committee to plant 250 trees in conjunction with the Town's 250th celebration in 2009. Between 2000 and 2005, Amherst removed 513 street trees and planted only 38, a net loss of 475 trees in Amherst's public ways and public spaces. Amherst has been without an effective tree planting program for decades. It is time to reverse that trend. More extensive tree inventorying and planning is also underway.

\$10,000 is recommended to repair a leak in an underground pipe that runs from the War Memorial Pool Filter Room to the pool and around the pool perimeter. JCPC recommends \$49,500 to re-roof all four buildings at Mill River Recreation Area, which have never been replaced. The Bath House Building, Filter Room, Pavilion, and Storage Garage are over 30

years old, very worn and many of the shingles are curled. Some leaking has occurred in the bathhouse building.

JCPC recommends \$50,000 to pay for consultant services to assist Town departments and boards with geographic planning, review, analysis, and development of a coordinated and comprehensive set of amendments to existing growth management regulations--Zoning Bylaw and Map, subdivision regulations, local wetlands regulations, health regulations, utility policies, public shade tree regulations, public way regulations, permitting board/committee rules and regulations, etc. This represents a key next step in the Master Plan implementation process.

Contingency Recommendations for Reduced Funding

If additional cuts are necessary due to budget constraints, the JCPC has prioritized additional cuts with the first to be cut at the top and the last at the bottom:

1. Downtown improvements matching fund, \$10,000.
2. Garbage/recycling body for one-ton dump truck purchased in FY 09, \$60,000. This would have allowed pickup of recyclables from downtown and parks, a new service.
3. Pickup truck for ballfield maintenance, \$25,000.
4. Leak repairs, War Memorial Pool, \$10,000. If operating budgets have to be cut deeply due to reduced revenue, it's unlikely the pool will open. Much more extensive repairs will eventually be needed.
5. Public art maintenance, \$5,000.
6. Downtown way-finding sign system, \$10,000. (\$15,000 of the total request remains in the budget.)
7. Jones Library public disability access computer, \$10,000. This would provide a valuable service, but a new one.
8. Hitchcock Center Perry Room roof repair, \$5,000.
9. Fire prevention officer vehicle, \$32,000.
10. Schools maintenance fleet vehicle, \$30,000.

Key Capital Planning Issues Going Forward

The Five Year Capital Plan identifies several major projects on the horizon, including the potential for one or two new fire stations; major renovations at both Wildwood and Fort River Elementary Schools, and the Public Works garage; and additional borrowing for roads and sidewalks to address a growing backlog. Many other projects large and small will compete for scarce resources. Capital funding for a new fire station (either a new or renovated headquarters or a new substation in South Amherst) is deferred until at least Year 5 (FY 14). The capital plan includes first-year debt service funding in FY 12 and FY 13 (with bonds to be authorized in FY 11) for a total of \$4.3 million of road improvements. This is only possible if the Town increases funding allocations to the capital budget over a period of years as recommended by the JCPC and the Finance Committee, either through increased general tax support or earmarked property tax support via a debt exclusion override. An adequately funded capital plan should be a critical component of any long-term financial plan for the Town.

Committee Membership Changes

Three people who worked on this report are leaving JCPC. We would like to thank Elaine Brighty for more than nine years of service; Molly Turner, who served six years; and Pat Holland, who served four years. We welcome two new representatives from the Jones Library Board of Trustees, Carol Gray and Sarah McKee, who joined JCPC at the end of April.

JOINT CAPITAL PLANNING COMMITTEE

Kathleen Anderson, School Committee

Elaine Brighty, School Committee

Patricia Holland, Jones Library Trustees

Kay Moran, Finance Committee

Stephanie O’Keeffe, Select Board

Doug Slaughter, Finance Committee

Diana Stein, Select Board

Molly Turner, Jones Library Trustees

Staff Liaison: John Musante, Assistant Town Manager/Finance Director

KANEGASAKI SISTER CITY COMMITTEE ANNUAL REPORT

Fiscal Year 2010

Members: Amy Springer, (Chair), Nancy Moore Bess, Denise Boyd, Florence Boynton (Treasurer), Juliana Dupre, William Hutchinson, Stephanie Joyce, Byron Koh (Secretary), Aaron Kropf, Helen MacMellon, Kathleen Woods Masalski.

Retiring Members: Nancy Moore Bess, Carolyn Platt

Staff Liaison: Nancy Pagano

Select Board Liaison: Aaron Hayden

Select Board Member and KSCC Staff Liaison Visit Kanegasaki

In October Aaron Hayden, representing the Select Board, and Nancy Pagano, representing the Kanegasaki Sister City Committee, were invited to and attended the gala celebration of the 30th Anniversary of Kanegasaki's Center for Life Learning. Aaron Hayden presented speeches and a PowerPoint with particulars of Amherst, its history, culture, businesses, libraries and educational system to an assembly of hundreds of attendees. The events of the weekend celebration began with a formal meeting with Mayor Takahashi, and the Amherst delegation, to discuss ways to strengthen the Sister City relationship between Amherst and Kanegasaki. Jana Silver's planned visit the following July to speak with teachers was also discussed. In classic Japanese fashion, this meeting was very formal, each speaker was introduced and rose to speak.

A large buffet dinner was held on behalf of the Mayor's invited guests that included similarly formal speeches from the Mayor and Sister City delegates (also from Germany and China.) Nancy Pagano and Aaron Hayden met and spoke with people who visited Amherst, members of the Emily Dickinson Society of Japan, and large numbers of people with an interest in things American and Amherst in particular. Later the delegates and Mayor's retinue retired to a small restaurant and spoke, very informally, at some length about their respective cultures with the Director of Toyota, the president of the Northern Japan Power company and other town figures.

In between meetings and presentations, the Town of Kanegasaki arranged sightseeing trips into the local countryside and, one evening, a tour of Historic Kanegasaki - a town once on the frontier between the Shogun's territories and the Emperor's that housed many samurai. The Ghost Dancers, who visited Amherst several years ago were performing on the street that night.

The last evening of the visit, a special Farewell Dinner was held individually for each of the Sister Cities' delegates with the Mayor and his town directors. This included a large array of local dishes, numerous toasts and great laughter. Nancy and Aaron were totally charmed by this experience.

The Kanegasaki visit was valuable in strengthening the relationship between the two towns. Mayor Takahashi places a huge value in his town's sister city relationships (as is witnessed by the great generosity to all on this celebratory weekend) and, like Amherst, he is very anxious to continue to build on them.

After Kanegasaki, Nancy Pagano and Aaron Hayden met Amy Springer and they toured Kyoto and Yokohama with Yoshiko Mizunuma, a professor of Architectural History in Japan. Dr. Mizunuma had recently published a book about Nancy Pagano's great grandfather, Jay Herbert

Morgan, an architect who designed over 30 buildings in Yokohama and vicinity in the 20's. A great highlight was visiting some of these including two historical homes that are now museums, a church, and a stadium.

Annual March Visit of Kanegasaki Middle School Students, March 24-27

The Kanegasaki -Amherst Sister City middle school visit was once again a huge success. This year 12 Japanese students and 3 chaperones arrived from Kanegasaki, they were greeted by host families who open their homes and give a small glimpse of what life is like both in an American household and a typical school day. This year the following ARMS students and their families hosted: Lila Reynolds, James Blair, Ciara Powers, Harrison Wallace, and Jasmine Mutterperl.

The first hours in Amherst included a pizza party with KSCC members at the Bangs Community Center and a van tour of Amherst including the University of Massachusetts, Amherst College and its science museum, Hampshire College, Atkins, and the Emily Dickinson Home. The tour was led by former Amherst Police Officer, Mike Sullivan, and Tim Banks of the Department of Public Works who kindly volunteered their time.

The KSCC hosted a greeting ceremony in the late afternoon at Town Hall where the Kanegasaki Sister Committee, along with Town Manager Larry Shaffer and Select Board Member Aaron Hayden, made welcoming speeches. The visitors were also greeted by the Committee's new "welcome visitors from Kanegasaki" banner flying over South Pleasant Street for the week of their visit. The students left then with their host families for a wonderful evening getting acquainted. Chaperones were treated to dinner at Bertucci's by KSCC members.

Students spent the day Thursday going to classes with their host students, while chaperones met with Superintendent Maria Geryk and Assistant Principal Michael Hayes at the Middle School. That evening KSCC members hosted a pot luck dinner at Juliana and Carl Dupre's home for the chaperones.

On Friday, students went to Fort River Elementary School where Anne White and Linda Yeh prepared an amazing array of activities. During the students' visit to Fort River, they were able to listen to a variety of songs sung by the fourth and first grade classes. The fourth graders sang a Japanese folk song called "Hitori" as well as two Africa-American classics, "Swing Low, Sweet Chariot" and "When the Saints Go Marching In." As part of the first grade social studies unit on Japan, the first graders learned two Japanese songs and sang "Okino Taiko" and "Tanahata," a Japanese star festival song. The Japanese students were treated to a final Japanese school song sung by their middle school hosts. After this, the students were taken on a tour of Fort River, played some games, and shared some American snacks with a fourth grade class. It was a fabulous opportunity for students of both cultures to get to interact and share their experiences with each other.

Our Kanegasaki students also visited the Hitchcock Center for The Environment where Helen Ann Sephton prepared a program on solar power and hands-on activities with live animals. Students were able to use a fan to turn on a light bulb, hold a walking stick insect and

feel the wiggle of a milk snake. They were particularly interested in watching Maize, the snake, eat her lunch. The Friday evening farewell party, held at the high school, was a huge success. Our Kanegasaki students performed a dance, sang a Japanese folk song and students made a farewell speech to their host families. ARMS students presented gifts from the Middle School amidst many hugs and pictures.

Saturday, students spent the AM with their host families, while chaperones were treated by KSCC members to pancakes at Gould's Sugar House, a visit to Yankee Candle and Richardson's Candy Kitchen and a ride through Historic Old Deerfield. Students, host families, and chaperones later enjoyed a bowling party in Northampton. Everyone was sad to say final goodbyes at Town Hall at the end of the day as such a good time was had by all and wonderful friendships forged.

Amherst-Kanegasaki Sister Library Exchange

The Amherst-Kanegasaki Sister Library relationship continues. In October 2009 Aaron Hayden and Nancy Pagano met the new librarian in Kanegasaki, Mr. Jun Sato, who is very committed to our Sister Library agreement. Aaron and Nancy brought donations from the Jones Library to Kanegasaki chosen by KSCC member and Librarian Carolyn Platt. Bonnie Isman, director of the Jones Library, is looking for a new representative to continue the Sister Library work because Carolyn Platt is retiring from the committee after serving for six years.

Amherst Family Visit to Kanegasaki

Jana Silver, a visiting professor at Hampshire college and her husband, Aaron Kropf, a KSCC committee member, and their children are scheduled to visit Kanegasaki in July 2010, including a visit to a school so Silver can interview a teacher for her research on art in the classroom. The committee has helped to facilitate this visit and provided contacts in Kanegasaki.

Plans for Visit by Mayor Takahashi of Kanegasaki

In the last month, the KSCC has learned Mayor Yoshiichi Takahashi of Kanegasaki would like to visit Amherst. Mayor Takahashi has not been to Amherst before, and the KSCC is eager to give him a warm welcome to our town. The committee is beginning to make plans for this visit, we are tentatively planning to invite him to address fall Town Meeting.

Archives

KSCC member Kathleen Woods Masalski has begun to collect various documents and items from the committee's activities and has agreed to organize the committee's archives to be housed at the Jones library. We expect that in the coming year, the agreement with the library will be finalized and we will continue to build our archives collection.

Looking Ahead

In FY 11, the KSCC looks forward to the visit from the Mayor of Kanegasaki and discussing plans for other potential exchanges between the two towns. The committee will continue to facilitate the middle school visitors from Kanegasaki and look for other ways to foster our sister city relationship. We are committed to supporting the important work of promoting peace and understanding between different cultures.

Respectfully submitted, Amy Springer, Committee Chair
with contributions by Nancy H. Pagano, Staff Liaison

KENDRICK PARK COMMITTEE

Fiscal Year 2010

Although the committee had completed its work on the Kendrick Park Report to the Town Manager in May of 2009 and member terms expired in June, appointments were renewed for another year so that members could follow the early design phase for the park. One meeting was held in July, and in September the committee made a report to a meeting of the Select Board.

It was decided that some of the remaining funds in the Kendrick Trust account could be used to begin to plan the development of the park. The Town Manager and staff prepared an RFP for proposals to design a schematic site plan which was advertised in March and received thirteen responses. In the spring of 2010, three members of the Kendrick Park Committee were appointed by Town Manager, Larry Shaffer, to serve with five staff members on the Kendrick Park Designer Selection Group, which interviewed consultants and recommended to the Town Manager that The Cecil Group be hired to develop a plan incorporating the community vision for the new park.

Kendrick Park Committee Members

Margaret Roberts, Chair	Christina Mata
Liz Rosenberg, Vice-Chair	Marilyn Rodzwell
Peter Blier	Susan Sheldon
Harry Oldham Brooks	John Spinetti
William Harris	William Hutchinson
Gerald Jolly	Stan Ziomek
Staff Support: Christine Brestrup, Planning	

SUBCOMMITTEE MEMBERS

Natural & Landscape

Hope Crolius
William Hutchinson
Christina Mata
Marilyn Rodzwell
Liaison, Jonathan Tucker, Planning
Liaison, Linda Chalfant, Leisure Services
Liaison, Alan Snow, Tree Warden

History & Aesthetics

Nancy Gordon
Margaret Roberts
Susan Sheldon
Irene Starr

Recreation

Peter Blier
Harry Oldham Brooks
Liz Rosenberg
Susan Sheldon

Public Market

Jeremy Barker Plotkin
Leslie Cox
Liaison, David Ziomek, Conservation & Development

Kendrick Park Designer Selection Group

Kendrick Park Committee Members: Margaret Roberts; Liz Rosenberg and Susan Sheldon

**AMHERST LEISURE SERVICES AND SUPPLEMENTAL
EDUCATION DEPARTMENT, LSSE
Fiscal Year 2010**

LSSE Commission

In FY 10, Anna-Beth Winograd, Maryanna Whittemore and Alan Bonneau joined the ranks of the LSSE Commission and together with members; James Patulak, Peter Blier, Vice Chair and Stanley Ziomek, Chair, continued the important work of providing input and oversight for the LSSE Department. Throughout the year an assortment of capital projects were finalized or in process including the Hawthorne Project, the Mill River Roofing Project, improvements to Community Field and Restrooms, Kendrick Park and the grand re-opening of the Plum Brook Athletic Fields. An LSSE Commissioner, James Patulak, also served as an LSSE liaison and contributed to the Puffers Pond 2020 Project. Other non capital project endeavors included assistance and guidance regarding the department budget, playing field usage policies, planning for the 250th Anniversary Town Celebration and a review of the Town's aquatics programs.

LSSE Staff

FY 10 was another difficult year for LSSE staffing as long time Arts and Education Assistant, Michael Dumpson, retired in the midst of challenging budget cuts.

FY 10 Programs, and Partnerships

New programs and services were added in FY 10 and many of these additional endeavors were achieved because of advances in partnerships and collaborations.

- A partnership with the Amherst College Center for Community Engagement created a summer internship experience for two Amherst College students and additional staff support at LSSE's Adventure Playground and Early Adventures day camps.
- A partnership with the Amherst High School Downhill Ski Team created an opportunity for shared transportation with LSSE's Teen Ski Program.
- Funding from the Community Development Block Grant provided additional fee subsidy support for LSSE's Prime Time After School Program at Wildwood Elementary School, winter and Spring Vacation Camps and a host of curriculum day outings.
- Yet another successful collaboration involved a partnership with the Sugarloaf Athletic Club and a venture to offer joint youth track programs at the Amherst Regional High School Track.
- Although the Amherst Middle School Swimming Pool remained closed for public swimming lessons, a new partnership was formed with the University of Massachusetts and a popular series of swimming lessons was scheduled for the Totman Pool featuring instructors from the University of Massachusetts Swim Team.
- A Family Fun Day was held at Groff Park in collaboration with residents of Southpoint Apartments in South Amherst to foster a safe and strong Amherst community and to celebrate the beginning of summer vacation.

A bevy of additional new programs in FY 10 included the popular Amherst Idol singing program and the Missoula Children's Theater Program. Both were created by the LSSE Arts and Education Coordinator to provide additional opportunities for performing arts activities. A Family Bus Trip Program was generated in FY 10 and several bus trips to New York City were the result. The summer camp programs began FY 10 with an additional 9th week of camp and an opportunity to provide a week of local bus outings for children in their last week of summer vacation. Other new activities launched included a youth Indoor Futsal "Soccer" Program, a Spring Youth Flag Football Program and a Spring Camp Fair.

Budgetary Issues, Pool Closure and Marketing Shifts

In the wake of severe budgetary difficulties FY 10 emerged as one of the Department's most challenging financial years on record. All of the new programming listed above served the dual purpose of providing a new selection of activities for the enjoyment of the community and to generate additional revenue for the department. The LSSE Department tax support for FY 10 had been reduced by a draconian 82% in one year and new programming efforts, an increased fee structure and revamped marketing strategies were attempted to make up the budgetary shortfall. These measures also coincided with a reduction in staff support.

FY 10 marked the first year that the War Memorial Pool did not open during the traditional June opening as it had been removed from the operating budget in a cost cutting measure leaving only the Mill River Pool to serve the community with swimming lessons and open public swimming programs. This was the first time the pool had remained closed for a summer since it's opening in 1955, fifty five years earlier.

A concern about costs led to exploring other marketing initiatives. With the support of the Town's Information Technology Department, LSSE created an e-brochure and utilized it as a cost effective marketing tool. Although the elimination of the hard copy LSSE brochure, the *Leisure Times*, was considered, this measure was deemed too disruptive and potentially counter-productive and never undertaken. Other marketing strategies included more web based marketing through the use of e-mail messaging programs.

AMHERST TOWN LIBRARIES

The Jones Library, Munson Memorial Library, North Amherst Library

Fiscal Year 2010

Amherst Libraries showed their community spirit in FY 10. Library friends proudly displayed library banners in the Town's 250th Anniversary Parade in September, 2009. Organized by Friends of the Jones Library System volunteers, the library troupe gave children a special way to become part of our Town's history.

On October 24, 2009, Amherst's unique association with American poet Robert Frost received national recognition when the Jones Library was placed on the national Literary Landmark Register. In a series of events marking this special occasion, Amherst College Professor and Frost biographer William Pritchard spoke eloquently on "Frost's Mischievous Grip." Scholars of Frost's work met for a research symposium at Jones Library and, with members of the Charles Green family, enjoyed a talk by Dr. Jack Hagstrom on the early days of the Frost Collection, created by Librarian Charles Green. Frost's granddaughter Leslie Francis unveiled the handsome bronze Literary Landmark plaque, accompanied by State Senator Stanley Rosenberg; Select Board chair Stephanie O'Keefe; Amherst Area Chamber of Commerce Director Tony Maroulis; and library officials. Frost's poetry came alive with a performance by the Young People's Readers Theater.

Amherst joined libraries and schools in Pelham, Leverett, and Shutesbury for a "Community Read" of *Three Cups of Tea* by Greg Mortenson. 1,000 copies of the story of Mortenson's efforts to bring educational opportunity to the people of Pakistan were distributed throughout the four communities. Readers learned more about this remote region through introductions to Pakistani food and culture, documentary films and slide shows, music and dance performances, and lectures by international educators such as Dr. Paula Green from the Karuna Center for Peace Building.

Awards and Grants. American Library Association Office for Information Technology Policy selected Jones Library's local history website www.digitalamherst.org as one of three outstanding examples of cutting-edge technology nationwide.

The History Channel awarded \$1,000 to the Special Collections as a second place winner in their national library outreach contest "America The Story of Us" for the online exhibit website "Clifton Johnson: Chronicler of African Americans in the Early 20th Century South" at www.johnson.digitalamherst.org.

Amherst received two LSTA grants. \$5,000 was awarded for Spanish language outreach to improve library services to the growing Latino community in Amherst, and \$12,500 was awarded to establish "English conversation circles". In year 2 of the grant, the number of volunteer led circles at the library grew from three to four, and English language students reported growth in vocabulary, more confidence in speaking, and a better understanding of American culture.

The Bill and Melinda Gates Foundation awarded \$11,700 to update computers, printers, and promote information technology at North Amherst and Munson branch libraries.

Community Partnerships. Librarians worked with many groups in the community to present educational and cultural events.

- The jubilat/Jones poetry series was sponsored by the Friends of the Jones Library and the Amherst Cultural Council and was organized by graduate students from the University of Massachusetts.
- Bike Week offered a series of films on the value of cycling and a Bike Show of new and adaptive bikes on the Jones Library lawn, as part of “Baystate Bike Commute Week.”
- For National Poetry Week, Jones Library and the Emily Dickinson Museum co-sponsored “Celebrating Emily Dickinson’s Words”, a series of workshops, walking tours, and a talk with poet Marilyn Nelson at the library.
- Mohawk Trail Concerts presented opportunities to “Meet the Composer” and hear about the creative process from Robert Stern and Gabriela Lena Frank.
- Amherst Cultural Council and the Friends of the Jones Library funded five free children’s music concerts starring professional performers such as Nerissa and Katryna Niels and Markamusic.
- Summer Reading Clubs at Jones and Munson Libraries prepared special activities to support Crocker Farm School’s focus on *The Trumpet of the Swan* by E. B. White.
- Jones Library continued to promote reading to second grade classes at all Amherst elementary schools. Field trips were funded by the Amherst schools, and the Friends of the Jones Library sponsored free books and snacks for each student.

Budget Impact. Budget cuts meant changes for the Amherst Town Libraries in Fiscal Year 2010. One third of all orders for new books, magazines, movies and audio recordings had to be cancelled. Over sixty magazine subscriptions were dropped. Public service and technical support staff were laid off to save \$43,000, resulting in fewer staff available to help library users and the suspension of computer classes. Jones Library was unable to open on Friday afternoons for three months. Thanks to private donations raised by the Trustees and The Harp Restaurant, the library rehired staff in October and reopened on Friday afternoons. Amherst voters approved an override of Proposition 2 ½ in March, 2010, allocating an additional \$89,000 for Town Libraries for next fiscal year. *The Daily Hampshire Gazette* called the vote “a smart bargain” which will repay taxpayers in frees books, DVDs and CDs.

Donor Generosity. Fiscal Year 2010 was a record-setting year for private giving to the Libraries. Extraordinary bequests from Nathalie F.S. Woodbury and Richard B. Woodbury will enable the Friends of the Jones Library to expand their activities. The Woodburys designated their gift to the Jones Library, Inc. to be used “solely for the purposes of and as directed by the Friends of the Jones Library.” A joint committee of Trustees and Friends discussed the many worthy projects that could benefit our community.

Donors to the Library's Annual Fund drive contributed \$70,922 for new books and AV materials, an increase of 33% over the previous year. Sabina Cournoyer, Kenneth Brownell, Margarita Shannon, Arthur and Elaine Mange, Lucy Wilson Benson, and Patricia Holland made leadership gifts to the fund drive.

The Friends of the Jones Library System donated \$27,162 to sponsor free public programs, such as Mystery Desserts (a panel of mystery writers), Sing with your Baby (sing-along programs for pre-schoolers), and purchase of new books and audio books.

The estate of Phyllis B. Joyce named the Jones Library as a charitable beneficiary. Over \$21,000 will be invested to purchase new library books in the future. Memorial contributions were gratefully received from the family and friends of former Trustee John L. Roberts, Margaret (Peggy) Gage, Dr. Ray Wyman, Edith Levine, and Carol J. Fuller.

Amherst's 250th Anniversary Committee donated \$20,000 to the Special Collections department, in appreciation for all their help with the Town's commemorations.

Library users told us, "I use the Jones more than I ever have before."

"I take my youngest almost every week to the Jones Library! He just loves it!"

"I cherish the interlibrary loan services, and the help I get finding the books I want."

Jones Library, Inc. Endowment. As of June 30, 2010, New England Capital, the Library's investment advisors, reported the market value of the Jones Library, Inc. endowment at \$7,278,049 and the Woodbury Gift at \$434,106.

Library Trustees

Patricia Holland, President
Chris Hoffmann, Treasurer
Sarah McKee, Clerk

Emily Lewis, Vice President
Kathy Wang, Asst. Treasurer
Carol Gray, Trustee

Library Staff

Bonnie Isman, Library Director
Sondra Radosh,
Asst. Director & Children's Librarian
Amy Anaya, Head of Circulation Services
Beth Girshman, Adult Services Librarian
Susan Hugus, Munson Memorial Librarian
Rosemary Loomis, Head of Reference
Tevis Kimball, Curator of Special Collections
Carolyn Platt, Head of Technical Services
Janet Ryan, Reference Librarian
Maggie Spiegel, North Amherst Librarian
Lynne Weintraub, ESL Coordinator
Henry Allan, Computer Technician
Tina Swift, Administrative Assistant
Chris White, Cataloging Technician

George Hicks, Building Supervisor
Kate Boyle, Special Collections Assistant
Silvia Brinkerhoff, Children's Library
Assistant
Miguel Otero, Assistant Custodian
Colin Faith, Assistant Custodian
Seth Rothberg, Asst. Circulation Supervisor
Lace Stokes, Sunday Supervisor
Cathy Verts, Audiovisual Technician
Theresa Atteridge, Library Assistant
Tomi Eve, Library Assistant
Bryan Grabigel, Office Clerk/Receptionist
Ralph Hurwitz, AV Assistant
Judy Lincoln, Library Assistant
Joan Pyfrom, Cataloging Assistant
Abigail Smith, Cataloging Assistant

Part-Time Staff: Cynthia Backlund, Roxanne Brown-Boyd, Laura Castano-Longey, Lucy Chen, Hillary Dawson, Janice Doyama, Nancy Dubin, Kira Eve, Diane Holmes, Kathryn Jaloweic, Jean Holden, Kirstin Kay, Karen Kowles, Jessica Lamson, Robin Levine, Lydia Lovett-Dietrich, Margot Malachowski, Susan McCoy, Barbara McGlynn, Wanda Meck, Jill Palmer, Jose Paredes, Lea Soranno, Lisa Slocum, Valerie Steinberg, Corinna Stokes, and Mary Weidensaul.

Special Thanks to the FRIENDS OF THE JONES LIBRARY SYSTEM!

Officers:

Bonnie Vigeland, President
Mike Giles, Vice President
Nancy Gregg, Secretary
Kathy Caputo, Treasurer
Angela Mills, Basket Auction Chair
Edith Byron, Membership

Directors:

Sterling Bush
Jim Ellis
Ellen Goodwin
George Goodwin
Michel Greenebaum
Patricia Hare
Chris Hoffmann
Jean Jeffries
Lewis Mainzer
Lucy McMurrer
Dorothy Morse
Conrad Wogrin
Sandra Mullin, Beds for Books Coordinator

FY 10 at a Glance

Library Checkouts	
TOTAL	522,450
Jones Library	411,300
Munson Library	42,700
North Amherst Library	35,031
Sent to other libraries for checkout	33,419

Reference and Research Assistance In person, by telephone and email	
TOTAL	42,926
Jones – Adults	20,020
Jones – Kids	6,812
Special Collections	4,459
Branch Libraries	10,452
ESL Center	1,183

Cataloged Collections Available June 30, 2010	
Books	210,845
Audio & Visual Items	25,516
Electronic & Other Materials	929
Online AV – Overdrive	2,784
Purchased in FY 10 (down 15%)	7,012
Donations added (up 18%)	1,290
Withdrawn in FY 10	5,122

Amherst Residents with C/W MARS cards June 30, 2010	
TOTAL	18,947
Adults	16,120
Children 4 to 11 yrs.	1,907
Young Adults 12 to 17 yrs.	920
New borrowers registered	1,796

Computer Sign-ups FY 10	
TOTAL	44,231
Jones - Reference	39,846
Jones - Kids	1,494
Special Collections	201
Branch Libraries	2,693

Events and Public Meetings	
TOTAL	1,603
All library events for adults	85
All library events for kids	195
Public meetings and events	282
ESL tutors & conversations	1,041

PLANNING BOARD & PLANNING DEPARTMENT

Fiscal Year 2010

INTRODUCTION

This report summarizes the land use, planning, and zoning activities of the Amherst Planning Board and Planning Department during Fiscal Year 2010. In FY 10, the Planning Department also provided principal staff support for the Zoning Board of Appeals, Design Review Board, Historical Commission, Town/Commercial Relations Committee, Amherst Redevelopment Authority, and Disability Access Advisory Committee. Please also refer to the Annual Report for each of those Boards and Committees for more information on their activity.

CURRENT PLANNING

As in previous years, development issues, permit applications, Master Plan efforts, and Zoning Amendments occupied much of the time of the Board and Department during FY 10.

Table 1 provides a statistical review of the Department's activities, including the various permits it oversees, and zoning and other regulatory changes.

Table 1

Planning Board	
<u>Land Use & Zoning Activity</u>	
A. <u>Review & Action</u>	<u># of Applications</u>
1. Planning Board Special Permits	2
2. Form A (Approval Not Required) Subdivisions	10
3. Cluster Subdivision	0
4. Standard Subdivision	0
5. Subdivision Amendments	0
6. Subdivision Lot Releases	2
7. Subdivision/Site Plan Escrow Releases	0
8. Street Name Changes	0
9. Development Authorization Requests	13
10. Site Plan Review Requests	12
11. Sign Plans Approved	1
12. Lighting Plans Approved	0
13. Revised Final and/or Landscape Plans Approved	3
14. Scenic Road Applications Reviewed	0
15. Ch. 61 Removals Reviewed	0
16. Ch. 61A Removals Reviewed	0
B. <u>Review & Recommendation</u>	
1. Zoning Amendments	13
2. Rules & Regulations Amendments	1
3. Special Permits/Variations	16
4. Street Acceptances	0
5. Street Discontinuances	0

Some of the more significant planning development proposals and issues of FY 10 included the following:

Commercial/Institutional

- Site Plan Review approval for the Friends of Hospice House to add three bedrooms to the existing facility and administrative space.
- Site Plan Review approval for Archipelago Investments to construct a new mixed-use, LEED-certified building in downtown on the same lot as Judie's Restaurant; ground floor to be retail/commercial with 11 residential units above.
- Site Plan Review approval for Amherst Enterprise Park for a 24,700 s.f. three-story, masonry-construction, climate-controlled storage facility on Meadow Street.
- Site Plan Review approval for The Lord Jeffery Inn to renovate an existing historic inn building, including minor exterior changes and the addition of a one-story assembly space, plus site improvements including seasonal outdoor dining.
- Site Plan Review approval for Amherst Enterprise Park for a 12,800 s.f. two-story, wood-frame office building on Meadow Street.
- Site Plan Review (withdrawn by applicant) for a non-profit religious institution, proposed by Hampshire Mosque, on Harkness Road.
- Site Plan Review approval for Atkins Farm Market to construct an attached warehouse and front sales area and an enlarged and reconfigured parking lot.

Zoning Amendments

The Zoning Subcommittee and Planning Department staff worked on thirteen (13) Zoning Amendments during FY 10, and held three Zoning Forums to solicit citizen input and recommendations on desired zoning changes. Ultimately, twelve (12) Zoning Amendments were reviewed by the Planning Board and brought to Town Meeting, six (6) were adopted by Town Meeting and one (1), Recreation Facilities, was referred back to the Planning Board for further review.

- Footnote A. Amendment – Article 6, to amend footnote a. of Table 3, Dimensional Regulations, to more accurately reflect the extent of permit-granting bodies' current authority to modify dimensional requirements, was adopted by Town Meeting on November 2, 2009.
- Non-conforming Structures – Article 7, to amend Section 9.200 to allow the Building Commissioner to permit the repair, alteration, reconstruction, extension or structural change of a lawful, dimensionally non-conforming single family or two family dwelling or accessory structure, provided the proposed change does not constitute a change of use and involves no increase in any existing dimensional non-conformity, was adopted by Town Meeting on November 2, 2009.

- Sign Area – Article 8, to amend the Zoning Bylaw, including footnote 1 of Section 3.3, Section 8.0 and Article 12 to clarify requirements for the surface area of signs and to add a definition of a projecting sign, was adopted by Town Meeting as amended on November 2, 2009.
- Green Building and Lot Coverage – Article 13, to amend Sections 3.3, 6.17, 16.18, and Article 12 of the Zoning Bylaw to provide for modification of maximum building and lot coverage requirements when ‘green’ roofs and permeable surface materials are used, was referred back to the Planning Board for further study on November 4, 2009.
- Medical Offices – Article 9, to amend the Zoning Bylaw by amending Section 3.360 and Article 12 to recognize, define and regulate distinct categories of medical office uses, was adopted by Town Meeting as amended on November 4, 2009.
- Phased Growth Sunset – Article 10, to amend the Zoning Bylaw by amending Section 14.20 to extend the “sunset” period for the phased growth bylaw to November 15, 2010, was adopted by Town Meeting on November 2, 2009.
- Neighborhood Business – Article 11, to amend Sections 2.02, 3.3, Table 3, Dimensional Regulations and Articles 5, 6, 7, 8, 9, 10 and 11 to create a new Neighborhood Business (B-N) zoning district including use regulations, dimensional regulations, and appropriate references throughout the Bylaw, was adopted as amended by Town Meeting on November 4, 2009.
- Depot Center Rezoning – Article 12, to amend the Official Zoning Map to rezone various properties in the vicinity of the Amherst Depot on Main, Dickinson, College, Railroad and High Streets from General Residence (R-G) and Commercial (COM) to Village Center Business (B-VC), Limited Business (B-L) and Neighborhood Business (B-N), was adopted by Town Meeting on November 4, 2009.
- Master Plan Compliance – Article 23, to amend Article 1, and Sections 10.38, 11.1 and 11.24 of the Zoning Bylaw to indicate that the Zoning Bylaw is in accordance with the provisions of the Master Plan, was adopted by Town Meeting on May 12, 2010.
- Non-profit Uses – Article 24, to amend and reorganize Section 3.330 of the Zoning Bylaw to create a non-profit social service use category with standards and conditions, was adopted by Town Meeting on May 12, 2010.
- University Drive Rezoning – Article 25, to amend the Official Zoning Map to change the zoning designation of Map 13B, Parcel 33, from Office Park (OP) to Limited Business (B-L), was defeated by Town Meeting on May 17, 2010.
- Four Unrelated Amendment – Article 26, to amend Section 12.142 of the Zoning Bylaw, revising one definition of Family, in order to remove the limitation of no more than four unrelated people in a single dwelling unit, was referred to the Planning Board and Board of Health on May 17, 2010.

MASTER/COMMUNITY PLANNING

Efforts continued on a number of long-range planning issues, while new issues and projects also involved the time and attention of the Planning Board and Planning Department.

Master Plan

During FY 10, Planning Board members, the Planning Board's Master Plan Review Subcommittee, and Planning Department staff continued to review, edit and revise the draft Master Plan. On February 3, 2010, the Planning Board held a Public Forum on the Master Plan. After public comment and discussion by the Board, the Planning Board voted to adopt the Master Plan.

A link to the final Master Plan is here: <http://www.amherstma.gov/index.aspx?NID=526>

Kendrick Park

In May 2009 (FY 09), the Kendrick Park Committee, with the support of Planning Department staff, had submitted its Final Report to the Town Manager discussing the options for use, beautification and preservation of Kendrick Park.

During the winter of 2010, Planning Department staff worked with the Town Manager to develop and circulate an RFP for design consultant services. Thirteen consulting teams responded to the RFP.

In the spring of 2010, the Town Manager appointed a small group of Kendrick Park Committee members and town staff to advise him on the choice of a consultant for the design of Kendrick Park, based on the goals and objectives outlined in the Final Report.

The Kendrick Park Designer Selection Group, with support from the Planning Department, worked with the Town Manager to review the thirteen submittals, interview five design teams and select a design consultant. Shortly after the close of FY 10, The Cecil Group of Boston was chosen to prepare a Schematic Design and Preliminary Cost Estimate for Kendrick Park.

Open Space and Recreation Plan (OSRP)

In July 2009, the Planning Department and Conservation Department staff submitted an update of the Town's OSRP to the Massachusetts Department of Conservation Services. It was approved as a seven-year plan with additional action items.

Puffer's Pond

In February 2010, the Planning Board hosted a presentation by the Puffer's Pond 2020 Committee regarding progress on the master plan that they were preparing for Puffer's Pond.

Commonwealth Capital

In August 2009, Planning Department staff submitted the Commonwealth Capital application on behalf of the community – a task the Department has undertaken since the program's inception in 2005. For FY 10, Amherst received a score of 110 points. The Commonwealth Capital program was established several years ago to promote more sustainable land use choices in Massachusetts cities and towns. The program examines thirty-two (32) aspects of a

municipality's implementation of sustainable zoning, planning, housing, environmental, energy, and transportation measures in place at the time of the application. The score will play an important role in the evaluation and distribution of more than \$600 million in state grants and low interest loans.

Historic Preservation

FY 10 included part of the Town's 250th Anniversary. Planning Department provided staff support to the 250th Anniversary Committee with various anniversary projects. The Department also continued to assist the Historical Commission with its ongoing implementation of the 2005 Amherst Preservation Plan, including the development of proposals for CPA funding for historic preservation projects. The 2010 Annual Town Meeting appropriated a total of \$217,600 in CPA funds for historic preservation projects.

In FY 10, among numerous other projects, the Planning Department and Historical Commission were involved in overseeing the final phase of the restoration of 269 headstones in West Cemetery, Amherst's oldest burying ground.

See also the Historical Commission's annual report.

A Link to the Amherst Preservation Plan is here:

<http://www.amherstma.gov/DocumentView.aspx?DID=1125> (Note: this is a large file)

Downtown

In FY 10, the Planning Department continued to pursue downtown revitalization projects involving such issues as parking, public open space, historical issues, and public infrastructure projects. Foremost of these was the approval of a plan for renovation of the c. 1920 Lord Jeffery Inn, scaled back slightly from the original proposal to expand the Inn.

Kathryn Grandonico, an employee of Lincoln Real Estate, was appointed in August 2008 to serve as the Planning Board's representative to the Design Review Board, and she continued to serve throughout FY 10.

The multi-year streetscape redesign and reconstruction of downtown sidewalks continued. The Planning Department assisted the Department of Public Works with development of designs for new sidewalk improvements on Spring Street and the Town Common parking lot.

The Department worked with the Tree Warden, Public Shade Tree Committee and others on downtown street tree issues and the development of designs for streetscape improvements in other areas. See the DRB's annual report.

Housing

The Planning Department assisted the Housing Partnership/Fair Housing Committee (HP/FHC), Amherst Housing Authority (AHA), and the Community Preservation Act Committee with analysis and development of projects to protect existing affordable housing and provide for the creation of new affordable units. Pre-development analyses, examination of alternative approaches, and discussions were held with developers and UMass regarding affordable

housing developments at Olympia Drive, Pomeroy Village and elsewhere. Several discussions were held with private developers pursuing the potential for private student housing projects. Planning staff and the Planning Board's Zoning Subcommittee continued to research and further develop amendments to the Zoning Bylaw to encourage affordability in new residential development. See Zoning Amendments.

Train Service through Amherst

In light of regional plans to move passenger train service to the west side of the Connecticut River, Planning Department staff worked with the Save Our Stop Task Force, the Central Corridor Coalition, the Pioneer Valley Regional Planning Commission, representatives of the state government, Planning Board members and others in surrounding communities to investigate ways of upgrading the Central Corridor (the New England Central Railroad (NECR) line) to provide access through Amherst to communities and institutions in Vermont, Connecticut, and, via a rail stop at Palmer, to and from Boston. In addition to visiting municipalities and state and private transportation agencies, Planning Department staff participated in public forums and meetings throughout New England, as part of Amherst's support for the Central Corridor project. That project will supplement the restoration of passenger rail service on the west side of the river, a project known as the Knowledge Corridor, and will maintain and expand passenger rail service for Amherst as part of a complete and responsible passenger rail network for southern New England.

Pomeroy Village Streetscape Design

During FY 10, the Planning Department staff continued to work with the Design Review Board and the Department of Public Works staff to develop street, intersection and streetscape designs for Pomeroy Village.

Office of Conservation and Development

In May 2009, the Planning Department staff helped complete a one (1) year process to relocate the Inspection Services Department into the same office as the Planning and Conservation Departments. The merging of these Departments continued to absorb a great deal of staff effort and included devotion of Planning Department staff towards further refinement, implementation and utilization of the MUNIS permit software program. The effort to create the Office of Conservation and Development has provided a coordinated and efficient place for citizens, business owners, and potential applicants to access information and meet with staff members.

In addition to welcoming the Inspection Services Department into the same office as Planning and Conservation, Planning Department staff implemented a plan to relocate the Community Development Department from the Bangs Center to Town Hall. The Community Development Department staff includes Roy Rosenblatt, Director, and Ruth Taylor, Administrative Assistant.

Collectively, these efforts have resulted in a significant consolidation of departments and resources into a single Office of Conservation and Development, which now includes Planning, Conservation, Inspection Services and Community Development.

STAFF ASSISTANCE

Boards and Committees

Planning Department staff provided professional support and technical assistance to numerous Town boards and committees, local and regional boards, as well as Amherst citizens, community groups, other communities, and others. The Town boards and committees directly served by the Planning Department staff in FY 10 included:

- ❖ Planning Board (19 meetings)
- ❖ Zoning Subcommittee (23 meetings)
- ❖ Design Review Board (11 meetings)
- ❖ Master Plan Subcommittee (4 meetings)
- ❖ Zoning Board of Appeals (20 meetings)
- ❖ Historical Commission (13 meetings)
- ❖ Town/Commercial Relations Committee (6 meetings)
- ❖ Disabilities Access Advisory Committee (12 meetings)
- ❖ Redevelopment Authority (9 meetings)
- ❖ Housing Partnership/Fair Housing Committee
- ❖ 250th Anniversary Committee (Arts & Literature Subcommittee, History Subcommittee, etc.)
- ❖ UMass/Hadley/Amherst economic development dialogue
- ❖ UMass Campus planning effort

Other committees or bodies for whom the Planning Department provided more occasional assistance in FY 09 include:

- ❖ Public Transportation Committee & Bicycle Subcommittee
- ❖ Public Art Commission
- ❖ Community Preservation Act Committee
- ❖ Public Shade Tree Committee
- ❖ Pioneer Valley Planning Commission
- ❖ Valley Development Council (PVPC-sponsored body)
- ❖ Amherst Regional Chamber of Commerce

Community Development Block Grant (CDBG) Program

During FY 10, the Planning Department staff continued to assist other Town departments, boards, and committees to develop project proposals, and to prepare and review related potential CDBG projects. Planning Department staff assumed a larger role in the development and administration of CDBG projects, the largest of which was the feasibility study and initial planning for Olympia Oaks, a 42 unit affordable rental housing development planned for North Amherst.

PLANNING BOARD MEMBERSHIP

During FY 10, three (3) new Planning Board members – Richard Roznoy, Robert Crowner and Sandra Anderson – were appointed, and one current Board member – Stephen Schreiber – was reappointed. At the end of FY 10, Planning Board member Denise Barberet was not reappointed.

Planning Board members and Planning Department staff attended the 2010 Citizen Planner Training Collaborative conference in Worcester. Additionally, Planning Board members and Planning Department Staff received training from Town Counsel, Joel Bard, in September 2009.

At the end of FY 10, the Planning Board had eight (8) members: Jonathan Shefftz (Chair), Jonathan O’Keeffe (Vice Chair), Bruce Carson, Stephen Schreiber, Richard Roznoy, Robert Crowner, Sandra Anderson and David Webber, with one (1) vacancy.

PLANNING DEPARTMENT STAFF

Jonathan Tucker, Planning Director, completed his 25th year with the Department and continued to provide principal staff support to the Planning Board, Zoning Subcommittee and Historical Commission as well as overseeing all activities within the Planning Department.

Christine Brestrup, Senior Planner, completed her 7th year with the Department and continued to provide staff support to the Planning Board, principal staff support to the Design Review Board and worked on various other Planning Department activities including designer selection for Kendrick Park.

Sue Krzanowski, Administrative Assistant, completed her 22nd year with the Department, offering administrative support to the Planning Board, Planning Department, in addition to providing support to Inspection Services and Conservation in the new Office of Conservation and Development.

Jeffrey Bagg was hired in July 2008 as Senior Planner and provided principal staff support to the Zoning Board of Appeals and worked on various other Planning Department activities, including Commonwealth Capital and Zoning Bylaw revisions.

Nathaniel Malloy, former Planning Department Intern, was hired in September 2008 as Associate Planner and provided staff support to the DAAC, Historical Commission and worked on various other Planning Department activities, including the Open Space and Recreation Plan and grant writing. He began to assume responsibilities related to the administration of CDBG grant funding.

As FY 09 ended, budgetary constraints required the termination of the Planning Intern position, which had previously provided inexpensive, professional quality assistance to the Planning Department for over 23 years (since April of 1985). However, the Planning Department was fortunate to have assistance from volunteer student interns from the University of Massachusetts and from Amherst Regional High School during FY 10.

Jonathan S. Shefftz
Chair, Planning Board

Jonathan Tucker
Planning Director

POLICE DEPARTMENT

Fiscal Year 2010

During the most recent fiscal year, we have experienced little to no change in the difficult economic climate which we have become all too familiar with. As the economic hardship continues, members of the Amherst Police Department continue to seek out new avenues to reduce operating expenses without jeopardizing our ability to complete our mission. Our commitment to service and protection of the public is unwavering and we greatly value the confidence and support we receive from community members. We take pride in the performance of our duty and strive to maintain continuous partnerships with all of our community members.

Our recent collaboration with members of the Campus and Community Coalition, affiliated with the University of Massachusetts, has changed how many quality of life issues are addressed. The increased fines for town bylaw violations and our continued patrol initiatives with members of the University of Massachusetts Police Department has resulted in the reduction of repeat offenders.

Officers in the department have adjusted to the 2009 reorganization of our patrol districts and their new consistent geographical assignments. The consistent assignments have provided officers with the opportunity to intimately understand the unique challenges facing the citizens in their sectors. In addition, officers have been encouraged to develop new ideas and problem solving techniques with community members in their respective patrol districts. The re-establishment of neighborhood watch groups in both North and South Amherst, and the “Have a Heart” night have been positive examples of the community partnerships we value.

In Fiscal Year 2010, with the assistance of the Human Resource Department, the police department initiated a new recruitment drive. At the completion of a rigorous recruitment process, we hired three new officers to fill existing vacancies. The Amherst Police Department is committed to recruiting the highest quality candidates who reflect the diverse and unique community in which we live. We believe we have accomplished this goal with both the recent hiring of our three officers and with those individuals currently on our eligibility list.

As many of the officers we have recruited come from a military background, we established an in house Peer Support Program. Developed by Officer Dave Rhoades, this program offers a wide variety of support, counseling, and outreach to all officers and their families. Dave’s program has been recognized nationally for its insight and thoroughness.

In 2010, the department was awarded reaccreditation by the Massachusetts Accreditation Commission. In 2001, the Amherst Police department became the second police department in the Commonwealth of Massachusetts to be awarded accreditation status, and was successfully reaccredited in 2004 and 2007. Being recognized as an accredited agency demonstrates our commitment to the highest of standards and our continued professionalism and dedication to provide the highest degree of police service to this community.

We thank the community of Amherst for their continued support and for the confidence they have in us.

Scott P. Livingstone, Chief of Police

POLICE DEPARTMENT

Fiscal Year 2010

Detective Bureau

The Detective Bureau was staffed this fiscal year by Lieutenant Ronald A. Young, Sergeant William N. Menard, Detective Christina B. Knightly, Detective David W. Foster, Detective Gabriel Ting, Detective Janet Lopez, Detective Richard Maclean and Detective Gregory Wise. Detective Lopez was absent on a military deployment to Iraq for the entire fiscal year, and all Court related work was absorbed by other members of the unit.

The detective bureau continues to work as support to the patrol force, act as a liaison to the Courts and the District Attorney's Office, and is the conduit to such agencies as the Department of Children and Families and the Department of Youth Services. Crime scene and crime laboratory management are a function of the detective bureau.

Case preparation and discovery compliance are completed by the Court liaison officer. This assists the Office of the District Attorney in successful case preparation and prosecution. Child abuse cases, juvenile matters, sexual assaults and major crimes part of the detective's case load. During this past year, property crimes continued to rise. Investigators committed considerable resources and time on burglaries, larcenies and fraud. A series of significant motor vehicle accidents, including three fatalities, and numerous serious assaults required the assistance of investigators. As a result of these investigations, a total of 120 people were charged with 199 crimes through arrest, summons or indictment.

Ronald A. Young
Lieutenant

**POLICE DEPARTMENT
PERSONNEL CHANGES
Fiscal Year 2010**

RESIGNATIONS:

Sworn Police Officers

Antonio Rodriguez Figueroa	July 17, 2009
Brandon M. Seymour	August 10, 2009
Jared R. Tivnan	January 18, 2010
Michael R. Kent	March 15, 2010
Megan L. Attesi	March 17, 2010
Derick B. Lamoureux	June 1, 2010

Civilian Personnel

Whitney P. Suter	July 30, 2009
Thomas A. MacMahon	August 17, 2009

RETIRED:

Sworn Police Officers

Michael D. Sullivan	March 1, 2010
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NEW HIREES:

Sworn Police Officers

Thomas W. Clark, Jr.	April 20, 2010
Scott M. Soverino	April 20, 2010

PROMOTION:

Sworn Police Officers

Scott P. Livingstone	Promoted to Chief	September 14, 2009
Jennifer A. Gundersen	Promoted to Captain	November 9, 2009
Christopher G. Pronovost	Promoted to Captain	March 22, 2010

POLICE DEPARTMENT

Awards and Recognition

October 22, 2009

The Amherst Police Department received an Award of Excellence in the Silver Category in the Fifth Annual Massachusetts Law Enforcement Challenge. The Challenge is a joint initiative supported by the Massachusetts Chiefs of Police Association and Massachusetts Executive Office of Public Safety and Security. It recognizes police departments for their traffic safety efforts to reduce motor vehicle-related fatalities, injuries and economic loss in communities by combining traffic enforcement with public information and education.

January 27, 2010

The following officers were honored by the Amherst Police Department:

Lieutenant Robert J. O'Connor – *Letter of Appreciation* for his work in the creation and implementation of the Department's Active Shooter Response Plan;

Officer John M. Chudzik and Officer Felipe Feliciano – *Letter of Merit* for their response to a suicidal individual, whom they are credited with saving their life;

Officer Scott E. Gallagher and Officer Dominick A. Corsetti – *Letter of Merit* for their commitment and professionalism in the detection and apprehension of drunk drivers; and

Officers Todd S. Lang, William R. Laramée, Jesus E. Arocho, Jamie P. Reardon, and Marcus A. Humber – *Letter of Appreciation* for the facilitation of the Amherst Police Department and University of MA Police Department's Summer Youth Adventure Academy.

May 11, 2010

Officer Scott E. Gallagher, Officer Michael Forcum, and Officer Nicholas J. Chandler each received the Mothers Against Drunk Driving's *2009 Drive for Life Award* for their dedication to enforcing the drunk driving and underage drinking laws of the Commonwealth of Massachusetts.

COMMUNICATIONS CENTER

Fiscal Year 2010

The Amherst Emergency Public Safety Communications Center continues to be one of the most professional, progressive and highly trained centers in Massachusetts. The staff's dedication to the residents, visitors and employees of Amherst has remained constant.

Staffing has historically been an issue in emergency communications centers nationwide. I am pleased to relay that through Town support and a State 911 Grant the Amherst Emergency Public Safety Communications Center will be fully staffed in FY 11. Additional staffing, coupled with the department's reorganization, will allow for better staffing levels during historically busy shifts and help cut down on overtime costs. Morale in the center continues to remain high and employee turnover rate has dramatically decreased.

The public's expectations of their Emergency Communications Center staff continues to evolve as does the seriousness and complexity of calls coming into the center. Amherst continues to be one of the few communities in the area to provide emergency medical instruction to callers prior to responders arriving on scene. Specialized training dealing with domestic violence, hostage situations, suicidal callers, active shooters and school incidents, just to name a few, have become part of our standards. The list of minimum qualifications for your Emergency 911 signal operator/dispatchers continues to expand. We have continued applying for state grant funds which help offset our extensive dispatcher training initiatives.

The demands on the individual dispatcher have dramatically increased over the past decade. Technology has given the dispatchers access to a wide array of information that was not previously available, but accessing the information can often be time consuming. Keeping up with emerging technologies is an ongoing challenge. Incorporating technology into a very stressful and time sensitive environment requires a very special set of skills.

Current staff includes Michael Curtin, William Worthley, Elizabeth Chudzik, Jessica Alvaro, Joshua Cicia, Janet Sharp, Scott Del Pozzo, Carly Kinnas, Jason Rushford, Scott Houston and Kevin Gleason.

Staff continues to monitor the progress of the proposed Regional Communications Center and eagerly awaits the outcome. Your emergency 911 dispatchers look forward to the upcoming fiscal year.

Scott P. Livingstone
Chief of Police

**COMMUNICATION CENTER PERSONNEL CHANGES
JULY 1, 2009 – JUNE 30, 2010**

RESIGNATIONS: 0

RETIRED: 0

NEW HIREES: 0

TERMINATION: 0

CALLS FOR SERVICE
Summary Report
Fiscal Year 2010

Total Police Calls: **17,628**
 Number of responders: **26,520**

CALL CATEGORY	TOTAL CALLS	TOTAL RESPONDERS
ALARMS & SECURITY CHECK	1,727	2,768
ANIMAL WELFARE	427	541
ASSIST OTHER AGENCY	417	521
COMMUNITY OUTREACH/ COMMUNITY ASSIST	4,571	6,281
DEATH INVESTIGATION	14	74
DISTURBANCE RELATED INCIDENT	1,790	4,459
INCIDENT FOLLOW-UP	1,607	1,767
MISSING PERSON OR CHILD	50	90
MOTOR VEHICLE CRASHES	857	1,424
MOTORIST INTERACTIONS	3,406	4,356
PROPERTY DAMAGE	219	287
SERVICE OF PROTECTION ORDERS, SUMMONS AND OTHER COURT ORDERS	680	862
SUSPICIOUS ACTIVITY	1,096	1,960
THEFT	671	949

CALLS FOR SERVICE
Detailed Report
Fiscal Year 2010

ALARMS & SECURITY CHECKS	1,727	10%
Commercial Alarm	378	
Security Check	433	
Open Door/Window	408	
Residential Alarm	208	
911 Hang Up	171	
Bank / A T M Alarm	51	
House Check	78	
 ANIMAL WELFARE	 427	 2%
Animal Complaint	406	
Animal Admin Services	21	
 ASSAULT	 96	 1%
Assault	63	
Sex Offense	23	
Robbery	4	
Rape	5	
Child Abuse	1	
 ASSIST OTHER AGENCY	 417	 2%
Assist Other P D	248	
Parking Ban	93	
PERMITS	70	
PD Mutual Aid Into Amherst	5	
Assist Business/Agency\	1	

COMMUNITY OUTREACH/ASSIST	4,571	26%
Assist Citizen	766	
Assist Business/Agency	629	
Medical Assist	437	
Well Being Check	332	
Assist A F D	338	
Community Policing	395	
Liquor Law Violation	256	
Recovered Property	377	
Escort	266	
Admin Duty	230	
Prop/Evid Admin	205	
Citizen Transport	201	
Medical / Mental	68	
Liquor I D Check	48	
Recovered M V	21	
Protective Custody	2	
DEATH INVESTIGATION	14	0%
Unattended Death	14	
DISTURBANCE RELATED INCIDENT	1,790	10%
Noise Complaint	948	
Disturbance	523	
Domestic	175	
Fight	118	
T B L Violation	25	
Disturbance.	1	
INCIDENT FOLLOW UP	1,607	9%
Follow Up	1,329	
Prisoner Transport	152	
On-Line Incident Report	86	
Prisoner Monitor/Booking	26	
Civil Complaint	14	
MISSING PERSON OR CHILD	50	0%
Missing Child	23	
Located Person	16	
Missing Person	10	
Search and Rescue	1	

MOTOR VEHICLE CRASHES	857	5%
M V Crash P D	749	
M V Crash P I	108	
 MOTORIST INTERACTIONS	 3,406	 19%
M V Stop	1,567	
Traffic	613	
Suspicious Motor Vehicle	419	
Traffic Enforcement	273	
Disabled Motor Vehicle	232	
M V Complaint	162	
Bicycle Violations	98	
Assist Motorist	21	
Traffic Monitor	19	
M V Pursuit	1	
Abandoned M V	1	
 PROPERTY DAMAGE	 219	 1%
Vandalism	219	
 SERVICE OF PROTECTION ORDERS, SUMMONS AND OTHER COURT ORDERS	 680	 4%
209 A	305	
Summons Service	278	
Warrant Service	84	
258E Harassment Order	13	
 SUSPICIOUS ACTIVITY	 1,096	 6%
Suspicious	957	
Trespass	65	
Annoying Call(s)	58	
Drug Law Violation	16	
THEFT	671	4%
B & E	172	
Larceny	257	
B & E M V	77	
Shoplifting	44	
Fraud	48	
Missing Property	41	
Stolen M V	31	
Forgery / Counterfeit	1	

OFFENSES REPORTED AND OFFENSES CHARGED

Summary Report

Fiscal Year 2010

Total Offenders Charged:	1,484
Custodies:	708
Summons or TBL	776

OFFENSES REPORTED

Detailed Report

FISCAL YEAR 2010

<u>ALCOHOL CRIMES</u>	<u>666</u>
LIQUOR ID CARD/LICENSE, FALSE/MISUSE	21
LIQUOR LAW VIOLATIONS	1
LIQUOR TO PERSON UNDER 21, SELL/DELIVER	2
LIQUOR, BUY/SELL/POSSESS UNTAXED	1
LIQUOR, PERSON UNDER 21 POSSESS	224
LIQUOR, PERSON UNDER 21 POSSESS, SUBSQ.	1
LIQUOR, PERSON UNDER 21 PROCURE	5
LIQUOR, SELL/MAKE/STORE/TRANSPORT UNLAW	4
PROTECTIVE CUSTODY	41
TBL A2 S6: OPEN CONTAINER OF ALCOHOL	338
TBL A24 S4: UNLAWFUL POSSESSION OF KEG	28
<u>COMMUNITY DISORDER/QUALITY OF LIFE CRIMES</u>	<u>343</u>
DISORDERLY CONDUCT	77
DISTURBING THE PEACE	5
LEWD, WANTON & LASCIVIOUS CONDUCT	1
LEWDNESS, OPEN AND GROSS	5
OPEN BURNING w/o PERMIT	2
RIOT, FAIL DISPERSE	20
RIOT, INCITE	1
RIOT, OFFICIAL FAIL DISPERSE	1
SCHOOL, DISTURB	1
TBL A2 S3: UNLAWFUL NOISE	198
TBL A2 S8: ILLEGAL DUMPING	8
TBL A2: NUISANCE HOUSE	23
TBL A4: FAIL TO REMOVE SNOW & ICE FROM SIDEWALK	1

CRIMES AGAINST PERSON**389**

A&B	87
A&B (DOMESTIC)	52
A&B ON CHILD WITH INJURY	1
A&B ON POLICE OFFICER	9
A&B ORDER IN EFFECT	1
A&B PREGNANT PERSON	5
A&B SERIOUS BODILY INJURY	13
A&B WITH DANGEROUS WEAPON	24
ABUSE PREVENTION ORDER, VIOLATE	25
ACCOST/ANNOY PERSON OF OPPOSITE SEX	1
ASSAULT	8
ASSAULT (DOMESTIC)	14
ASSAULT / A&B DOMESTIC (5 YEAR)	2
ASSAULT TO INTIMIDATE	1
ASSAULT W/DANGEROUS WEAPON	21
BURGLARY, UNARMED	3
CONTRIBUTE TO DELINQUENCY OF CHILD	2
HARASSING PHONE CALL	8
HARASSMENT, CRIMINAL	11
IDENTITY FRAUD	3
IDENTITY THEFT	8
INDECENT A&B ON PERSON 14 OR OVER	1
INDECENT EXPOSURE	4
KIDNAPPING	1
OBSTRUCTION OF JUSTICE/INTIMIDATION	2
OBSTRUCTION/INTIMIDATION	2
RAPE	19
RESIST ARREST	27
ROBBERY, ARMED	2
ROBBERY, UNARMED	2
TELEPHONE CALLS, ANNOYING	11
THREAT TO COMMIT CRIME	5
WITNESS, INTIMIDATE	14

PROPERTY CRIME**1,091**

ATTEMPT TO COMMIT CRIME	7
B&E DAYTIME FOR FELONY	37
B&E DAYTIME FOR FELONY, ARMED	2
B&E DAYTIME FOR FELONY, PERSON IN FEAR	2
B&E FOR MISDEMEANOR	48
B&E NIGHTTIME FOR FELONY	193
BURN BUILDING, ATTEMPT TO	1
COUNTERFEIT NOTE, POSSESS	2
CREDIT CARD FRAUD OVER \$250	18
CREDIT CARD FRAUD UNDER \$250	8
DESTRUCTION OF PROPERTY -\$250, MALICIOUS	22
DESTRUCTION OF PROPERTY -\$250, WANTON	21
DESTRUCTION OF PROPERTY -\$250,WANTON	17

DESTRUCTION OF PROPERTY +\$250, MALICIOUS	46
DESTRUCTION OF PROPERTY +\$250, WANTON	19
LARCENY OVER \$250	242
LARCENY OVER \$250 FROM +60/DISABLED	3
LARCENY UNDER \$250	184
MOTOR VEH THEFT, FALSE REPORT OF	2
MOTOR VEH, LARCENY OF	29
MOTOR VEH, MALICIOUS DAMAGE TO	39
RECEIVE STOLEN PROPERTY -\$250	15
RECEIVE STOLEN PROPERTY +\$250	15
SHOPLIFTING \$100+ BY ASPORTATION	5
SHOPLIFTING \$100+ BY CONCEALING MDSE	6
SHOPLIFTING BY ASPORTATION	7
SHOPLIFTING BY CONCEALING MDSE	12
TRESPASS	20
OTHER PROPERTY CRIMES	69

DRUG OFFENSE **158**

DRUG VIOLATION NEAR SCHOOL/PARK	5
DRUG, DISTRIBUTE CLASS D	1
DRUG, LARCENY OF	1
DRUG, POSSESS / CULTIVATE TO DISTRIB CLASS D	16
DRUG, POSSESS CLASS A	1
DRUG, POSSESS CLASS B	21
DRUG, POSSESS CLASS C	2
DRUG, POSSESS CLASS D	13
DRUG, POSSESS CLASS D, SUBSQ.OFF.	1
DRUG, POSSESS CLASS E	2
DRUG, POSSESS TO DISTRIB CLASS E	1
MARIHUANA, POSSESS	4
MARIJUANA, POSSESS LESS THAN OUNCE	90

MOTOR VEHICLE OFFENSE **614**

ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	10
INSPECTION/STICKER, NO	15
LEAVE SCENE OF PROPERTY DAMAGE	23
LICENSE REVOKED, OP MV WITH, second or subsequent	2
LICENSE REVOKED, OPERATE MV WITH	6
LICENSE SUSPENDED FOR OUI, OPER MV WITH	2
LICENSE SUSPENDED, OP MV WITH	39
LICENSE SUSPENDED, OP MV WITH, first offense	1
LICENSE SUSPENDED, OP MV WITH, second or subsequent	5
LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF	1
LIGHTS VIOLATION, MV	34
LEAVING ACCIDENT SCENE AFTER PROPERTY DAMAGE	9
OPERATING AFTER REVOCATION OF REGISTRATION	12
OPERATION OF M/V To ENDANGER, NEGLIGENT	7

OPERATION OF M/V TO ENDANGER, RECKLESS	5
OUI DRUGS	1
OUI LIQUOR	110
OUI LIQUOR, 2ND OFFENSE	8
OUI LIQUOR, 4TH OFFENSE	1
MARKED LANES VIOLATION	62
RECKLESS OPERATION OF MOTOR VEHICLE	2
SPEEDING IN VIOL SPECIAL REGULATION	31
STOP FOR POLICE, FAIL	4
STOP/YIELD, FAIL TO	33
TBL A40 S21D: OPERATE UNLICENSED TAXI	8
UNINSURED MOTOR VEHICLE	11
UNLICENSED OPERATION OF MV	53
UNREGISTERED MOTOR VEHICLE	9
OTHER MOTOR VEHICLE OFFENSES	110

<u>ARRESTED ON OTHER AGENCY WARRANT</u>	<u>80</u>
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ARRESTED ON WARRANT INITIATED BY OTHER AGENCY	78
FUGITIVE FROM JUSTICE ON COURT WARRANT	2

<u>WEAPONS CRIMES</u>	<u>8</u>
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BB GUN/AIR RIFLE, MINOR POSSESS	1
DANGEROUS WEAPON ON SCHOOL GROUNDS,CARRY	1
DANGEROUS WEAPON, CARRY	1
DANGEROUS WEAPON, POSSESSION WHILE ARRESTED ON WARRANT	1
FIREARM IN FELONY, POSSESS	1
FIREARM SERIAL NO., DEFACE	1
FIREARM, CARRY WITHOUT LICENSE	1
FIREARM, LARCENY OF	1

CITATIONS AND CRASH DATA
Fiscal Year 2010

CITATION:

Total Motorists:	3,376
Total Violations:	4,035
Warnings:	2,943
Civil Infractions:	523
Criminal Infractions:	569

CRASH:

Total Crashes:	857
Crashes with Injury:	108
Crashes/Fatal:	2
Crashes with Pedestrians:	6
Crashes/Bicycles:	11
Crashes/OUI:	14

AMHERST PUBLIC ARTS COMMISSION

Fiscal Year 2010

The Amherst Public Arts Commission (APAC) produced two hugely successful events in Fiscal Year 2009-2010: Shedding Light and the Amherst Biennial, which enabled us to partner with many local public and private organizations.

Shedding Light. APAC raised funds and oversaw all the logistics for the second annual Shedding Light project, at which artist Erika Zekos flipped the switch at the “Far Barn” on the Swartz Family Farm on Dec. 5, 2009.

APAC hosted a reception at the Nacul Center, which included a display of historical photographs of local tobacco farms by Arthur Mange (thanks to the Historical Archives at the Jones Library), paintings by a grandson of local tobacco farmer, Scott Tulay, and photos of the test lighting by Erika Zekos. We also moderated a panel promoting green living, with a grant from WMECO. The Shedding Light exhibition and the lighting of the tobacco shed continued for the month of December.

APAC worked hard to include solar energy to run the lights and pass the green energy to the farmers at the end of this project. Unfortunately, state funding was exhausted before we were able to make arrangements for this to happen. We hope to pursue this if state or other funds become available in the future.

This public installation received tremendous coverage in the local media, which continued even after the lighting was extinguished (lights went out). We are planning another exhibition December 2011 with an exhibit of local photographers who documented this event and a documentary on Shedding Light with ACTV videographer, Catherine Stryker, funded by a grant from Art Angels is now in the works.

Amherst Biennial. APAC Chair Terry Rooney, initiated planning for the first Amherst Biennial with Town Manager Larry Shaffer to find sites for public art. The Town gave permission to the Public Arts Commission to utilize the Town Hall, Kendrick Park and the East St. School for the first Amherst Biennial. Rooney conceived of this idea after many galleries closed in our community, and wanted to provide outlets for local artists while bringing attention to the quality and quantity of artwork in this region. Inspired by the Whitney Biennial and the Venice Biennale, Rooney arranged for art installations all over town “in expected and unexpected places.” She selected Tony Maroulis (former co-director of wunderarts) and Susan Loring Wells (former director of Fiberarts) to be her co-curators for this Biennial. Because of extraordinary press coverage and high praise for the quality of this event, artists and visitors to Amherst are looking forward to the future Biennials.

PUBLIC TRANSPORTATION AND BICYCLE COMMITTEE (PTBC)

Fiscal Year 2010

In FY 10 the PTBC continues the work of advocating for pedestrian, bicycle and public transportation matters. Our purpose is to increase the public and official town awareness of sustainable public transport interests.

Achievements this fiscal year include:

- Assisting the Amherst Police Department with ideas for their **Bicycle and Pedestrian Safety Grant**;
- Increased **ridership on Route 32 bus** (July-Jan ridership on Route 32 has increased in FY 10 by 17% compared to the same period in FY 09);
- Afternoon runs on **Route 32 schedule lengthened** to better serve actual traffic patterns and congestion during academic year;
- New **bookmarks** printed for Route 32 bus;
- Updated and revised our **Committee Charge**;
- Recommended bike and pedestrian safety options on **roundabout on North Pleasant / Eastman Lane**;
- Promotion of **higher cyclist visibility** with reflective gear for next year's Bicycle and Pedestrian Safety Grant; and
- Promoted and supported **North Amherst bike path** west of the North Village and Puffton apartments, running from Governor's Drive on the UMass campus to Meadow Street.

Our elected officers for the July 2010-June 2011 period are:

Karen Kowles – chair
Fran VanTreese – vice chair
Peter Lillya – secretary

New members joining the Committee this year are Lynn Grabowski and Eve Vogel

Respectfully submitted,
Karen G Kowles, Chair

REPORT OF PUBLIC WORKS COMMITTEE

Fiscal Year 2010

Committee Members

- Stephen Braun, 549-2697 (chair)
- Michael Cann, 253-7753
- Christine Gray-Mullen, 230-3214
- Donald George, 253-7579
- Charles Moran, 549-5767

Christine Gray-Mullen joined the Committee at the start of this fiscal year, and Vince O'Connor and Rob Crouner left the Committee after their terms expired.

Accomplishments

In accordance with its charge, the committee reviewed DPW plans for street repairs and improvements and recommended that annual Chapter 90 funds be used for the re-paving of various town streets in most need of repair. (Route 116 between Snell St. and just north of Hampshire College was also repaved, funded through Federal Stimulus funds.) Other accomplishments included:

- Recommendation to support a streamlined process for Infrastructure Project Review proposed by Guilford Mooring. The process combines public hearings, which are facilitated by the Public Works Committee. (The process has been implemented successfully.)
- Recommendation for a \$4.5 million bond issue to fund capital investment in street repairs. (Approved by 2009 Fall Town meeting.)
- Traffic calming in Precinct 10. The PWC supported the experimental installation of a set of traffic-diverting barriers at the Lincoln/Fearing and Lincoln Sunset intersections (in September '09) in an attempt to reduce traffic volume and speeds in Precinct 10. The resulting data and feedback from area residents suggested that this option was not tenable because it created a cul-de-sac-like area north of Fearing which became a "party spot" for area college students, and the barriers proved inconvenient for a number of residents. In addition, some drivers were observed swerving around the half-closures, creating a dangerous situation.
A new proposal aimed at reducing traffic *speeds* in the neighborhood (rather than attempts to reduce traffic *volume*) has been drafted by DPW and is currently under review by the Committee.
- Approval, in January, 2010, of a revised policy for the plowing of sidewalks that somewhat expands the existing list of sidewalks to include a set of sidewalks with high levels of vehicular or pedestrian traffic. (The Select Board approved the recommended policy on March 1, 2010.)
- Approval of plans to replace the signaled intersection of N. Pleasant/Eastman Lane with a round-about design. (The round-about was constructed in late summer/fall of 2010 and has functioned superbly.)

Public Hearings

In addition to the hearings held as part of the previously-mentioned projects, during this fiscal year, members of the committee or the committee as a whole participated in public hearings on the following matters:

- Improvement of the Big Y entrance on University Drive and the University Drive/Route 9 intersection.
- Final design of improvements to Sand Hill Road. (Sand Hill Road was repaved in fall of 2010.)

Respectfully submitted,

Stephen Braun, Chair

Town Of



AMHERST *Massachusetts*

OFFICE OF THE SUPERINTENDENT OF PUBLIC WORKS
586 SOUTH PLEASANT STREET
AMHERST, MA 01002
TEL. 413-259-3050 FAX 413-259-2414

DEPARTMENT OF PUBLIC WORKS Fiscal Year 2010

The following is the annual report for the Amherst DPW.

I would like to mention the retirement of Robert Pariseau (Bob) this year. Bob worked as the Waste Water Division Director and as the Water Resources Director. Many of the improvements to the Waste Water and Water System improvements are the direct result of Bob's work and diligence with the Water and Waste Water Divisions. I as well as the rest of the DPW wish Bob a happy and long retirement.

Respectfully submitted,

Guilford B. Mooring II, P.E.
Superintendent of Public Works

Department of Public Works

SANITARY SEWER DIVISION

SEWER MAINTENANCE

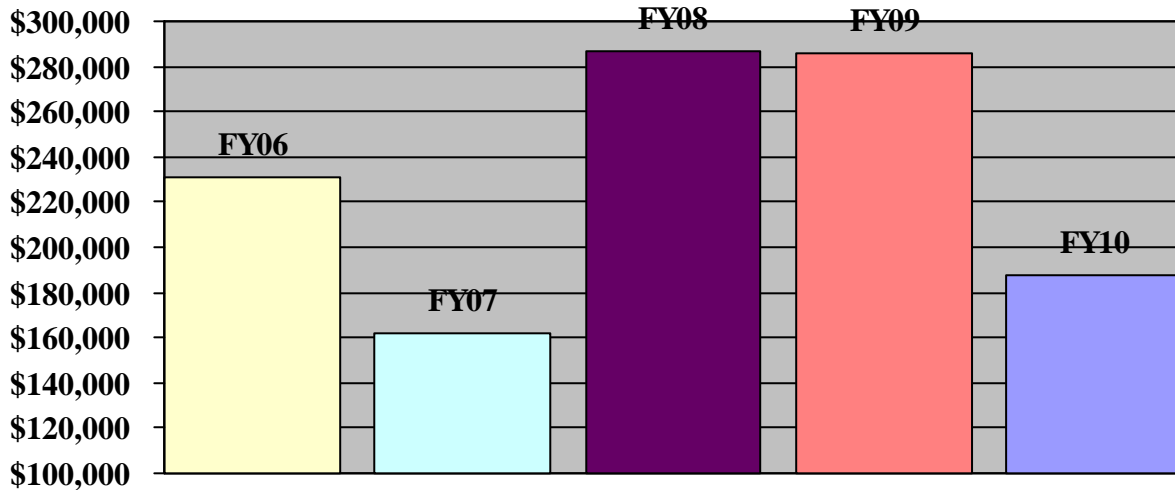
Investigated 72 sanitary sewer complaints and corrected 21 stoppages in the collection system. Problematic sewer locations are flushed and cleaned on a quarterly basis. The DPW in conjunction with Dukes Inc, chemically treated 8,077 feet of sewer line for root intrusion.

Matt Loven/Kenneth Isabelle

Highway Division Supervisor

SNOW AND ICE REMOVAL

Annual Expenditure

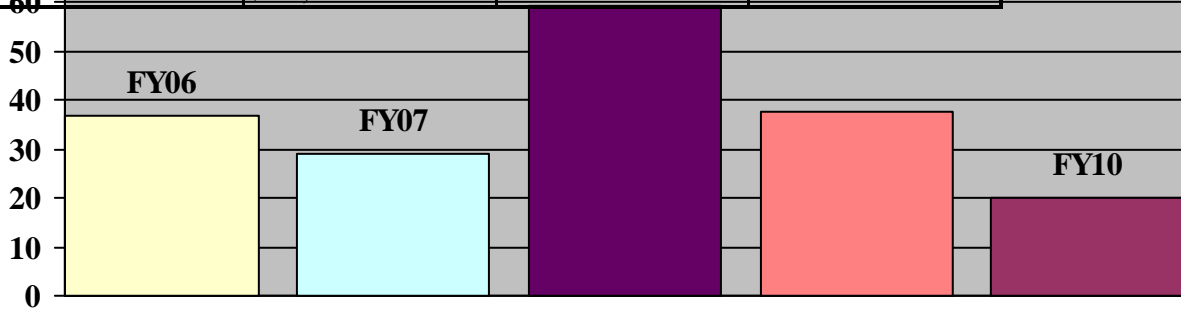


There were 22 snow and ice storms, with a total of 20.2 inches of snow.

3,655 tons of sand was used and 998.64 tons of salt.

5,300 gallons of Ice Band Magic were used on the roadways and sidewalks.

Year	Cost	Snow (inches)	No. of Storms
FY 06	\$231,120	36.9	20
FY 07	\$161,930	28.9	15
FY 08	\$286,777	59.3	23
FY 09	\$285,733	37.5	23
FY 10	\$187,455	20.2	22



Year	Cost	Snow (inches)	No. of Storms
FY 06	\$231,120	36.9	20
FY 07	\$161,930	28.9	15
FY08	\$286,777	59.3	23
FY09	\$285,733	37.5	23
FY10	\$187,455	20.2	22

TREE AND CEMETERY DIVISION

The Tree Division removed a total of 177 street trees during the past year. Trees removed were: 14 eastern hemlocks, 1 cottonwood, 1 mountain ash, 1 pin oak, 16 maple, 1 eastern spruce, 10 white pine, 2 norway maple, 23 sugar maple, 1 catalpa, 13 red maple, 1 white ash, 9 ash, 1 hickory, 2 scotch pine, 2 blue spruce, 1 locust, 2 black locust, 1 sugar locust, 4 linden, 2 bradford pear, 5 hemlock, 21 elm, 2 apple, 17 cherry, 3 black cherry, 1 white oak, 1 mulberry, 5 silver maple, 7 red pine, 2 poplar, 1 spruce, 1 oak, 1 pear, and 2 black oak.

During FY 10, 9 trees were planted; 25 tree stumps were removed in FY 10.

In addition to tree care responsibilities this department consisting of three full-time employees and one part-time summer employee is also responsible for the care and maintenance, including burials at the West, North and South Cemeteries.

Burials in FY 10

West Cemetery	0
North Cemetery	8
South Cemetery	8

PARKS DIVISION

The Parks Division of five full-time employees and two part-time summer staff continue the day-to-day maintenance of our parks and commons, together with the maintenance of twenty-three softball, baseball, football, lacrosse and soccer fields and many multi-purpose areas.

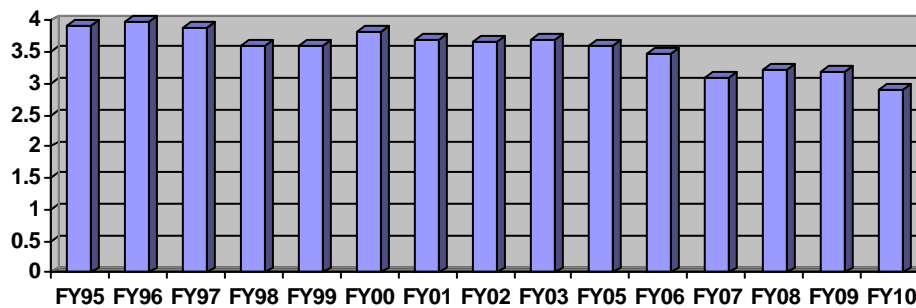
Special Projects: No large special projects were worked on this year do to funding.

WATER TREATMENT & DISTRIBUTION

Water Consumption: The average daily water consumption for FY 10 was 2.916 million gallons; the peak day, October 31, 2009 was 3.739 million gallons. The total FY 10 rainfall was 45.65 inches well over the annual average of 42 inches. The summer of 2010 was very dry.

The figures below summarize the amount of water pumped, the revenue generated and the chemicals used to treat the water. Chlorine, ozone and ammonia are used for disinfection. Potassium permanganate is used for iron and manganese removal at Well #4. Polymer is used for water treatment at the Atkins and Centennial water treatment plants. Fluoride is added at a level of 1 part per million to reduce tooth decay and sodium hydroxide is used to elevate the pH of the water for corrosion control.

DAILY WATER CONSUMPTION IN MILLION GALLONS



Water Services

	FY 08	FY 09	FY 10
New services installed	15	18	13
Total water services	6,225	6,243	6,256
# Meters Replaced	265	330	195
Hydrants Replaced/Repair	41	96	38
Water Main Breaks	13	23	14

Chemical Usage - All Sites

Chlorine (lbs.)	18,577	18,809	20,624
Sodium Hydroxide (Gals)	16,063	15,811	13,489
Polymer (gals)	2,696	2,880	2,949
Potassium Permanganate (lbs.)	485	1,290	391
Ammonia (lbs.)	3,525	3,703	4,234
Sodium Fluoride (lbs.)	16,910	17,705	18,410
Ozone	887	0	0

Monthly Finished Water Pumping in Million Gallons

Month	FY 08	FY 09	FY10
July	94.780	98.008	89.069
August	97.137	104.836	90.656
September	115.458	112.120	98.704
October	112.647	105.195	102.040
November	93.884	96.835	88.073
December	90.791	90.625	86.062
January	81.109	84.639	79.976
February	94.334	90.614	82.954
March	91.286	92.500	83.717
April	101.070	103.806	91.920
May	102.604	101.620	91.275
June	95.728	82.668	79.886
Total	1,170.83	1,163.466	1,064.33
Daily Average	3.208	3.188	2.916
Maximum Daily	4.364 (9/06/2007)	4.505	3.739 (10/31/2009)
Minimum Daily	1.894 (8/14/2007)	2.149	1.946 (12/25/2009)

Water Pumped By Source - Million Gallons

Source	FY 08	FY 09	FY 10
Wells #1 & #2	177	191	187
Well #3	340	327	245
Well #4	47	93	32
Well #5	16	3.5	.9
Pelham Reservoirs	304	300	275
Atkins Reservoir	285	246	322
Total Water Pumped	1,170	1,163	1,064
Average Daily (millions)	3.208	3.188	2.916

* Quantity adjusted for meter error 200 gpm

Water Billed – Cubic Feet

	FY 08	FY 09	FY 10
UMass	37,209,500	40,493,000	36,752,100
Amherst College	6,496,400	5,904,600	5,565,900
Hampshire College	3,138,100	2,616,900	2,278,200
Town	75,599,958	67,690,700	63,918,900
Municipal	1,196,900	1,005,800	974,600
Special Water Readings	2,042,700	258,700	214,700
Other –Reuse, Misc	2,565,900	2,744,817	2,803,000
Un-metered Use	5,000,000	10,020,312	---
Adjustments (minus)	(875,239)	(1,076,100)	(183,900)
Total Metered (ft³)	132,374,219	129,658,731	112,323,500
Total Metered (million gals.)	993	970	---
% Unaccounted	15%	16%	---

*Adjusted for meter error

Total Revenue Rounded– Dollars

		FY 08	FY 09	FY 10
UMass	Water	\$1,084,056	\$1,290,442	\$1,217,432
	Sewer	\$1,114,630	\$1,244,796	\$1,194,343
Amherst College	Water	\$197,812	\$191,855	\$186,546
	Sewer	\$195,000	\$183,136	180,950
Hampshire College	Water	\$95,132	\$84,759	\$76,194
	Sewer	\$94,152	\$81,161	\$74,074
Town	Water	\$2,337,082	\$2,302,009	\$2,165,826
	Sewer	\$2,072,189	\$1,985,321	\$1,904,105
Municipal	Water	\$39,885	\$36,258	\$36,255
	Sewer	\$35,862	\$31,152	\$31,577
Special Reading	Water & Sewer	\$93,790	\$72,950	\$13,637
Abatements	Water & Sewer	(\$43,034)	(\$75,071)	(\$20,367)
Other	Water & Sewer	0	\$9,240	\$184,019
Total Revenue		\$7,316,557	\$7,438,007	\$7,244,592

WATER QUALITY DATA:

Bacterial Samples: Bimonthly samples were analyzed from 24 sites around Town. All samples were negative for fecal or ecoli bacteria.

Fluoride: Fluoride was added to all sources at a level of 1.0 ppm to prevent tooth decay.

Treatment Plant Performance: Both the Atkins and Centennial (Pelham) Water Treatment plants produced water that meet the requirements set by the Environmental Protection Agency (EPA). The average turbidity from Atkins was 0.09 N.T.U. and from Centennial 0.07 N.T.U. The EPA requires that these readings be less than 0.3 N.T.U. in 95% of the samples. Total Trihalomethanes, a byproduct of chlorine disinfection, averaged 38.9 ppb from quarterly sampling at eight different sights around Town. The EPA limit is 80 ppb. Haloacetic acids, another by product of chlorine disinfection, were also analyzed quarterly at 8 different locations and the average value was 38.7 ppm, well below the EPA limit of 60 ppm.

Water Rate: The water rate for FY 10 was.

\$3.30 hundred cubic feet (HCF)

Information: More information about water treatment and quality can be accessed on line at www.epa.gov or www.mass.gov and search for drinking water

Cross Connection Program: The cross connection program was established in 1989 under Massachusetts Drinking Water Regulation 310 CMR 22.22 to prevent cross contamination of the water supply with hazardous substances. Water department staff tests these devices twice annually.

Total Backflow Devices

	FY 08	FY 09	FY 10
Town	59	58	54
UMass	440	447	425
Amherst College	106	110	106
Hampshire College	31	33	34
Commercial	130	131	126
Residential-Irrigation	43	60	41
Total	809	839	786

Chemical Analysis: The following water tests were recently analyzed and all levels of substance in the water were below the Maximum Contaminant Level set by the Safe Drinking Water Act. More information is available online at www.amherstma.gov, go to department – water – ccr.

- Volatile Organic Compounds – Solvents, Petroleum Products
- Inorganic Compounds – tested annually at all sources
- Fluoride – Daily at all sources
- Synthetic Organic Compounds – Herbicides and pesticides - 2006 at all sources
- Arsenic
- Perchlorate
- Radioactive Substances
- Lead and Copper

WASTEWATER TREATMENT PLANT

The Wastewater Facility is a secondary treatment process that continues to produce clean effluent to the Connecticut River. Pumping Stations (20) assist in getting the wastewater to the facility are healthy and well maintained. Construction of the facility was completed in 1978 and for the past 12 years we have been upgrading equipment for performance and energy savings. The current sewer rate is \$3.25 per hundred cubic feet (750 gallons) used. Amherst average household cost is approximately \$390 per year.

Flow Data

The Wastewater Treatment Plant treated 1.43 billion gallons of wastewater in FY 10. The average daily flow was 3.91 million gallons. The highest flow to the plant in one day was 11.7 million gallons on 3/30/10. The lowest flow was 2.44 million gallons on 5/30/10.

	FY 08	FY 09	FY 10
<u>Inches of Rainfall</u>	51.77	51.69	45.15
Average Daily Flow in Million Gallons	4.04	4.28	3.91
Highest Day, Total in Million Gallons	10.02 (2/13/08)	9.99 (12/12/08)	9.43 (3/30/10)
Chemicals Used			
Chlorine (lbs.)	9,800	12,496	9,465
Polymer (lbs.)	2,993	3,079	3,176
Potassium Permanganate (lbs.)	2,090	1,705	2,750

Chlorine is used to disinfect the clean effluent prior to discharge into the Connecticut River and occasionally for controlling undesirable organisms in our treatment process. Polymer is used to thicken sludge prior to disposal. Potassium Permanganate is used for odor control associated with sludge processing.

Treatment Efficiency

Wastewater is tested in our lab. A few specialized tests are contracted out. Wastewater is tested as it enters the facility, after Primary Treatment and finally the cleaned effluent as it exits the facility. Many process control tests are performed to optimize treatment and produce the best quality effluent possible. The Environmental Protection Agency (EPA) and Massachusetts Department of Environmental Protection (DEP) monitor our activities and measure our effectiveness by the parameters listed below (annual averages). No violations of our EPA discharge permit occurred in FY 10.

Parameter	EPA Limit	FY 08	FY 09	FY 10
Biochemical Oxygen Demand (mg/L)	25	4.0	3.0	3.0
Total Suspended Solids (mg/L)	30	4.0	4.0	3.0
Chlorination (mg/L)	1.0	.45	.53	.51

Septage Received

The treatment plant receives septage from residential septic tanks pumped from the towns of Amherst, Pelham and Shutesbury. Below is a summary of the number of septic tanks (usually 1,000 gallons) that were pumped.

Town	FY 08	FY 09	FY 10
Amherst	115	135	136
Pelham	66	52	53
Shutesbury	111	93	110
Total	292	279	299

Wastewater Reuse

The University of Massachusetts presently takes approximately 120 gallons per minute of our clean effluent, performs advanced treatment, then uses it as boiler make-up water at their Central Heating Plant to reduce their demand for Amherst water.

	FY 08	FY 09	FY 10
Million Gallons	58	65	55

Sludge Data

Sludge is the residual organic material left after the wastewater is treated. We currently thicken these solids on-site, and Casella Waste Management is under contract to deliver the liquid sludge to an EPA-approved sludge incinerator. Sludge in FY 10 was transported to three incineration facilities: Fitchburg, MA; Millbury, MA; and Naugatuck, CT.

Sludge Data	FY08	FY09	FY10
Total Gallons (transported)	4,126,500	3,970,600	3,889,900
Total Dry Tons	1,104	1,130	1,054
% Solids	6.6	6.9	6.5

Month	Total Gallons	Ave. % Solids	Total Dry Tons	Dry Tons Per Day
July	235,000	7.4	71.7	2.3
August	180,000	6.9	51.2	1.7
September	358,000	6.5	96.9	3.2
October	414,000	6.2	106.4	3.4
November	423,000	5.5	95.8	3.2
December	340,800	6.4	91.4	2.9
January	251,000	6.8	70.9	2.3
February	355,500	6.8	100.8	3.6
March	387,000	6.7	108.1	3.5
April	393,600	6.7	109.5	3.7
May	321,000	6.4	86.9	2.8

June	231,000	6.8	64.0	2.1
Total	3,889,900	--	1,053.6	---
Average	324,158	6.5	87.8	2.9

Power Consumption

	FY 08	FY 09	FY 10
<u>Avg. kWh/month</u>	104,279	110,850	93,811
<u>Avg. kW Demand</u>		222	197
<u>KWH/Million Gallons</u>	848*	851*	797*

*A survey of 279 treatment plants done in 2004 puts Amherst in the lowest 10% for electric use per million gallons of treated water.

Special Activities

A. New Variable Frequency Drives (VFD) and controls for three (3) effluent pumps was completed by the DPW Electrical Division.

B. New baffles and skimmers for three (3) primary clarifier tanks were installed in-house.

C. Treatment Facility's main electrical breaker was replaced by Satin America Corp.

D. Hydrosep (grit removal) Drive #2 was replaced by the wastewater maintenance staff.

E. Installed a new ½ inch, 500 ft sample line for chlorine sampling in-house.

F. Installed a new generator at Stanly Street Pump Station. This station is one of our major stations that receives wastewater from five (5) other pump stations and then in turn pumps directly to the treatment facility. The wastewater maintenance staff converted an old unused pump station building next to the present station (1976) to house the generator. This generator will keep the pump station up and running during power outages.

G. New Pump Station Alarm System was installed by staff and wired and programmed by our electrical division. The new Racal Alarm Agent/Notification Service allows instantaneous announcement of a power outage or an abnormal water level. A web site also computes daily data for reporting and troubleshooting a potential problem.

H. Our Sewer Collections Crew has begun a new procedure to make repairs to buried sewer pipe without having to excavate to expose the problem. With the use of a video camera and a patch kit, repairs were made to sewer lines on Blackberry, Longmeadow, Sunset, Walnut, South Lincoln and Cottage Street.

James Laford
Division Director/Wastewater

SOLID WASTE AND RECYCLING

Despite a second recycling coordinator leave of absence (fall 2009) existing programs were maintained and several new projects started. The challenge of recycling collection downtown remains unresolved after a promising new DEP grant proved disobliging and solid waste revenues are insufficient to offset expenses, triggering Transfer Station Vehicle Sticker cost increases. Funding frustrations aside, progress was made with regard to waste stream reduction and community education.

Grants

The Springfield Materials Recycling Facility (MRF) Advisory Board awarded grants in the form of curbside recycling bins, as they do every other year. Amherst received 200 blue 14-gallon recycling bins from the MRF grant program in FY 10.

In spring 2010, a new DEP Sustainable Materials Recovery grant was announced. A large pool of funds was available and we hoped that the grant would allow us to purchase a \$40K split truck body. The body would allow us to pick up recycling and trash downtown and in town parks, and to haul school food waste to area composting facilities. When we discussed our proposal with a DEP representative prior to submission, we were told that the potential volume of recyclable material diverted from Amherst trash was not high enough to be seriously considered for funding.

Outreach and Public Education

School Composting Program – The composting program continued at Wildwood and Marks Meadow elementary schools. Fort River Elementary School has requested to join the program for the 2010-2011 school year. Marks Meadow School closed in June 2010, and its compost collection dumpster will be moved to Fort River School. TTT Trucking (Brattleboro, Vermont) picks up the food waste weekly from the schools and takes it to Martin's Farm in Greenfield, MA.

Crocker Farm Elementary School began using its new on-site composting unit in late March 2010. Six weeks later the program was terminated when it was unjustly blamed for an increase in mouse activity within the school building. Information obtained from pest control professionals and composting experts demonstrated that food waste collection over a period of only five weeks in a bin 115 feet away from the school building was unlikely to be a major contributing factor to a mouse population increase within the building. The Town facilities director, the school principal, and the contracted pest control company have agreed that on-site composting may re-start when school begins again in August 2010. The recycling coordinator will have more oversight over the program and the mouse population will be closely monitored.

Whitson's Culinary Group, the school district's food service contractor, continues to utilize compostable (sugar cane fiber) trays when washable trays are not available. They have remained committed to this environmentally friendly practice despite the fact that expanded polystyrene foam trays can be purchased at a fraction of the cost. Schools with compost pick-up arrangements are able to add the trays to their compost dumpster, greatly reducing their trash volume throughout the year.

Trash Free Lunch Day – The combined total of cafeteria trash from all four elementary schools during the fourth annual “Trash Free Lunch Day” on April 16, 2010 was an unprecedented 5.1 pounds. School trash volume ranged from .22 to 2.6 cubic inches per student. Fort River School separated compostable paper and food scraps for the day in order to compete on a level playing field. Paul Stavros, owner of the Subway Restaurant on Main Street, donated 1,200 reusable lunch bags featuring colorful pictures of animals, gems, and exotic countries for distribution to all elementary students.

Earth Day Newspaper Insert – This was the third year a team of Northampton, Amherst and Franklin County Solid Waste Management District solid waste professionals produced a newspaper insert for April distribution in the Hampshire Gazette, the Amherst Bulletin, and the Franklin County Recorder. The “handy reference to help you reduce your trash, reuse valuable items and recycle everything you can,” featured information about composting, regional hazardous waste collection events, recyclable materials, community recycling contacts, donation and commercial reuse opportunities and an extensive household disposal reference guide. This year the Hampshire Gazette advertising department paid a freelance writer to coordinate the copy, contribute a feature article, and pull together a waste-related quiz and children’s activity page.

Amherst Sustainability Festival – Amherst’s Earth Day event (Amherst Grows Green) and the Renewable Energy Fair were combined into a single event on April 24, 2010. Coordinated by a team led by Stephanie Ciccarello (Wetlands Coordinator and Energy Task Force Liaison) the Festival boasted performers on a solar-powered sound stage, 90 vendors (green businesses and crafts), and an Eco-Hero Hunt, which allowed downtown businesses to publicize their sustainable activities via posters in store windows. 29 businesses participated and others provided donations for the prize drawing. The Festival was held on the Town Common and in Kendrick Park, where the Town Shade Tree Committee organized Arbor Day related activities including a tree-climbing competition.

Taste of Amherst – Restaurants participating in the Taste of Amherst this year were encouraged to avoid use of expanded polystyrene (EPS-often referred to mistakenly as Styrofoam®) plates and bowls as a precursor to the Taste’s 20th Anniversary in June 2011. During the anniversary event, the Taste organizing committee plans to adopt a foam-free policy and promote composting (similar to programs at the Orange Garlic Festival and the Franklin County Fair). PepsiCo, the organization that provides the refrigerators and furnishes drinks for the event, again failed to provide recycling bins this year.

Additional Initiatives

Transfer Station Vehicle Sticker Cost Increase – Beginning in April 2010, the Transfer Station increased the price of its Vehicle Stickers by 50% to \$75 for residents and \$100 for commercial enterprises. This change was necessitated by the fact that transfer station income is no longer offsetting its operating expenses, and Solid Waste Enterprise Fund reserves are dwindling.

Town Trash & Recycling Collection for Events on the Common – With the arrival of the recycling trailer, additional wheeled toters, and container recycling collection bins purchased via last year’s MRF grant, the Department of Public Works is positioned to offer garbage and

recycling services to organizations using the Town Common for public events. For a set fee plus a per ton charge, DPW will place an eight yard trash dumpster and up to six container recycling totes on the Common and remove them (and contents) at the end of the event. Container recycling collection bins are also available for a nominal rental fee.

Book Shed Roof Repair – In early 2009 it became clear that the roof of the Transfer Station's book shed needed replacement. The Recycling and Refuse Management Committee prepared to raise the funds, but local property owner Gerry Gates donated the materials and labor to fix the roof. Mr. Gates is the First Baptist Church volunteer who arranges for deposit cans collected the Transfer Station to be redeemed, with the money donated to the local food bank.

Extended Producer Responsibility – In 2009, the Massachusetts Department of Environmental Protection (MassDEP) enacted phase 2 of the Mercury Management Act which requires that manufacturers and importers of mercury-added products sold or distributed in Massachusetts submit a collection and recycling plan. This marks Massachusetts' first move toward extended producer responsibility (EPR, also referred to as product stewardship). The non-profit Clean Water Action is attempting to expand EPR in the state with petitions for an expanded bottle bill. A growing number of states are endorsing EPR for electronic waste, beverage bottles, and mercury-related products to relieve municipalities from paying disposal expenses at a product's end of life. EPR has been very successful in Europe, where producers, importers and/or sellers have been compelled to internalize waste management costs in their product prices (leading to more efficient practices) and ensure the sustainable and safe handling of their products and packaging upon disposal.

Regional Organics Waste Management – In February 2010, the Pioneer Valley Planning Commission (PVPC) convened a working group to look at establishing regional organics composting facility. Amherst is a member of the group, which plans to identify food waste producers, potential compost sites and promising technologies with the goal of increasing the number and stability of regional composting facilities.

Proposed Use of Old Landfill Site – The Public Works Department is researching placement of a solar farm on the site of the old landfill (across from Transfer Station at 740 Belchertown Road). In addition to creating clean energy, the proposed farm has the potential to be an income source for the Town.

Waste Collection and Landfill Diversion

Curbside pickup of trash and recyclables in Amherst continues to be provided by private trash haulers, however, households requesting variances are allowed to bring their recycling and trash directly to the Transfer Station in pre-paid bags. This fiscal year 586 households received trash variances.

Earth Machine composting units, kitchen counter compost pails, recycling bins, and safe needle collection containers continue to be available for purchase at the Transfer Station. Rain barrels from the New England Rain Barrel Company were offered to Amherst residents at the bulk rate of \$75 and were distributed during the Sustainability Festival in April, 2010.

In FY 10 our contracted medical waste hauler (Stericycle) destroyed 110.4 pounds of Sharps collected by Amherst's Health Department and the Transfer Station. The start date of the MassDEP Sharps landfill disposal ban (originally scheduled to become effective July 2010) has been postponed until further notice. It is presumed that the Commonwealth is planning a statewide Sharps collection program to launch in conjunction with the ban. Amherst's existing "Safe Needle Disposal Program" will continue until the ban is enacted and an alternate collection program is announced.

The Recycling Center and Transfer Station continues to support other landfill diversion programs. The foam packing pellet and paper egg carton reuse program continues and the following items are accepted at no charge from residents with current vehicle stickers:

Clothing (goes to Salvation Army)	Christmas trees
Automotive & rechargeable batteries	Printer cartridges & cell phones
Waste automotive oil	Mixed containers
Leaves & grass clippings	Mixed paper
Mercury-bearing items such as thermometers & thermostats	

The option to donate return deposit drink containers to the local food bank continues with a designated bin. Fluorescent bulbs, brush, electronics, household solid waste (bulky items), construction/demolition waste, scrap metal, asphalt, bricks, concrete, wood, paint, tires, appliances and propane tanks are all accepted for recycling/disposal after payment of associated fees.

The Take It or Leave It and Book Sheds, which allow Vehicle Sticker owners to swap books and household items, remain popular. Parking at the Transfer continues to be challenging as bargain-hunters linger at the two sheds.

A household hazardous waste (HHW) collection event was held on October 3, 2010. Approximately 1,800 gallons of waste were collected from Amherst residents. As in past years, residents of Hadley, Leverett, Pelham and Shutesbury were invited to partner in the event via a resource/cost-sharing agreement. Approximately 980 gallons were collected from communities that participated this year.

Types and quantities of materials diverted via the Transfer Station over a four-year period are shown in the table below.

	FY 07	FY 08	FY 09	FY 10
Electronics (tons)	32	30	33	26
Scrap Metal (tons)	216	153	126	115
HHW in household equivalents*	130	156	61	110
Paint (gallons)**	1,854	1,532	1,443	1,368
Tires (count)	757	461	517	277
Appliances	854	609	535	484
Propane Tanks	139	56	53	55

*Household equivalent is a unit of measurement in the HHW disposal industry that equals approximately 25 gallons.

*Oil-based paint and paint products known to contain lead are only accepted during HHW collection days.

Conclusion

Progress in some quarters continues while funding frustrations mount. The school composting situation needs review in the next year as the success of the program comes at a cost; as food waste is diverted from the trash, the school district pays less for trash pickup (which is based on tonnage), but DPW expenses such as labor remain static. The advent of the extended producer responsibility movement in the US and Massachusetts, which aims to alleviate waste expenses unfairly placed on the shoulders of municipalities by redirecting disposal responsibility to producers/manufacturers, offers a glimmer of financial relief in the distant future.

Susan Waite
Recycling Coordinator

ANNUAL REPORT OF THE AMHERST SCHOOLS

Fiscal Year 2010

Amherst School Committee

Irv Rhodes, Chair
Catherine Sanderson, Vice-Chair
Kathleen Anderson (through March 23, 2010)

Andrew Churchill (through March 23, 2010)
Rick Hood (as of March 24, 2010)
Steve Rivkin
Rob Spence (as of March 24, 2010)

The Amherst School Committee is an elected body responsible for the public education of all children in kindergarten through grade six and of pre-school children with substantial special needs in our community. The Committee meets regularly on the third Tuesday of each month and welcomes citizen participation at each meeting. The members of this committee also serve as Amherst's members of the Regional School Committee which has responsibility for the educational programs for children in grades seven through twelve.

STUDENT ENROLLMENT

Enrollment in the Amherst elementary schools has declined annually for the past five years, dropping from a high of 1,417 in 2005-2006 to 1,268 in 2009-2010. Student enrollment as of October 1, 2009 was:

GRADE	STUDENTS
K	173
1	179
2	181
3	176
4	181
5	196
6	<u>182</u>
TOTAL	1,268

Twenty-five children from Amherst attended Charter Schools and 34 Amherst children attended other school districts under the School Choice program.

HIGHLIGHTS OF THE YEAR

The 2009-2010 school year was one of great change for the Amherst schools. Superintendent Alberto Rodriguez began his work with the district on July 1, 2009 and resigned his position in March 2010. At that time, Assistant Superintendent Maria Geryk, was appointed to the position of Interim Superintendent until a national search can be conducted. Ms. Geryk, who served in the same capacity during the 2008-2009 school year when Interim Superintendents Helen

Vivian and Al Sprague resigned, is committed to moving the district's initiatives forward in the best interest of the community's children. This commitment means supporting the primary goals of the Amherst Schools which are:

1. Developing and maintaining an up-to-date, innovative, multicultural, academically challenging curriculum that promotes high standards and success for all students;
2. Providing creative, multi-faceted instruction that maintains high standards, engages all students, and enables all students to be successful learners;
3. Making all students feel fully welcome and a part of our schools, regardless of race, class, gender, language, religion, sexual orientation, culture, academic success, or physical abilities;
4. Eliminating the achievement gap among students from different racial, cultural, and socioeconomic backgrounds;
5. Addressing the demands and opportunities facing our schools as a result of the rapid growth in the use of technology throughout our society;
6. Increasing communication and collaboration among the district's stakeholders—students, parents, teachers, staff, administrators, and the larger community—and using parents and the community more effectively as educational resources;
7. Hiring and retaining a high quality teaching and administrative staff;
8. Equipping and maintaining school buildings to provide healthy, accessible, modern learning environments that support the achievement of our mission; and
9. Sustaining a physically and emotionally safe environment in our schools for students and staff.

In May of 2009, the Amherst School Committee voted to close Mark's Meadow Elementary School at the end of the 2009-2010 school year and redistrict the remaining three elementary schools for equity beginning in 2010-2011. In addition to supporting the ongoing work of the district, this year's focus has been on ensuring that this huge transition will be a smooth one for all of the district's students and staff. Efforts to that end have included:

1. Guided conversations with fifth and sixth grade students to gather their input about the transition plan and activities;
2. Meetings for new families at each school which includes a tour, a snapshot of each school and a welcome by the Principals and PGO members;
3. Various "Meet and Greet" events for families who are not able to attend the evening meetings, in addition to the monthly "Coffee with the Principals;"
4. Distribution of a redistricting Q & A for district families that was sent in newsletters, shared in meetings and posted on the district; and
5. Building-based conversations with staff that were held after final school assignments were shared with staff.

Great care has also been taken to celebrate the legacy of Mark's Meadow School and acknowledge the feelings of loss shared by the Mark's Meadow faculty, staff, students, families and alumnus. The district is looking forward to supporting the new, redistricted Crocker Farm, Fort River and Wildwood school communities as the new school year begins in September.

**ANNUAL REPORT
OF THE
AMHERST-PELHAM REGIONAL SCHOOLS
Fiscal Year 2010**

Amherst-Pelham Regional School Committee

Farshid Hajir, Chair

Catherine Sanderson, Vice-Chair

Kathleen Anderson (through March 23, 2010)

Andrew Churchill (through March 23, 2010)

Rick Hood (as of March 24, 2010)

Tracy Farnham

Debbie Gould (through March 4, 2010)

Kristen Luschen

Irv Rhodes

Steve Rivkin

Rob Spence (as of March 24, 2010)

Kathy Weilerstein (as of March 5, 2010)

The Regional School Committee represents the four communities that comprise the Amherst-Pelham Regional School District: Amherst, Pelham, Leverett, and Shutesbury. It is responsible for the direction and support of the educational programs for students in Grades 7 through 12 from each of these towns. Committee meetings are open to the public, except for executive sessions as prescribed by law, and are held regularly on the second and fourth Tuesday evenings of each month. Opportunity is available at every meeting for public participation.

STUDENTS

Enrollments on October 1 over the last ten years were as follows:

1999-2000—2049	2004-2005—1949
2000-2001—2057	2005-2006—1924
2001-2002—2068	2006-2007—1877
2002-2003—2037	2007-2008—1817
2003-2004—2043	2008-2009—1764

In addition, 34 Regional students were enrolled in Vocational Schools as of October 1, 2008. Eleven students attended other school districts under the state's School Choice Program, and 53 students were enrolled at charter schools. Tuition for district students to attend these schools is paid by the Regional School District.

As of October 1, 2009, enrollment in the Regional Middle and Senior High Schools was as follows:

Grade	Total Students
7	249
8	244
9	307
10	290
11	301
12	300
2009-2010 TOTALS	1,691

There were 223 students from Amherst who graduated with the class of 2010.

HIGHLIGHTS OF THE YEAR

The 2009-2010 school year was one of great change for the Regional schools. Superintendent Alberto Rodriguez began his work with the district on July 1, 2009 and resigned his position in March 2010. At that time, Assistant Superintendent Maria Geryk, was appointed to the position of Interim Superintendent until a national search can be conducted. Ms. Geryk, who served in the same capacity during the 2008-2009 school year when Interim Superintendents Helen Vivian and Al Sprague resigned, is committed to moving the district's initiatives forward in the best interest of the communities' children.

PROGRAM HIGHLIGHTS

The instructional program, developed by teachers in all areas of the curriculum, reflects the overall philosophy and goals of education established by the School Committee. An appropriate range of support services remains in place to help students achieve their highest possible potential. Included among these programs are Guidance, Health Services, Special Education, and English Language Learners Program.

Amherst-Pelham Regional High School is a four-year comprehensive school and is accredited by the New England Association of Schools and Colleges. The student body of the High School and Middle School is culturally diverse with a population that includes 64% Caucasian, 8% African-American, 10% Asian, 12% Hispanic and 6% Multi-Racial, and includes native speakers of 42 languages. Masters or doctoral degrees are held by 86% of the faculty.

The students in the Regional schools work hard and excel. For the 2009-2010 school year, the high school had 13 AP Scholars, eight AP Scholars with Honors and 10 AP Scholars with Distinctions. In addition, the Class of 2009 included nine National Merit Semifinalists and 20 National Merit Commendations. Eighty-nine percent of our students will pursue higher education at colleges and universities across the nation after graduation from the Amherst Regional High School. Nationally normed standardized testing results reflect that, overall, our

students score significantly above grade level in all areas tested. Students consistently enroll in courses beyond the standard graduation requirements.

Primary goals for the Regional Schools are as follows:

1. Developing and maintaining an up-to-date, innovative, multicultural, academically challenging curriculum that promotes high standards and success for all students.
2. Providing creative, multi-faceted instruction that maintains high standards, engages all students, and enables all students to be successful learners.
3. Making all students feel fully welcome and a part of our schools, regardless of race, class, gender, language, religion, sexuality, culture, academic success, or physical abilities.
4. Eliminating the achievement gap among students from different racial, cultural, and socioeconomic backgrounds.
5. Addressing the demands and opportunities facing our schools as a result of the rapid growth in the use of technology throughout our society.
6. Increasing communication and collaboration among the district's stakeholders—students, parents, teachers, staff, administrators, and the larger community—and using parents and the community more effectively as educational resources.
7. Hiring and retaining a high quality teaching and administrative staff.
8. Equipping and maintaining school buildings to provide healthy, accessible, modern learning environments that support the achievement of our mission.
9. Sustaining a physically and emotionally safe environment in our schools for students and staff.

TOWN/COMMERCIAL RELATIONS COMMITTEE

Fiscal Year 2010

CLARIFICATION OF OUR CHARGE

The Town/Commercial Relations Committee (TCRC) has the following charge and approach to its responsibilities:

We advise the Select Board and Town Manager on issues affecting commerce in Amherst and the business community.

We provide a business perspective on changes to parking regulations and the assessment of parking needs in the Town.

We act as a conduit for suggestions, comments and complaints for the Town's current business community.

We perceive ourselves as a think tank, considering "big ideas" and futuristic possibilities for Amherst and responding to the needs of Town Meeting and Select Board for this thinking, but also lead the way.

We are pro-business development because such development is an essential tool for protecting and enhancing the nature of Amherst. We want sustainable, smart growth, not growth for growth's sake; we are looking for businesses with a good fit to existing businesses, not super-stores.

DISCUSSIONS ENGAGED IN AND ACTIONS TAKEN

Permitting process – Presented an Executive Summary of Observations and Recommendations of ZBA meetings for the Select Board.

Identified Tony Maroulis as our representative on the Parking Commission.

POSITIONS OR INITIATIVES THAT THE TCRC ENDORSES

Zoning - The TCRC will continue to attend and audit the meetings of Amherst's permitting boards and committees that are not televised to determine if the review process, questioning and conditions placed on commercial permit applications is efficient, fair and balanced.

Checklist – Drafted a checklist to assist new business applications.

Survey – Working on a survey for businesses (old and new).

Respectfully submitted

Town Commercial Relations Committee

Mark L. Parent

Chair

TOWN MEETING COORDINATING COMMITTEE

Fiscal Year 2010

The Town Meeting Coordinating Committee was established in 2003 to help Town Meeting function better by informing Town Meeting Members and the public about Town Meeting and by providing information to allow members to make informed votes on articles. TMCC also tries to ensure that meeting procedures and the facilities in the auditorium for sessions serve Town Meeting well. Its seven members are elected at Annual Town Meeting for 2 year terms, 3 in odd-numbered years and 4 in even-numbered years.

TMCC met 24 times between July 1, 2009 and June 30, 2010, most of the time spent preparing for Special Fall Town Meeting and Spring Annual Town Meeting. Our events and activities included:

- an information forum in October on “*Smart Growth*”.
- in April, an information forum, “*How Public Works Works: Purse Strings & Pot Holes*”, understanding the Town budget using the Department of Public Works as an illustration.
- Warrant Reviews, cosponsored by the League of Women Voters.
- orientation for new Town Meeting Members prior to the Spring Warrant Review.
- bus tours to visit sites related to warrant articles.
- arranging for coverage and rebroadcasts of TMCC events on ACTV Channel 17.
- preparing information materials for packets mailed to Town Meeting Members.
- organizing and publicizing precinct meetings.
- reviewing evaluations of TMCC events.

In addition we:

- suggested to the Finance Committee that the order of motions for parts of the general fund operating budget be made in random order at annual town meetings, determined by lottery each year. An ad hoc committee of representatives from TMCC and the Finance Committee explored the issue. The Finance Committee agreed to a trial at the next town meeting, followed by a survey.
- responded to many suggestions over the years to consider electronic voting. We attended a demonstration arranged by Harrison Gregg and Aaron Hayden in April and a subcommittee was formed to investigate the advantages, issues and costs of this method of counting Town Meeting votes. A demonstration for Town Meeting Members was held at the end of a Town Meeting session in May and a survey was taken to assess interest in electronic voting. Further work was planned.
- in response to complaints about the sound system at Town Meetings, we began an effort to see what improvements could be made.
- increased the number of subscribers to the TMCC email subscription list and the amount of information distributed.
- supplied new material to the Town Meeting Information Shelf in the Reference Section of the Jones Library.

- provided DVDs of ACTV coverage of TMCC information programs to be checked out at the main desk of the Jones Library.
- expanded the TMCC web page on the town website.
- met with the Town Manager and the Town Moderator to discuss Town Meeting.
- notified Town Meeting Members of expiring terms and encouraged residents to become members.

TMCC continues to respond to questions, suggestions and concerns regarding Town Meeting and looks for ways to effectively inform Town Meeting Members and the public about Town Meeting.

TMCC Members

Margaret R. Roberts, Chair

Mary Streeter, Vice-Chair

Robert J. Crowner, Secretary

Nonny Burack, Stacker

H. Oldham Brooks

Carol Jeannette Gray

Dorwenda Bynum-Lewis to June, 2010

Adrienne M. Terrizzi from June, 2010

VETERANS' SERVICES

Fiscal Year 2010

The Department of Veterans' Services continues to offer assistance to veterans and their families through a number of federal and state programs. The state veterans' benefit program provides temporary assistance to veterans and their families who qualify to receive benefits and can show need. These benefits provide for medical care and cash for living expenses.

The Department of Veterans' Services will also aid veterans and their families in the filing of federal forms that are necessary for them to receive a wide range of benefits provided by the Veterans' Administration. The Department now has access to many veteran-related internet sites and government agencies.

FISCAL YEAR 2010

State-Wide:

The Commonwealth's Department of Veterans' Services has gone virtual and now our office handles all its caseload through the state's Virtual Gateway. This system expedites claims and reduces errors on both sides. There is also a great reduction in the use of paper and mailing costs.

Locally:

Our office experienced many changes in 2010. We successfully finished our first year as being part of the Central Hampshire Veterans' Services district. We have joined forces with Northampton, Williamsburg, Chesterfield, Cummington and Pelham. This was done to share administrative costs and give Amherst full-time coverage through the district office and three veteran service officers with an array of experience and expertise.

The Memorial Day Parade and Ceremony and the Veterans' Day Ceremony held by this department were well attended this year.

Steven James Connor
Director of Veterans' Services

ZONING BOARD OF APPEALS

Fiscal Year 2010

The Amherst Zoning Board of Appeals (ZBA) received sixteen (16) applications during FY 10, two (2) of which were withdrawn.

The Zoning Board of Appeals met 22 times during FY 10. The number of applications during FY 10 was extremely low compared to prior years. The main attributing factor is likely connected to the significant downturn in the economy which occurred throughout 2008 and 2009.

The following chart identifies the number of applications submitted for the Fiscal Years from 2005 to 2010:

Fiscal Year	Number of Applications
2005	41
2006	52
2007	43
2008	37
2009	42
2010	14

During this fiscal year, the Zoning Board of Appeals concluded an Appeal of a Decision of the Building Commissioner (ZBA FY2009-00042) for an affordable housing development on Longmeadow Drive. The Board upheld the Building Commissioner's decision to issue four (4) building permits associated a Comprehensive Permit issued for the project in 2001.

The following is an overview of the Special Permits issued:

- § One (1) Special Permit was "renewed" for the construction of an "affordable" two-family dwelling at 214 Henry Street.
- § One (1) Special Permit was granted to allow for the conversion of a non-conforming garage into a dwelling unit at 98 Spring Street.
- § Four (4) Special Permits were issued to renew previously approved "flag lots". These permits are valid for two (2) years if no construction occurs and are typically renewed to "protect" the buildable lot for future development.
- § Two (2) Special Permits were granted for the keeping of chickens and one (1) permit was issued for the keeping of two (2) horses. One (1) of the applicants, John Gerber, has subsequently filed a citizen Zoning Petition to remove the requirements for a Special Permit for small numbers of chickens. The Special Permit for the horses was strongly opposed from the abutting property owner and the Board conditioned the

permit to expire in one (1) year to ensure compliance with conditions related to odor and manure control.

- § Two (2) Special Permits were issued for Class II restaurants: Rao's Coffee which changed owners at 17 Kellogg Ave; and, Moti which expanded into the space formerly occupied by Bucci at 25 North Pleasant Street.
- § One (1) Special Permit was granted to create three flag lots, five single family dwellings, one supplemental apartment and a common driveway on East Pleasant Street.

The Board also conducted the following business at "public meetings" in accordance with previously approved projects:

- § The Board allowed the creation of a new commercial tenant space in a non-conforming building (the Pickering building) at 835 Main Street.
- § The Board allowed for the installation of a new sign for a small office at 321 Main Street.
- § The Board allowed a change in the approved Management Plan to allow Amherst Cinema to offer limited alcohol service during theater functions at 28 Amity Street.
- § The Board allowed minor changes to signs to occur at the Mobil and Exxon Stations, but determined that larger conceptual changes did not meet the purpose and intent of the conditions of the former permit at 373 and 397 Northampton Road.

The Board held four (4) Administrative Meetings during FY 09. Partly in response to a January letter from the Town Commercial Relations Committee to the Select Board, three (3) of these meetings focused on training (Town Counsel training, DRB overview, and meeting conduct). The Board also met with the Planning Director and chair of the Zoning Subcommittee to review proposed revisions to the Zoning Bylaw.

Albert Woodhull resigned from the Zoning Board of Appeals. Keith Langsdale was appointed to the Board as an Associate Member.

The following is a list of the current membership:

Full Members	Year Appointed	Term Expires
Tom Simpson	2000	2011
Barbara Ford	2003	2012
Hilda Greenbaum	2005	2013
Associate Members	Year Appointed	Term Expires
Eric Beal	2008	2011
Thomas Ehrgood	2009	2011
Mark Parent	2009	2011
Keith Langsdale	2010	2011

Jeffrey Bagg, Senior Planner, provided staff support to the Zoning Board of Appeals during FY 10. Town staff continued to enhance the available online resources, integrating electronic transmittals, and providing the Board members with additional trainings.

The following is a link to the Zoning Board of Appeals webpage: <http://www.amherstma.gov/index.aspx?nid=235>

Town of



AMHERST *Massachusetts*

TOWN HALL
4 Boltwood Avenue
Amherst, MA 01002-2302

OFFICE OF THE COMPTROLLER
PH: (413) 259-3026
FX: (413) 259-2401
accounting@amherstma.gov

Report of the Comptroller

The accompanying pages include the Town of Amherst's unaudited financial statements for the fiscal year ended June 30, 2010.

Respectfully submitted,

Sonia Aldrich
Comptroller

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TOWN OF AMHERST, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
On June 30, 2010
(Unaudited)

ASSETS

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services			
Cash and cash equivalents	\$ 6,704,505.92	\$ 4,395,433.41	\$ 2,433,354.88	\$ 4,795,941.38	\$ 4,542,323.40	\$ 2,086,136.60		\$ 24,958,301.59
Investments	-	-	-	-	-	-		-
Receivables:								
Property taxes	761,220.64	-	-	19,283.86	-	-		780,504.50
Special assessments	-	197,529.66	-	-	-	-		197,529.66
Tax liens and foreclosures	520,861.04	2,659.29	-	18,568.63	-	-		542,088.96
Excises	263,132.55	-	-	-	-	-		263,132.55
Utility Charges	-	-	-	673,080.08	-	-		673,080.08
Departmental	-	1,113,105.23	-	424,693.11	-	37,226.22		1,575,024.56
Deposits receivable	-	-	-	-	-	-		-
Other receivables	25,848.40	37,686.65	-	-	(356.03)	-		63,179.02
Due from other governments	145,253.23	533,111.72	-	-	-	-		678,370.95
Cash and cash equivalents (LSSE Prepaids)	-	60,164.90	-	-	-	-		60,164.90
Inventory	19,288,519.19	-	-	22,058,623.93	-	-	\$ 4,406,449.84	41,347,143.12
Fixed assets, net of accumulated depreciation	-	52,575.00	-	2,838,550.16	-	-		7,297,575.00
Amounts to be provided - payment of bonds	-	-	-	-	-	-		-
Amounts to be provided - vacation and sick leave	-	-	-	-	-	-		-
Total Assets	\$ 27,709,346.97	\$ 6,392,265.86	\$ 2,433,354.88	\$ 30,828,741.15	\$ 4,542,573.37	\$ 2,123,362.82	\$ 4,406,449.84	\$ 78,436,094.89

LIABILITIES AND FUND EQUITY

Liabilities:								
Deferred revenue	\$ 2,105,917.57	\$ 1,738,993.21	\$ -	\$ 1,135,625.68	\$ (356.03)	\$ 37,226.22		\$ 5,017,406.65
Provision for abatements and exemptions	136,435.75	-	-	-	-	-		136,435.75
Accounts payable	-	-	-	-	1,578,037.00	-		1,578,037.00
Accrued payroll and withholdings	1,568,407.50	27,604.49	-	-	-	-		1,596,011.99
Other liabilities	550,528.64	6,221.00	-	-	-	218,512.79		775,262.43
Bonds payable	-	52,575.00	-	2,838,550.16	-	-	\$ 4,406,449.84	7,297,575.00
Notes payable	-	-	220,000.00	-	-	-		220,000.00
Vacation and sick leave liability	-	-	-	-	-	-		-
Total Liabilities	4,361,289.46	1,825,393.70	220,000.00	3,974,175.84	1,577,680.97	255,739.01	4,406,449.84	16,620,728.82
Fund Equity:								
Reserved for encumbrances	523,246.45	64,854.64	375,497.53	480,589.79	-	-		1,443,988.41
Reserved for expenditures	-	2,307,978.00	-	487,073.00	-	-		2,795,051.00
Reserved for continuing appropriations	-	-	1,717,313.24	834,065.18	-	-		2,551,378.42
Reserved for Revenue deficit	-	-	-	-	-	-		-
Reserved for appropriation deficit	-	-	-	-	-	-		-
Reserved for Debt Service	129,386.00	-	-	-	-	-		129,386.00
Reserved for endowments	-	-	-	-	-	318,965.44		318,965.44
Unreserved, designated	(56,500.00)	-	-	94,008.90	-	-		37,508.90
Unreserved, undesignated	3,464,092.77	2,194,239.52	120,544.11	-	2,964,892.40	1,548,658.37		10,232,427.17
Unreserved retained earnings	-	-	-	2,900,204.51	-	-		2,900,204.51
Investment in capital assets	19,288,519.19	-	-	22,058,623.93	-	-		41,347,143.12
Reserved for overlay deficits	(686.90)	-	-	-	-	-		(686.90)
Reserved for over/under assessments	-	-	-	-	-	-		-
Total Fund Equity	23,348,057.51	4,566,872.16	2,213,354.88	26,854,565.31	2,964,892.40	1,867,623.81	-	61,815,366.07
Total Liabilities and Fund Equity	\$ 27,709,346.97	\$ 6,392,265.86	\$ 2,433,354.88	\$ 30,828,741.15	\$ 4,542,573.37	\$ 2,123,362.82	\$ 4,406,449.84	\$ 78,436,094.89

TOWN OF AMHERST, MASSACHUSETTS
Combined Statement of Revenues, Expenditures and
Changes in Fund Equity
All Governmental Fund Types and Expendable Trust Funds
For the Year Ended June 30, 2010
(Unaudited)

	Governmental Fund Types			Fiduciary Fund Types	Totals
	General	Special Revenue	Capital Projects	Expendable Trust	(Memorandum Only)
Revenues:					
Property taxes	35,588,535.85	378,042.19	-	-	35,966,578.04
Excise	1,698,222.48	-	-	-	1,698,222.48
Interest, penalties and other taxes	1,117,548.99	-	-	-	1,117,548.99
Charges for services	-	3,735,698.96	-	-	3,735,698.96
Licenses and permits	808,840.00	-	-	-	808,840.00
Intergovernmental	15,093,194.00	3,744,654.13	-	-	18,837,848.13
Fines and forfeits	178,086.48	-	-	-	178,086.48
Interest earnings	159,206.44	5,431.52	-	40,716.08	205,354.04
Miscellaneous	2,542,101.75	198,071.64	-	22,248.81	2,762,422.20
Audit Adjustment	-	-	-	-	-
Contributions	-	389,213.81	-	-	389,213.81
Total Revenues	57,185,735.99	8,451,112.25	-	62,964.89	65,699,813.13
Expenditures:					
General Government	8,607,523.71	361,134.01	732,621.16	37,982.44	9,739,261.32
Public Safety	8,202,032.33	803,339.17	197,770.00	-	9,203,141.50
Public Works	1,662,025.27	797,046.20	108,589.31	-	2,567,660.78
Planning, Conservation and Inspections	799,789.71	1,301,983.04	48,413.39	-	2,150,186.14
Community Services	1,561,850.28	1,068,182.08	415,866.58	-	3,045,898.94
Library Services	1,467,092.86	161,593.37	8,868.14	-	1,637,554.37
Education	33,372,716.91	1,139,996.53	371,424.56	-	34,884,138.00
Debt Service	813,209.05	5,270.00	-	-	818,479.05
Intergovernmental	2,607,361.10	-	-	-	2,607,361.10
Total Expenditures	59,093,601.22	5,638,544.40	1,883,553.14	37,982.44	66,653,681.20
Excess (deficiency) of revenues over expenditures	(1,907,865.23)	2,812,567.85	(1,883,553.14)	24,982.45	(953,868.07)
Other Financing Sources (Uses):					
Bond Proceeds	-	-	1,285,000.00	-	1,285,000.00
Operating transfers in	3,319,618.60	328,777.45	2,224,665.00	-	5,873,061.05
Operating transfers (out)	(1,406,056.87)	(3,067,751.60)	(665,459.58)	-	(5,139,268.05)
Total Other Financing Sources (Uses)	1,913,561.73	(2,738,974.15)	2,844,205.42	-	2,018,793.00
Excess (deficiency) of revenues and other sources over expenditures and other uses	5,696.50	73,593.70	960,652.28	24,982.45	1,064,924.93
Fund Equity, July 1, 2009	4,053,841.82	4,493,278.46	1,252,702.60	1,414,455.78	11,214,278.66
Fund Equity, June 30, 2010	\$ 4,059,538.32	\$ 4,566,872.16	\$ 2,213,354.88	\$ 1,439,438.23	\$ 12,279,203.59

TOWN OF AMHERST, MASSACHUSETTS
Combined Statement of Revenues, Expenditures and
Changes in Fund Equity
All Governmental Fund Types and Expendable Trust Funds
For the Year Ended June 30, 2010
(Unaudited)

	Governmental Fund Types			Fiduciary Fund Types	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Expendable Trust	
Revenues:					
Property taxes	35,588,535.85	378,042.19	-	-	35,966,578.04
Excise	1,698,222.48	-	-	-	1,698,222.48
Interest, penalties and other taxes	1,117,548.99	-	-	-	1,117,548.99
Charges for services	-	3,735,698.96	-	-	3,735,698.96
Licenses and permits	808,840.00	-	-	-	808,840.00
Intergovernmental	15,093,194.00	3,744,654.13	-	-	18,837,848.13
Fines and forfeits	178,086.48	-	-	-	178,086.48
Interest earnings	159,206.44	5,431.52	-	40,716.08	205,354.04
Miscellaneous	2,542,101.75	198,071.64	-	22,248.81	2,762,422.20
Audit Adjustment	-	-	-	-	-
Contributions	-	389,213.81	-	-	389,213.81
Total Revenues	<u>57,185,735.99</u>	<u>8,451,112.25</u>	<u>-</u>	<u>62,964.89</u>	<u>65,699,813.13</u>
Expenditures:					
General Government	8,607,523.71	361,134.01	732,621.16	37,982.44	9,739,261.32
Public Safety	8,202,032.33	803,339.17	197,770.00	-	9,203,141.50
Public Works	1,662,025.27	797,046.20	108,589.31	-	2,567,660.78
Planning, Conservation and Inspections	799,789.71	1,301,983.04	48,413.39	-	2,150,186.14
Community Services	1,561,850.28	1,068,182.08	415,866.58	-	3,045,898.94
Library Services	1,467,092.86	161,593.37	8,868.14	-	1,637,554.37
Education	33,372,716.91	1,139,996.53	371,424.56	-	34,884,138.00
Debt Service	813,209.05	5,270.00	-	-	818,479.05
Intergovernmental	2,607,361.10	-	-	-	2,607,361.10
Total Expenditures	<u>59,093,601.22</u>	<u>5,638,544.40</u>	<u>1,883,553.14</u>	<u>37,982.44</u>	<u>66,653,681.20</u>
Excess (deficiency) of revenues over expenditures	(1,907,865.23)	2,812,567.85	(1,883,553.14)	24,982.45	(953,868.07)
Other Financing Sources (Uses):					
Bond Proceeds	-	-	1,285,000.00	-	1,285,000.00
Operating transfers in	3,319,618.60	328,777.45	2,224,665.00	-	5,873,061.05
Operating transfers (out)	(1,406,056.87)	(3,067,751.60)	(665,459.58)	-	(5,139,268.05)
Total Other Financing Sources (Uses)	<u>1,913,561.73</u>	<u>(2,738,974.15)</u>	<u>2,844,205.42</u>	<u>-</u>	<u>2,018,793.00</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	5,696.50	73,593.70	960,652.28	24,982.45	1,064,924.93
Fund Equity, July 1, 2009	<u>4,053,841.82</u>	<u>4,493,278.46</u>	<u>1,252,702.60</u>	<u>1,414,455.78</u>	<u>11,214,278.66</u>
Fund Equity, June 30, 2010	<u>\$ 4,059,538.32</u>	<u>\$ 4,566,872.16</u>	<u>\$ 2,213,354.88</u>	<u>\$ 1,439,438.23</u>	<u>\$ 12,279,203.59</u>

TOWN OF AMHERST, MASSACHUSETTS
Combined Statement of Revenues, Expenditures and
Changes in Fund Equity
All Proprietary Fund and Similar Trust Funds
For the Year Ended June 30, 2010
(Unaudited)

	Enterprise	Internal Service	Fiduciary Fund Types Non-expendable Trust Funds	Totals (Memorandum Only)
Revenues:				
Property taxes	\$ -	\$ -	\$ -	\$ -
Excise	-	-	-	-
Interest, penalties and other taxes	-	-	-	-
Charges for services	8,403,077.21	12,341,303.61	-	20,744,380.82
Licenses and permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines and forfeits	-	-	-	-
Interest earnings	21,614.03	9,730.77	13,109.24	44,454.04
Miscellaneous	438,575.35	4,295.00	-	442,870.35
Contributions	-	-	-	-
Total Revenues	8,863,266.59	12,355,329.38	13,109.24	21,231,705.21
Expenditures:				
General Government	-	11,130,495.65	-	11,130,495.65
Public Safety	-	-	-	-
Public Works	7,295,009.16	-	-	7,295,009.16
Planning, Conservation and Inspections	-	-	-	-
Community Services	-	-	2,287.74	2,287.74
Library Services	-	-	-	-
Education	-	-	1,000.00	1,000.00
Debt Service	1,171,594.41	-	-	1,171,594.41
Intergovernmental	-	-	-	-
Total Expenditures	8,466,603.57	11,130,495.65	3,287.74	19,600,386.96
 Excess (deficiency) of revenues over expenditures	 396,663.02	 1,224,833.73	 9,821.50	 1,631,318.25
Other Financing Sources (Uses):				
Bond Proceeds	-	-	-	-
Operating transfers in	960,200.00	63,674.00	-	1,023,874.00
Operating transfers (out)	(1,757,667.00)	-	-	(1,757,667.00)
Total Other Financing Sources (Uses)	(797,467.00)	63,674.00	-	(733,793.00)
 Excess (deficiency) of revenues and other sources over expenditures and other uses	 (400,803.98)	 1,288,507.73	 9,821.50	 897,525.25
 Fund Equity, July 1, 2009	 5,196,745.36	 1,687,216.67	 418,364.08	 7,302,326.11
Net IBNR Adjustment from FY09 to FY10	-	(10,832.00)	-	(10,832.00)
Fund Equity, June 30, 2010	\$ 4,795,941.38	\$ 2,964,892.40	\$ 428,185.58	\$ 8,189,019.36

TOWN OF AMHERST, MASSACHUSETTS
Statement of Revenues and Other Sources and Expenditures and Other Uses
Budget and Actual - General Fund
For the Fiscal Year Ended June 30, 2010
(Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Property taxes	35,726,591	35,588,536	(138,055)
Excise	1,720,000 [▼]	1,698,222	(21,778)
Penalties, interest and other taxes	1,050,458 [▼]	1,117,549	67,091
Licenses and permits	790,550	808,840	18,290
Intergovernmental	14,876,350 [▼]	15,093,194	216,844
Fines and forfeits	169,000	178,086	9,086
Interest earnings	200,000	159,206	(40,794)
Miscellaneous	2,255,143 [▼]	2,526,423	271,280
Contributions			0
Transfers in	3,493,851	3,319,619	(174,232)
Other Sources (free cash and overlay)	1,094,823	1,094,823	0
Total Revenues and Other Sources	61,376,766	61,584,499	207,733
Expenditures and Other Uses:			
General Government	8,723,638	8,679,955	43,683
Public Safety	8,547,781	8,371,484	176,297
Public Works	1,812,364	1,798,478	13,886
Planning, Conservation and Inspections	818,578	805,773	12,805
Community Services	1,539,844	1,539,844	(0)
Library Services	1,468,029	1,467,093	936
Education	32,955,811	32,923,488	32,323
Debt Service	973,751	780,977	192,774
Region and Deferred Teachers Pay [▼]	572,116	572,116	0
Intergovernmental-Assessments	2,639,980	2,607,622	32,358
Transfers Out	1,324,874	1,324,874	0
Total Expenditures and Other Uses	61,376,766	60,871,705	505,061
Excess of revenues and other sources over expenditures and other uses	0	712,793	712,793

TOWN OF AMHERST, MASSACHUSETTS
Statement of Revenues and Other Sources,
and Expenses and Other Uses
Budget and Actual - Sewer Fund
For the Fiscal Year Ending June 30, 2010
(Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Charges for services	\$ 3,441,500	\$ 3,575,745	\$ 134,245
Interest earnings	31,000	9,300	(21,700)
Other sources	250,658	262,174	11,516
Total Revenues and Other Sources	<u>3,723,158</u>	<u>3,847,219</u>	<u>124,061</u>
Expenses and Other Uses:			
Personnel	1,339,554	1,259,816	79,738
Purchase of services	1,001,000	918,398	82,602
Supplies	46,100	58,366	(12,266)
Other charges and expenses	322,956	299,621	23,335
Transfers	306,144	306,144	-
Capital outlay	373,600	373,600	-
Debt service	333,804	327,803	6,002
Other uses			-
Total Expenses and Other Uses	<u>3,723,158</u>	<u>3,543,748</u>	<u>179,411</u>
Excess of revenues and other sources over expenses and other uses	<u>\$ -</u>	<u>\$ 303,471</u>	<u>\$ 303,471</u>

TOWN OF AMHERST, MASSACHUSETTS
Statement of Revenues and Other Sources,
and Expenses and Other Uses
Budget and Actual - Water Fund
For the Fiscal Year Ending June 30, 2010
(Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Charges for services	\$ 3,862,000	\$ 3,860,940	\$ (1,060)
Interest earnings	60,000	8,679	(51,321)
Other sources	385,684	409,059	23,375
Total Revenues and Other Sources	<u>4,307,684</u>	<u>4,278,678</u>	<u>(29,006)</u>
Expenses and Other Uses:			
Personnel	1,158,009	1,092,873	65,136
Purchase of services	563,000	564,786	(1,786)
Supplies	176,600	179,025	(2,425)
Other charges and expenses	667,071	659,829	7,242
Transfers	394,416	394,416	-
Capital outlay	536,600	536,600	-
Debt service	811,988	779,773	32,215
Other uses			-
Total Expenses and Other Uses	<u>4,307,684</u>	<u>4,207,303</u>	<u>100,381</u>
Excess of revenues and other sources over expenses and other uses	<u>\$ -</u>	<u>\$ 71,375</u>	<u>\$ 71,375</u>

TOWN OF AMHERST, MASSACHUSETTS
Statement of Revenues and Other Sources,
and Expenses and Other Uses
Budget and Actual - Solid Waste Fund
For the Fiscal Year Ending June 30, 2010
(Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Charges for services	\$ 405,000	\$ 368,582	(36,418)
Intergovernmental			-
Interest earnings	31,000	1,500	(29,500)
Other sources (sale of fixed assets)	95,194	45,954	(49,240)
Total Revenues and Other Sources	<u>531,194</u>	<u>416,036</u>	<u>(115,158)</u>
Expenses and Other Uses:			
Personnel	267,557	249,439	18,118
Purchase of services	227,200	234,052	(6,852)
Supplies	5,200	815	4,386
Other charges and expenses	31,237	36,480	(5,243)
Transfers			-
Capital outlay			-
Debt service			-
Other uses			-
Total Expenses and Other Uses	<u>531,194</u>	<u>520,786</u>	<u>10,408</u>
Excess of revenues and other sources over expenses and other uses	<u>\$ -</u>	<u>\$ (104,750)</u>	<u>(104,750)</u>

TOWN OF AMHERST, MASSACHUSETTS
Statement of Revenues and Other Sources,
and Expenses and Other Uses
Budget and Actual -Transportation Fund
For the Fiscal Year Ending June 30, 2010
(Unaudited)

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Charges for services	\$ 891,700	\$ 961,735	70,035
Intergovernmental			-
Interest earnings	12,000	2,136	(9,864)
Other sources	<u>84,323</u>	<u>84,323</u>	-
Total Revenues and Other Sources	<u>988,023</u>	<u>1,048,194</u>	<u>60,171</u>
Expenses and Other Uses:			
Personnel	210,186	214,020	(3,834)
Purchase of services	59,400	68,263	(8,863)
Supplies	11,000	5,815	5,185
Other charges and expenses	105,381	99,763	5,618
Transfers	96,907	96,907	-
Capital outlay	50,000	50,000	-
Debt service	80,788	64,019	16,769
Public Transportation	374,361	377,137	(2,776)
Other uses			-
Total Expenses and Other Uses	<u>988,023</u>	<u>975,924</u>	<u>12,099</u>
Excess of revenues and other sources over expenses and other uses	<u>\$ -</u>	<u>\$ 72,269</u>	<u>72,269</u>

TOWN OF AMHERST, MASSACHUSETTS
Combined Statement of Revenues, Expenditures and
Changes in Fund Equity
All Internal Service Funds
For the Year Ended June 30, 2010
(Unaudited)

	<u>7401</u> Health Insurance	<u>7402</u> Workers' Compensation	<u>Total</u>
Revenues:			
Property taxes			-
Excise			-
Interest, penalties and other taxes			-
Charges for services	12,269,478.48	71,825.13	12,341,303.61
Licenses and permits			-
Intergovernmental			-
Fines and forfeits			-
Interest earnings	8,074.95	1,655.82	9,730.77
Miscellaneous		4,295.00	4,295.00
Contributions			-
Total Revenues	<u>12,277,553.43</u>	<u>77,775.95</u>	<u>12,355,329.38</u>
Expenditures:			
General Government	11,000,468.58	130,027.07	11,130,495.65
Public Safety			-
Public Works			-
Planning, Conservation and Inspections			-
Community Services			-
Library Services			-
Education			-
Debt Service			-
Intergovernmental			-
Total Expenditures	<u>11,000,468.58</u>	<u>130,027.07</u>	<u>11,130,495.65</u>
Excess (deficiency) of revenues over expenditures	1,277,084.85	(52,251.12)	1,224,833.73
Other Financing Sources (Uses):			
Bond Proceeds			-
Operating transfers in	63,674.00		63,674.00
Operating transfers (out)			-
Total Other Financing Sources (Uses)	<u>63,674.00</u>	<u>-</u>	<u>63,674.00</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,340,758.85	(52,251.12)	1,288,507.73
Fund Equity, July 1, 2009	<u>1,314,412.83</u>	<u>372,803.84</u>	<u>1,687,216.67</u>
Net IBNR Adjustment from FY09 to FY10	(10,832.00)		(10,832.00)
Fund Equity, June 30, 2010	<u>\$ 2,644,339.68</u>	<u>\$ 320,552.72</u>	<u>\$ 2,964,892.40</u>

Fund Balance Beginning of Month														TOTALS	
	ACTUAL Jul-09	ACTUAL Aug-09	ACTUAL Sep-09	ACTUAL Oct-09	ACTUAL Nov-09	ACTUAL Dec-09	ACTUAL Jan-10	ACTUAL Feb-10	ACTUAL Mar-10	ACTUAL Apr-10	ACTUAL May-10	ACTUAL Jun-10			
Premium Revenue BCBS:															
Town of Amherst-PPO	\$ 29,932.14	\$ 29,932.14	\$ 29,932.14	\$ 28,881.70	\$ 28,926.56	\$ 33,412.46	\$ 30,421.86	\$ 31,047.08	\$ 28,301.34	\$ 28,301.34	\$ 26,180.82	\$ 26,180.82	\$ 351,250.40		
Retirees-PPO	\$ 36,945.06	\$ 36,074.98	\$ 36,195.50	\$ 38,820.72	\$ 40,941.24	\$ 38,956.22	\$ 39,201.08	\$ 39,201.08	\$ 33,574.10	\$ 33,574.10	\$ 40,696.38	\$ 40,696.38	\$ 462,503.82		
TEFRA	\$ 625.22	\$ 625.22											\$ 1,250.44		
Amherst School-PPO	\$ 34,037.68	\$ 31,047.08	\$ 32,542.38	\$ 31,917.16	\$ 31,047.08	\$ 30,421.86	\$ 30,421.86	\$ 30,421.86	\$ 30,421.86	\$ 30,421.86	\$ 30,421.86	\$ 30,421.86	\$ 373,544.40		
Regional School-PPO	\$ 30,177.00	\$ 31,672.30	\$ 28,056.48	\$ 23,706.08	\$ 23,950.94	\$ 23,950.94	\$ 23,950.94	\$ 23,950.94	\$ 23,325.72	\$ 23,325.72	\$ 23,325.72	\$ 23,325.72	\$ 302,716.50		
Town of Pelham-PPO		\$ 1,250.44	\$ 1,250.44	\$ 1,250.44	\$ 1,250.44	\$ 2,500.88	\$ 1,250.44	\$ 1,250.44		\$ 1,250.44	\$ 1,250.44		\$ 15,005.28		
Town of Amherst-HMO	\$ 25,286.28	\$ 27,413.90	\$ 26,853.00	\$ 26,853.00	\$ 26,853.00	\$ 26,853.00	\$ 26,232.10	\$ 26,232.10	\$ 27,413.90	\$ 26,853.00	\$ 26,232.10	\$ 26,232.10	\$ 319,547.48		
Amherst School-HMO	\$ 45,788.55	\$ 45,413.78	\$ 45,755.26	\$ 46,994.62	\$ 46,994.62	\$ 46,994.62	\$ 49,438.48	\$ 49,438.48	\$ 50,779.96	\$ 50,779.96	\$ 51,340.86	\$ 49,999.38	\$ 577,298.57		
Regional School-HMO	\$ 77,077.62	\$ 77,632.96	\$ 76,291.48	\$ 72,827.94	\$ 72,026.30	\$ 75,510.90	\$ 74,950.00	\$ 74,950.00	\$ 76,071.80	\$ 76,071.80	\$ 74,489.58	\$ 74,730.32	\$ 902,630.70		
Town of Pelham-HMO		\$ 2,709.54	\$ 2,709.54	\$ 5,385.92	\$ 5,385.92	\$ 10,731.84	\$ 5,385.92	\$ 5,385.92		\$ 5,385.92	\$ 8,048.88	\$ 6,707.40	\$ 57,736.80		
Retirees-HMO	\$ 2,682.96	\$ 2,682.96	\$ 2,682.96	\$ 2,682.96	\$ 2,682.96	\$ 2,682.96	\$ 3,243.86	\$ 3,243.86	\$ 3,243.86	\$ 3,243.86	\$ 3,243.86	\$ 3,243.86	\$ 35,950.92		
ONE	\$ 39,199.81	\$ 41,242.48	\$ 41,631.56	\$ 41,242.48	\$ 40,853.40	\$ 42,701.53	\$ 41,047.94	\$ 40,853.40	\$ 42,701.53	\$ 41,242.48	\$ 42,312.45	\$ 41,826.10	\$ 486,855.16		
Premium Revenue HP:															
Town of Amherst-PPO	\$ 147,514.04	\$ 149,254.20	\$ 137,231.80	\$ 141,777.70	\$ 140,282.40	\$ 137,781.52	\$ 143,517.86	\$ 142,022.56	\$ 136,041.36	\$ 135,171.28	\$ 138,161.88	\$ 136,911.44	\$ 1,685,728.04		
Retirees-PPO	\$ 61,979.70	\$ 62,327.18	\$ 63,822.48	\$ 63,282.45	\$ 67,870.97	\$ 66,266.31	\$ 66,865.38	\$ 66,476.30	\$ 66,266.50	\$ 66,380.68	\$ 68,944.30	\$ 70,107.38	\$ 732,953.63		
Amherst School-PPO	\$ 148,738.34	\$ 148,113.12	\$ 147,467.90	\$ 139,005.82	\$ 138,135.74	\$ 138,380.60	\$ 138,380.60	\$ 138,380.60	\$ 138,380.60	\$ 138,380.60	\$ 138,380.60	\$ 138,380.60	\$ 1,690,145.12		
Regional School-PPO	\$ 143,144.84	\$ 150,014.32	\$ 141,532.84	\$ 139,412.32	\$ 140,037.54	\$ 137,672.16	\$ 137,046.94	\$ 137,046.94	\$ 137,046.94	\$ 136,176.86	\$ 135,746.41	\$ 135,551.64	\$ 1,676,430.35		
Town of Pelham-PPO		\$ 16,203.44	\$ 13,212.84	\$ 14,708.14	\$ 23,426.28	\$ 14,708.14	\$ 14,708.14	\$ 13,212.84		\$ 14,708.14	\$ 17,698.74	\$ 21,933.78	\$ 70,516.48		
Town of Amherst-HMO	\$ 60,072.18	\$ 60,072.18	\$ 64,096.62	\$ 63,535.72	\$ 65,857.78	\$ 64,316.30	\$ 65,537.24	\$ 64,195.76	\$ 64,755.66	\$ 64,755.66	\$ 62,413.92	\$ 63,975.08	\$ 763,384.10		
Amherst School-HMO	\$ 40,048.12	\$ 38,328.32	\$ 39,487.22	\$ 38,328.32	\$ 38,328.32	\$ 38,365.42	\$ 34,340.98	\$ 37,023.94	\$ 35,902.14	\$ 36,463.04	\$ 36,463.04	\$ 36,463.04	\$ 451,896.80		
Regional School-HMO	\$ 68,583.82	\$ 66,340.22	\$ 67,462.02	\$ 68,583.82	\$ 68,022.92	\$ 68,022.92	\$ 68,022.92	\$ 68,022.92	\$ 69,384.40	\$ 69,384.40	\$ 68,803.50	\$ 68,803.50	\$ 820,177.94		
Town of Pelham-HMO		\$ 7,268.30	\$ 7,268.30	\$ 7,268.30	\$ 7,268.30	\$ 14,536.60	\$ 7,268.30	\$ 7,268.30		\$ 7,268.30	\$ 8,603.78	\$ 13,195.12	\$ 87,219.60		
Retirees-HMO	\$ 11,853.64	\$ 11,853.64	\$ 11,853.64	\$ 11,853.64	\$ 11,853.64	\$ 13,195.12	\$ 13,756.02	\$ 13,756.02	\$ 13,756.02	\$ 13,756.02	\$ 13,756.02	\$ 13,756.02	\$ 154,999.44		
Other Revenue:															
Interest	\$ 1,277.88	\$ 823.64	\$ 654.99	\$ 615.01	\$ 534.95	\$ 505.57	\$ 491.86	\$ 443.30	\$ 589.48	\$ 634.50	\$ 710.28	\$ 793.49	\$ 8,074.95		
Misc.					\$ 63,674.00								\$ 63,674.00		
Stop Loss Reimbursements					\$ 49,346.09								\$ 80,508.51		
Total Revenue:	\$ 1,010,944.88	\$ 1,038,894.94	\$ 1,020,071.39	\$ 1,009,073.16	\$ 1,126,411.25	\$ 1,042,376.01	\$ 1,015,520.72	\$ 1,014,845.22	\$ 977,937.17	\$ 1,041,200.13	\$ 1,017,291.42	\$ 1,026,861.14	\$ 12,341,227.43		
Expenditures:															
Salaries/Benefits	\$ 12,418.32	\$ 14,845.55	\$ 9,062.32	\$ 8,616.01	\$ 9,183.38	\$ 8,617.99	\$ 13,048.07	\$ 8,617.99	\$ 9,062.30	\$ 8,618.01	\$ 8,617.98	\$ 8,617.99	\$ 119,128.51		
Management Services BCBS-PPO	\$ 11,463.78	\$ 11,803.25	\$ 11,935.86	\$ 11,726.47	\$ 11,557.14	\$ 11,458.05	\$ 11,557.14	\$ 11,387.81	\$ 11,305.03	\$ 10,383.14	\$ 11,205.94	\$ 11,276.18	\$ 137,065.79		
Management Services HP-PPO	\$ 30,051.58	\$ 29,327.09	\$ 29,300.38	\$ 28,314.11	\$ 28,868.70	\$ 27,748.12	\$ 28,681.69	\$ 28,563.74	\$ 28,648.95	\$ 28,694.44	\$ 28,419.07	\$ 28,348.85	\$ 344,833.72		
Claims exp - BCBS-PPO	\$ 133,557.88	\$ 210,134.72	\$ 176,569.04	\$ 141,019.39	\$ 166,517.13	\$ 127,744.24	\$ 258,076.79	\$ 121,215.65	\$ 153,223.12	\$ 153,944.44	\$ 214,397.55	\$ 202,287.85	\$ 2,065,233.80		
Claims exp - HP-PPO	\$ 472,953.75	\$ 330,541.10	\$ 470,327.25	\$ 471,905.43	\$ 321,278.96	\$ 569,025.33	\$ 339,647.63	\$ 304,529.35	\$ 478,175.89	\$ 359,226.89	\$ 358,818.85	\$ 319,963.23	\$ 4,855,393.66		
Management Services BCBS-HMO	\$ 9,984.70	\$ 10,536.00	\$ 10,536.00	\$ 10,465.76	\$ 10,804.80	\$ 10,114.56	\$ 10,325.28	\$ 10,395.52	\$ 10,606.24	\$ 10,816.96	\$ 10,746.72	\$ 10,606.24	\$ 125,316.78		
Management Services HP-HMO	\$ 11,555.84	\$ 11,649.77	\$ 11,816.19	\$ 11,755.10	\$ 11,864.29	\$ 12,394.80	\$ 11,986.47	\$ 11,688.15	\$ 11,903.26	\$ 11,888.15	\$ 11,820.05	\$ 11,820.05	\$ 141,950.22		
Claims exp - BCBS-HMO	\$ 80,422.97	\$ 77,445.52	\$ 92,888.61	\$ 106,586.65	\$ 97,724.59	\$ 100,491.38	\$ 101,548.40	\$ 111,536.66	\$ 92,900.08	\$ 113,112.96	\$ 146,464.31	\$ 71,985.15	\$ 1,232,673.28		
Claims exp - HP-HMO	\$ 60,899.67	\$ 126,096.04	\$ 119,800.26	\$ 93,025.98	\$ 160,167.73	\$ 148,103.48	\$ 154,099.45	\$ 137,074.85	\$ 141,354.66	\$ 131,241.01	\$ 79,238.11	\$ 101,305.84	\$ 1,453,007.08		
Amherst Meds	\$ 19,845.40	\$ 9,714.70	\$ 6,894.40	\$ 7,367.50	\$ 11,835.90	\$ 15,336.00	\$ 11,835.90	\$ 5,946.30	\$ 13,253.40	\$ 17,553.30	\$ 7,928.50	\$ 16,623.80	\$ 158,140.90		
Reinsurance	\$ 24,395.10	\$ 24,941.59	\$ 24,592.43	\$ 24,288.17	\$ 24,288.17	\$ 24,250.95	\$ 24,363.20	\$ 24,363.20	\$ 24,282.26	\$ 24,221.41	\$ 24,124.52	\$ 24,193.88	\$ 292,250.88		
Miscellaneous Expenses	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	\$ 15,399.96		
Miscellaneous Programs													\$ -		
Total Expenditures:	\$ 868,432.92	\$ 1,018,724.66	\$ 965,006.07	\$ 925,927.90	\$ 857,559.92	\$ 1,056,568.23	\$ 966,453.35	\$ 776,382.55	\$ 975,967.41	\$ 875,474.15	\$ 903,719.03	\$ 810,258.39	\$ 11,000,468.58		
Income (Loss) from Operations	\$ 142,511.96	\$ 20,170.28	\$ 55,065.32	\$ 83,145.26	\$ 268,851.33	\$ 14,192.22	\$ 49,067.37	\$ 238,262.67	\$ 1,963.76	\$ 165,725.98	\$ 113,578.39	\$ 216,602.75	\$ 1,340,759.85		

TOWN OF AMHERST, MASSACHUSETTS
Combined Statement of Revenues, Expenditures and
Changes in Fund Equity
Stabilization Fund and Property Casualty Insurance Claims
All Expendable Trust Funds
For the Year Ended June 30, 2010
(unaudited)

	8004 Stabilization Fund	8406 Insurance Claims	Total
Revenues:			
Property taxes			-
Excise			-
Interest, penalties and other taxes			-
Charges for services			-
Licenses and permits			-
Intergovernmental			-
Fines and forfeits			-
Interest earnings	40,697.58	18.50	40,716.08
Miscellaneous	100.00	22,148.81	22,248.81
Contributions			-
Total Revenues	<u>40,797.58</u>	<u>22,167.31</u>	<u>62,964.89</u>
Expenditures:			
General Government		37,982.44	37,982.44
Public Safety			-
Public Works			-
Planning, Conservation and Inspections			-
Community Services			-
Library Services			-
Education			-
Debt Service			-
Intergovernmental			-
Total Expenditures	<u>-</u>	<u>37,982.44</u>	<u>37,982.44</u>
Excess (deficiency) of revenues over expenditures	40,797.58	(15,815.13)	24,982.45
Other Financing Sources (Uses):			
Bond Proceeds			-
Operating transfers in			-
Operating transfers (out)			-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	40,797.58	(15,815.13)	24,982.45
Fund Equity, July 1, 2009	<u>1,380,603.59</u>	<u>33,852.19</u>	<u>1,414,455.78</u>
Fund Equity, June 30, 2010	<u>\$ 1,421,401.17</u>	<u>\$ 18,037.06</u>	<u>\$ 1,439,438.23</u>

TOWN OF AMHERST, MASSACHUSETTS
Combined Statement of Revenues, Expenditures and
Changes in Fund Equity
All Non-Expendable Trust Funds
For the Year Ended June 30, 2010
(unaudited)

	8401 Trust Principal	8402 Trust Income	Total
Revenues:			
Property taxes			-
Excise			-
Interest, penalties and other taxes			-
Charges for services			-
Licenses and permits			-
Intergovernmental			-
Fines and forfeits			-
Interest earnings	1,126.39	11,982.85	13,109.24
Miscellaneous			-
Contributions			-
Total Revenues	<u>1,126.39</u>	<u>11,982.85</u>	<u>13,109.24</u>
Expenditures:			
General Government			-
Public Safety			-
Public Works			-
Planning, Conservation and Inspections			-
Community Services		2,287.74	2,287.74
Library Services			-
Education		1,000.00	1,000.00
Debt Service			-
Intergovernmental			-
Total Expenditures	<u>-</u>	<u>3,287.74</u>	<u>3,287.74</u>
Excess (deficiency) of revenues over expenditures	1,126.39	8,695.11	9,821.50
Other Financing Sources (Uses):			
Bond Proceeds			-
Operating transfers in			-
Operating transfers (out)			-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,126.39	8,695.11	9,821.50
Fund Equity, July 1, 2009	<u>317,839.05</u>	<u>100,525.03</u>	<u>418,364.08</u>
Fund Equity, June 30, 2010	<u>\$ 318,965.44</u>	<u>\$ 109,220.14</u>	<u>\$ 428,185.58</u>

TOWN OF AMHERST, MASSACHUSETTS
Combining Statement of Revenues, Expenditures and Changes in Fund Equity
Expendable and Non-Expendable Trust Funds
For the Fiscal Year Ended June 30, 2010
(Unaudited)

	Interest	Other Revenues	Total Resources	Operating Expenditures	Excess (Deficiency)	Transfers In	Transfers Out	Net Change in Fund Balance	Fund Balance June 30, 2009	Fund Balance June 30, 2010
Martha D. Bianchi Fund			-		-			\$ -	1,025.00	1,025.00
Alice C. Burnham Fund			-		-			-	15,020.66	15,020.66
Cemetery Perpetual Care Fund	787.50		787.50		787.50			787.50	100,850.14	101,637.64
Ephraim Y. Cosby Fund			-		-			-	500.00	500.00
Florence B. Cutler Fund			-		-			-	2,000.00	2,000.00
S. White Dickinson Fund			-		-			-	5,000.00	5,000.00
George S. Kendrick Fund			-		-			-	1,899.15	1,899.15
Herbert B. Adams Fund			-		-			-	2,814.31	2,814.31
R. J. D. Westcott Fund			-		-			-	3,000.00	3,000.00
Alfred F. Field Jr. Fund			-		-			-	82,442.15	82,442.15
William E. Smith Fund			-		-			-	1,899.15	1,899.15
Whiting Street Fund			-		-			-	9,040.61	9,040.61
E. F. Cook Fountain Fund			-		-			-	2,346.54	2,346.54
Barbara Smith Hospital Fund	338.89		338.89		338.89			338.89	11,497.17	11,836.06
Betty Jane Donley Fund			-		-			-	78,504.17	78,504.17
Total Non-expendable income	1,126.39	-	1,126.39	\$ -	1,126.39	\$ -	\$ -	1,126.39	317,839.05	318,965.44
Martha Dickinson Bianchi Memorial	63.61		63.61		63.61			63.61	1,132.93	1,196.54
Alice C. Burnham-West Cemetery Gate	1,085.48		1,085.48		1,085.48			1,085.48	21,805.19	22,890.67
Cemetery Perpetual Care	4,532.23		4,532.23		4,532.23			4,532.23	52,541.73	57,073.96
Ephraim Y. Cosby-West Cemetery	34.63		34.63		34.63			34.63	675.17	709.80
Florence B. Cutler-West Cemetery	132.22		132.22		132.22			132.22	2,485.78	2,618.00
S. White Dickinson Cemetery Fund	329.43		329.43		329.43			329.43	6,176.37	6,505.80
George S. Kendrick-West Cemetery	90.49		90.49		90.49			90.49	1,170.50	1,260.99
Alfred E. Field, Jr.	2,442.78		2,442.78	2,196.48	246.30			246.30	757.73	1,004.03
William E. Smith	56.61		56.61		56.61			56.61	20.46	77.07
Whiting Street Fund	268.11		268.11	91.26	176.85			176.85	96.34	273.19
Herbert B. Adams	86.42		86.42		86.42			86.42	117.39	203.81
R.J.D. Westcott	89.50		89.50		89.50			89.50	36.39	125.89
E.F. Cook Fountain	\$ 136.37		136.37		136.37			136.37	2,279.93	2,416.30
Betty Jane Donley Fund	2,634.97		2,634.97	1,000.00	1,634.97			1,634.97	11,229.12	12,864.09
Total Expendable income	11,982.85	-	11,982.85	3,287.74	8,695.11	-	-	8,695.11	100,525.03	109,220.14
Total Expendable and Non-expendable Trust Funds	\$ 13,109.24	\$ -	\$ 13,109.24	\$ 3,287.74	\$ 9,821.50	\$ -	\$ -	\$ 9,821.50	\$ 418,364.08	\$ 428,185.58

TOWN OF AMHERST, MASSACHUSETTS
FY 2010 Approved Budget
General Fund

	FY 2010 ATM April-June 09	FY2010 RECAP Adjustments	FY2010 STM Nov-09	FY2010 ATM April-June 2010	FY2010 Fin Com Jul-10	Final Approved Budget
<u>OPERATING BUDGETS</u>						
General Government:						
Select Board	47,742.00		\$ 1.00			47,743.00
Town Manager	173,721.00		1,720.00			175,441.00
Finance Committee (Reserve Fund Included)	100,800.00				(60,328.00)	40,472.00
Finance Department	854,102.00	10,000.00	(4,516.00)			859,586.00
Elections and Registration	28,524.00					28,524.00
Town Clerk's Office	163,043.00		(974.00)			162,069.00
Legal Services	95,000.00					95,000.00
Human Resources	140,362.00		12,264.00			152,626.00
Employee Benefits including Retirement assessment	5,883,901.00		109,360.00	(173,000.00)		5,820,261.00
Information systems	463,840.00		9,159.00			472,999.00
Facilities Maintenance	491,322.00		(32,726.00)			458,596.00
General Services	410,321.00					410,321.00
Total General Government	8,852,678.00	10,000.00	94,288.00	(173,000.00)	(60,328.00)	8,723,638.00
Public Safety:						
Police	3,899,208.00		56,244.00			3,955,452.00
Police Facility	210,791.00		(1,356.00)			209,435.00
Fire/Emergency Medical Services	3,601,839.00		209.00	173,000.00		3,775,048.00
Communications Center	551,703.00		4,298.00			556,001.00
Animal Control	51,845.00					51,845.00
Total Public Safety	8,315,386.00		59,395.00	173,000.00	-	8,547,781.00
Public Works:						
Public Works Administration	268,385.00		(1,739.00)			266,646.00
Construction and Maintenance	578,800.00		(3,295.00)			575,505.00
Snow and Ice Removal	240,410.00					240,410.00
Street and Traffic Lights	112,248.00					112,248.00
Equipment Maintenance	259,245.00		(1.00)			259,244.00
Tree Care and Pest Control	78,811.00		(6,096.00)			72,715.00
Town Cemeteries	19,957.00					19,957.00
Parks and Commons	286,086.00		(20,447.00)			265,639.00
Total Public Works	1,843,942.00		(31,578.00)	-	-	1,812,364.00
Planning, Conservation and Inspections:						
Inspection Services	347,000.00		(25,046.00)			321,954.00
Conservation Commission and Department	239,634.00		(1,265.00)			238,369.00
Planning Department	299,928.00		(41,673.00)			258,255.00
Total Planning, Conservation and Inspection	886,562.00		(67,984.00)	-	-	818,578.00
Community Services:						
Public Health	283,844.00		(33,872.00)			249,972.00
Community Services						-
Public Assistance (Human Services)						-
Council On Aging	197,007.00		(19,983.00)			177,024.00
Veterans' Services and Benefits	168,339.00				60,328.00	228,667.00
Town Commemorations	875.00					875.00
Leisure Services and Supplemental Education	568,488.00		(662.00)			567,826.00
Municipal Pools	97,154.00		(56.00)			97,098.00
Cherry Hill Golf	217,930.00		452.00			218,382.00
Total Community Services	1,533,637.00	-	(54,121.00)	-	60,328.00	1,539,844.00
Library Services:						
Jones Library	1,468,029.00					1,468,029.00
Total Library Services	1,468,029.00	-	-	-	-	1,468,029.00

**TOWN OF AMHERST, MASSACHUSETTS
FY 2010 Approved Budget
General Fund**

	FY 2010 ATM April-June 09	FY2010 RECAP Adjustments	FY2010 STM Nov-09	FY2010 ATM April-June 2010	FY2010 Fin Com Jul-10	Final Approved Budget
Public Education:						-
Elementary Schools	20,381,768.00					20,381,768.00
Regional School District	12,574,043.00					12,574,043.00
Total Public Education	32,955,811.00	-	-	-	-	32,955,811.00
Debt Service:						-
Debt Principal						-
General	329,837.00					329,837.00
Elementary Schools	265,000.00					265,000.00
Regional Schools	392,855.00					392,855.00
Debt Interest						-
General	285,029.00					285,029.00
Elementary Schools	73,885.00					73,885.00
Regional Schools	179,261.00					179,261.00
Temporary Debt/Borrowing Costs	20,000.00					20,000.00
Total Debt Service	1,545,867.00	-	-	-	-	1,545,867.00
Transfers:						-
Art 26 Capital Program -Equipment	758,200.00					758,200.00
Art 27 Capital Program- Facilities	503,000.00					503,000.00
Art 3B STM transfer FC to HCTF medicare part D reimb			63,674.00			63,674.00
Total Transfers	1,261,200.00	-	63,674.00	-	-	1,324,874.00
Unpaid Bills:						-
Art unpaid bills ATM (dismissed)						-
Total Unpaid Bills	-	-	-	-	-	-
Assessments:						-
State						-
Motor Vehicle Parking Surcharge	59,820.00					59,820.00
Retired Teachers Health Insurance	950,146.00					950,146.00
Air Pollution Control Districts	7,265.00					7,265.00
Other						-
Regional Transit Authorities	819,335.00					819,335.00
School Choice Sending Tuition	272,827.00					272,827.00
Charter School Assessment	481,428.00					481,428.00
Special Education	12,343.00					12,343.00
Pioneer Valley Planning Commission		5,231.00				5,231.00
Hampshire County Regional Look -up	31,323.00					31,323.00
Total Assessments	2,634,487.00	5,231.00	-	-	-	2,639,718.00
Deficits:						-
Revenue Deficit						-
Appropriation Deficit						-
Overlay Deficit	262.00					262.00
Total Deficits	262.00	-	-	-	-	262.00
SPECIAL APPROPRIATIONS						
General Government:						-
						-
Total Gen Gov Special Appropriations	-	-	-	-	-	-
GRAND TOTAL GENERAL FUND	\$ 61,297,861.00	\$ 15,231.00	\$ 63,674.00	\$ -	\$ -	\$ 61,376,766.00

OFFICE OF THE TOWN CLERK

Fiscal Year 2010

There were three elections in FY 10: A Special State Primary on December 8, 2009; a Special State Election on January 19, 2010; and the Annual Town Election on March 23, 2010. Voter Registration sessions were held for these elections from 8:00 a.m. to 8:00 p.m. on November 18, 2009, December 30, 2009, and March 3, 2010 respectively.

Two Special Town Meetings were held on July 27, 2009 and on November 2, 2009, in addition to the May 3, 2010 Annual Town Meeting which deliberated and voted on 31 articles over five nights.

Complete results of the elections and town meetings are included in this report.

On July 1, 2009, Chapter 28 of the Acts of 2009 as signed into law. This new law made significant changes to the laws relating to Campaign Finance, Ethics, and the Open Meeting Law.

The sections relating to ethics imposed two requirements.

Ethics

Summary of Conflict of Interest Law

The new law requires that every municipal employee, every year, be provided with a summary of the Conflict of Interest Law, and that every employee, upon receipt of the summary, acknowledge in writing that they received it. This receipt is required to be kept for two years.

Online Training Program

Additionally, with the exception of a few exempted categories, all municipal employees are required, every two years, to take an online training program. At the end of the training the employee must print out a State Ethics Commission Receipt and file it with the Town Clerk. This also must be retained for two years.

These two new requirements have resulted in a significant increase in the Town Clerk's office workload.

Campaign Finance

Changes in the Campaign Finance Law require that Campaign Finance Reports filed by candidates for town-wide office who exceed \$1,000 in their campaign funds must be placed on the Town's website.

Open Meeting Law

The sections pertaining to the Open Meeting Law will go into effect July 1, 2010. These new laws seek to improve the transparency of government by requiring that meeting notices are visible to the public 24 hours a day, seven days a week, and that they include a list of topics that the chair reasonably anticipates will be discussed. Saturdays may no longer be used in calculating the 48 hours notice requirement.

Although the Attorney General's office has already developed regulations dealing with the New Open Meeting Law, they are currently in the process of taking input from City and Town Clerks and other municipal officials with the goal of promulgating regulations which will allow meetings to be posted in a manner that meets the intent of the law but are practical for the city and town clerks offices who have the responsibility for implementing them.

The Town Clerk's office completed a multi-year Vitals Indexing Project. This project allowed us to destroy thousands of index cards and dispose of the file drawers in which they were stored. This resulted in the recovery of valuable space in the vault. The contents of the vault are now much better organized making documents more accessible to staff and quicker delivery to services to the public.

2010 Vital Records

(The Town Clerk is required to report to the Registry of Vital Records and Statistics on a calendar-year basis)

Births	150
Deaths	168
Marriages	119

BOARD OF REGISTRARS

In accordance with M.G.L. Chapter 51, s. 28 the Board of Registrars held three Voter Registration sessions twenty days prior to the December 8, 2009 Special State Primary, the January 19, 2010 Special State Election, and the March 23, 2010 Annual Town Election. The Town Clerk's office was open from 8:00 a.m. to 8:00 p.m. to facilitate the voter registration sessions.

Voter totals as of March 23, 2010 were as follows:

Pct.	D	E	F	G	J	L	Q	R	S	U	Grand Totals
1	677			1	15	8		74	3	712	1490
2	830			1	7	6		79		520	1443
3	577			1	11	5		63	1	600	1258
4	640				2	7	1	84		609	1343
5	755			1	7	2		86		619	1470
6	1103		2		17	8		124	1	826	2081
7	947	2			13	9		83		824	1878
8	1349				18	9		149		825	2350
9	949			2	13	9		94	1	913	1981
10	645				6	6	1	57	2	580	1297
Grand Totals	8,472	2	2	6	109	69	2	893	8	7,028	16,591

A – Conservative Party	G. Green Party USA	N - New Alliance	U – Unenrolled
B – Natural Law Party	H – We The People	Q – American Independent	V. America First Party
C – New World Council	J – Green Rainbow	P – Prohibition	W – Veterans Party America
D – Democratic Party	K – Constitution Party	R – Republican Party	Y – World Citizens Party
F – Rainbow Coalition	L – Libertarian Party	S – Socialist	Z – Working Families
E - Reform Party	M – Timesizing Not Downsizing	T – Interdependent 3 rd Party	

1,211 voters were registered and 1,051 were deleted between July 1, 2009 and June 30, 2010.

Gladys Rodriguez' term on the Board of Registrars expired on June 30, 2010, having served on the Board since her original appointment in 1995. Gladys was very reliable and eagerly embraced the challenges and tasks of serving on the Board of Registrars. Her sense of humor and her pragmatic approach to life will be missed by the Town Clerk's office.

Respectfully submitted,
Sandra J. Burgess, CMC, CMMC
Clerk to the Board of Registrars

RESULTS
SPECIAL TOWN MEETING
July 27, 2009

The meeting was televised by Amherst Community Television and shown on the Government Channel.

The Special Town Meeting was called to order by the Moderator, Harrison Gregg at 7:35 p.m. There were 244 town meeting members. 123 checked in and a quorum was declared. The call and the return of the warrant were read by Town Clerk, Sandra J. Burgess.

ARTICLE 1. Local Option Meals Excise (Select Board)

VOTED unanimously that the Town accept M.G.L. c. 64L, §2(a) to impose a local meals excise.

Action taken on 7/27/2009.

A motion made by Vincent O'Connor to refer the article back to the Select Board and the School Committee was defeated.

ARTICLE 2. Local Option Room Occupancy Excise (Select Board)

VOTED unanimously that the Town amend its local room occupancy excise under M.G.L. c. 64G, §3A to the rate of 6%.

Action taken on 7/27/2009.

ARTICLE 3. Atkins Economic Opportunity Area – Amendment (Select Board)

VOTED to amend the existing Atkins Economic Opportunity Area (EOA) the area known as Atkins Fruit Bowl, 1151 West Street, shown as Parcels 25B-51 and 25B-57 and described in the Atkins Economic Opportunity Area Application, dated June 9, 2009 as amended which is on file with the Town Clerk, the Assessors' Office, and the Select Board's Office; and that the Town authorizes the Select Board to offer the granting of an amended Tax Increment Financing (TIF) agreement for qualified economic development projects undertaken within said Economic Opportunity Area.

Action taken on 7/27/2009.

ARTICLE 4. Atkins Economic Opportunity Area – Project Certification Application (Select Board)

VOTED to approve a new Project Certification Application dated June 9, 2009 as amended, submitted by Atkins Fruit Bowl, Inc. and Orchard Run Associates for construction of a new facility within the amended Atkins Economic Opportunity Area shown as 1151 West Street, Parcels 25B-51 and 25B-57 (Exhibit A of the EOA application) and the form of the amended Tax Increment Financing (TIF) agreement between Atkins Fruit Bowl, Inc. and Orchard Run Associates and the Town of Amherst. This approval is for the information contained in both the amended Economic Opportunity Area Application and the amended Project Certification Application that confirms:

The Project as proposed is consistent with and can reasonably be expected to benefit significantly from the inclusion in the amended Economic Opportunity Area; and

The Project contains an expansion of the existing project which was certified for the Economic Opportunity Area and together will not overburden the Town's infrastructure and utilities servicing the amended EOA; and

The Project as described in the amended Project Certification Application will increase employment for residents of the Greater Franklin County Economic Target Area, thereby reducing economic depression; and

The Town requests that the expanded project be designated a certified project for a term of twenty (20) years from the initial project certification date.
Action taken on 7/27/2009.

ARTICLE 5. Photovoltaic Solar Panel Systems Contract (Select Board)

VOTED unanimously to authorize the Town Manager to sign a five year contract with DCS Energy for a pilot program to install two photovoltaic solar panel systems for the Department of Public Works.
Action taken on 7/27/2009.

Robert Kusner, Nonny Burack, H. Oldham Brooks, Nancy Gordon, Hilda Greenbaum, and James Pistrang were sworn in as tellers.

ARTICLE 6. FY 10 Library Services Operating Budget Amendment (Jones Library Trustees)

DEFEATED Yes 78, No 96 *[To see if the Town will amend the action taken under Article 22 of the 2009 Annual Town Meeting (FY 10 Operating Budget) by increasing the amount approved for the Library Services Operating Budget by \$34,704 and the amount raised and appropriated for the Town's share of that budget by \$34,704.]*
Action taken on 7/27/2009.

ARTICLE 7. Petition – Library Services Operating Budget Amendment (Ms. Holland)

VOTED TO DISMISS *["To see if the Town will amend the action taken under Article 22 of the 2009 Annual Town Meeting (FY 10 Operating Budget) by appropriating and transferring to the budget for Library Services the sum of \$34,704 from Free Cash in the Undesignated Fund Balance of the General Fund."]*
Action taken on 7/27/2009.

The business of the warrant having been completed, the meeting voted to dissolve at 9:33 p.m. on Monday, July 27, 2009. 180 town meeting members were checked in.

Attest:
Sandra J. Burgess
Town Clerk

RESULTS
SPECIAL TOWN MEETING
November 2, 2009

The meeting was televised by Amherst Community Television and shown on the Government Channel.

The Special Town Meeting was called to order by the Moderator, Harrison Gregg at 7:40 p.m. There were 243 town meeting members. 122 checked in and a quorum was declared. The call and the return of the warrant were read by Town Clerk, Sandra J. Burgess.

Ms. O'Keeffe recognized the following for their service to the town: Magda Ahmed, Human Rights Commission; Ellen Leahy-Pile, Board of Health; and Brian Morton, Finance Committee.

ARTICLE 1. Reports of Boards and Committees (Select Board)

Voted to hear only those reports of Town officers, the Finance Committee, and any other Town boards or committees which are not available in written form.

Action taken on 11/2/2009.

Reports were heard from the Finance Committee and the Town Manager.

ARTICLE 2. Transfer of Funds – Unpaid Bills (Select Board)

Voted to dismiss [To see if the Town will, in accordance with Chapter 44, Section 64, of the Massachusetts General Laws, appropriate and transfer a sum of money to pay unpaid bills of previous years.]

Action taken on 11/2/2009.

ARTICLE 3. FY 10 Budget Amendments (Finance Committee)

Voted unanimously to amend the action taken under Article 22 of the 2009 Annual Town Meeting – Fiscal Year 2010 Operating Budget to transfer sums of money between accounts to balance the FY 10 Fiscal Year, by increasing the appropriation and the amount to be raised by taxation for the General Government account by \$153,683 and by decreasing the appropriations and the amounts to be raised by taxation for the following accounts by \$153,683: Public Works by \$31,578, Planning, Conservation, and Inspections by \$67,984, and Community Services by \$54,121.

Action taken on 11/2/2009.

Voted unanimously to appropriate and transfer \$63,674 from Free Cash in the Undesignated Fund Balance of the General Fund to the Health Claims Trust Fund to account for Medicare Part D reimbursements received by the Town of Amherst for prescription drug costs incurred by the Health Claims Trust Fund for Town of Amherst, Amherst-Pelham Regional School District, and Town of Pelham members.

Action taken on 11/2/2009.

Voted unanimously to appropriate and transfer \$81,159 from Free Cash in the Undesignated Fund Balance of the General Fund to balance the 2010 Fiscal Year.

Action taken on 11/2/2009.

ARTICLE 4. Pelham Watershed Land Acquisition (Conservation Commission)

Voted unanimously to 1) authorize the acquisition, for water supply, protection and other similar purposes, by purchase, gift, eminent domain or otherwise, of a portion of certain parcels of land in the

Town of Pelham, located at 339 Amherst Road, being shown as Parcels 18 and 19 on Pelham Assessors Map 15, 2) appropriate \$170,000 for such acquisition and to meet such appropriation transfer \$170,000 from the Water Fund Surplus, and 3) authorize the Town to apply for and accept grants for reimbursement of the cost of such acquisition.

Action taken on 11/2/2009.

ARTICLE 5. Street Acceptance - Lawrence Circle (Select Board)

Voted unanimously to accept as a town way Lawrence Circle, as laid out by the Select Board and shown on plans of land filed with the Town Clerk, and authorize the Select Board to take by eminent domain, purchase or otherwise any fee, appurtenant rights, easements or other interest in land therefor, no appropriation being required.

Action taken on 11/2/2009.

ARTICLE 6. Zoning Amendment – Footnote A. Amendment (Planning Board)

Voted by a declared two-thirds to amend footnote a. of Table 3, Dimensional Regulations, by deleting the lined out language and adding the language in ***bold italics***, as follows:

a. Requirement may be modified under a Special Permit, issued by the Special Permit Granting Authority authorized to act under the applicable section of this bylaw. In applying the criteria established in Section 10.395, the Special Permit Granting Authority shall consider the proposed modified front setback ***dimensional requirement*** in the context of the pattern(s) of front setbacks ***the same dimensions*** established by existing residential buildings ***and landscape features*** in the surrounding neighborhood.

Action taken on 11/2/2009.

ARTICLE 7. Zoning Amendment - Non-Conforming Structures (Planning Board)

Voted by a declared two-thirds to amend Section 9.200 of the Zoning Bylaw by adding the language in ***bold italics***, as follows:

9.200 Under Section 11.1, the Building Commissioner may permit the repair, alteration, reconstruction, extension or structural change of a lawful, dimensionally non-conforming single family or two family dwelling or, a portion thereof, or accessory structures thereto, provided the proposed change does not constitute a change of use under this Bylaw, and ***at least one of*** the following conditions are ***is*** met:

9.2000 In the case of a building non-conforming solely because of insufficient lot frontage or lot area, or both, the proposed change shall meet all dimensional requirements for front setback, side and rear yards, building coverage, lot coverage, maximum floors and maximum height.

9.2001 In the case of a dimensionally non-conforming building with sufficient lot frontage and lot area, where said building, or a portion thereof, is non-conforming as to one or more of the dimensional requirements for front setback, side and rear yards, building coverage, lot coverage, maximum floors or maximum height, all dimensional requirements met by the building prior to the proposed change shall be met after completion of the proposed change.

9.2002 In the case of a building non-conforming as to lot frontage and/or lot area, and non-conforming as to one or more of the dimensional requirements for front setback, side and rear yards, building coverage, lot coverage, maximum floors or maximum height, all dimensional requirements met by the building prior to the proposed change shall be met after completion of the proposed change.

Action taken on 11/2/2009.

ARTICLE 8. Zoning Amendment - Sign Area (Planning Board)

Voted by a declared two-thirds, as amended in the motion, to amend Section 8.0, and Article 12 of the Zoning Bylaw by reorganizing and renumbering that section, amending Section 8.04, and deleting lined out language and adding language in ***bold italics***, as follows:

Amend Section 8.0, as follows:

SECTION 8.0 GENERAL STANDARDS

Any exterior sign or advertising device, or any permanent interior sign or advertising device ***situated***, designed and ***or*** intended ***so as*** to be viewed from the out of doors, which is hereafter erected or maintained shall, except as expressly provided, conform to the following restrictions. Any interior sign used only temporarily and ***or*** not permanently mounted ***visible from the out of doors*** shall be exempt from the provisions of this section. No sign or advertising device shall, in any district:

8.00 Projecting Signs

8.000 Exceed 10 square feet in area.

8.001 If affixed to, suspended from, or incorporated as part of a building, project more than 36 inches from the building, except that such a sign may project up to 48 inches from the building provided it does not exceed 6 square feet in area.

8.002 If supported by or suspended from a pedestal or post, project more than 36 inches over or into any pedestrian way customarily used by the public, except that any such sign may project up to 48 inches over any such way provided it does not exceed 6 square feet in area.

8.003 Extend into a 24 inch setback from a vertical plane above the curb line of any adjacent street customarily used by the public.

8.01 Project or ***Extend*** more than four feet above the eavesline or parapet of any building to which it is affixed.

8.02 Incorporate or be lighted by, flashing or blinking lights, or be designed to attract attention by a change in light intensity or direction, or by repeated mechanical or electrical motion. Fixed banners or electronic billboards using changeable lights to convey the time, temperature, or other public information shall be exempt from this prohibition.

8.03 If free standing, extend more than twelve feet above ground level.

8.04 ***Maximum Surface Area***

8.040 Be larger ***No sign shall have a surface area greater than 80 square feet, except that this requirement may be modified under a Special Permit issued by the Special Permit Granting Authority authorized to act under the applicable section of the Bylaw. No sign receiving such a permit for a modification of total surface area shall exceed 125 square feet in area, except as may be permitted under the provisions of Section 8.4.***

8.041 ***Maximum surface area for signs under this and following sections shall be calculated as follows:***

1) *The surface area of any sign, either freestanding or attached, shall be considered to be the full visual presentation of the sign's display, including all lettering, numerals, symbols, decorative borders, background surface, framing, or ornamental structure, whether open or enclosed.*

2) *The surface area of a sign shall not include the surface area of any incidental supporting poles, arms, structural framework, bracing, lighting fixtures, or any open areas contained within or framed by such incidental structures which are not an integral part of the design of the sign's display.*

3) *For a sign consisting of individual letters, numerals, designs, and symbols attached to or painted directly on the surface of a building, wall, window, awning, canopy or other approved surface with no other structure or background, the surface area of the sign shall be considered to be that of the smallest quadrangle which encompasses all of the letters, numerals, designs, colors and symbols constituting the sign's display.*

4) *For a sign with display areas or surfaces mounted on two surfaces of the same structure, or on parallel and back-to-back structures within 12" of one another, or where the interior angle formed by two display surfaces on a single structure is 60 degrees or less, the display area of a single side—the larger side when there is a difference—shall constitute the total surface area for the purposes of this Bylaw. Where the interior angle formed by the two display surfaces is greater than 60 degrees, the combined area of both display surfaces shall be considered one surface for the purpose of establishing maximum surface area.*

C. Amend Article 12, Definitions, by adding the following new definition under Section 12.31, and renumbering the remaining sections accordingly:

12.31 *Sign, projecting: A sign affixed to and projecting laterally, in whole or in part, from the side of a building, wall, or structure for a distance of at least 12 inches.*

Action taken on 11/2/2009.

ARTICLE 9. Zoning Amendment - Medical Offices (Planning Board)

Voted Yes 105: No 51, as amended in the motion, to amend Section 3.360 and Article 12 of the Zoning Bylaw by deleting the lined out language and adding the language in *bold italics*, as follows:

A. **Amend Section 3.360 as follows:**

3.360 *Medical uses*

3.360.0 Medical office

R-O

<u>R-LD</u>	<u>R-N</u>	<u>R-VC</u>	<u>R-G</u>	<u>R-F</u>	<u>B-G</u>	<u>B-L</u>	<u>B-VC</u>	<u>COM</u>	<u>OP</u>	<u>LI</u>	<u>PRP</u>	<u>FPC</u>
<i>N</i>	<i>N</i>	<i>SP</i>	<i>N</i>	<i>N</i>	<i>SPR</i>	<i>SPR</i>	<i>SPR</i>	<i>SPR</i>	<i>SPR</i>	<i>N</i>	<i>SP</i>	<i>N</i>

Standards & Conditions

See definition under Article 12. In the R-VC District, a medical office shall be permitted only under Special Permit as part of a mixed use under Section 3.325, and is not otherwise permitted.

3.360.1 Medical group practice

R-O

<u>R-LD</u>	<u>R-N</u>	<u>R-VC</u>	<u>R-G</u>	<u>R-F</u>	<u>B-G</u>	<u>B-L</u>	<u>B-VC</u>	<u>COM</u>	<u>OP</u>	<u>LI</u>	<u>PRP</u>	<u>FPC</u>
<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>SPR</i>	<i>SPR</i>	<i>SPR</i>	<i>SPR</i>	<i>SPR</i>	<i>N</i>	<i>N</i>	<i>N</i>

Standards & Conditions

See definition under Article 12.

3.360.2 Medical or dental center

R-O

<u>R-LD</u>	<u>R-N</u>	<u>R-VC</u>	<u>R-G</u>	<u>R-F</u>	<u>B-G</u>	<u>B-L</u>	<u>B-VC</u>	<u>COM</u>	<u>OP</u>	<u>LI</u>	<u>PRP</u>	<u>FPC</u>
N	N	N	N	N	SPR	SPR	SPR	SPR	SPR	N	N	N

Standards & Conditions

See definition under Article 12.

3.360.3 Clinic or emergency care facility

R-O

<u>R-LD</u>	<u>R-N</u>	<u>R-VC</u>	<u>R-G</u>	<u>R-F</u>	<u>B-G</u>	<u>B-L</u>	<u>B-VC</u>	<u>COM</u>	<u>OP</u>	<u>LI</u>	<u>PRP</u>	<u>FPC</u>
N	N	N	N	N	SPR	SPR	SPR	SPR	SPR	N	N	N

Standards & Conditions

An outpatient public health clinic as defined under Article 12.

B. Amend Article 12 by adding the following new definitions in alphabetical order under the appropriate section numbers and renumbering the remaining sections accordingly:

12.____ *Medical Uses:*

12.____ *Medical office: Medical, dental, or psychiatric practice offering medical or dental services on an outpatient basis and including a total of no more than the full time equivalent of three (3) principal health care providers and two (2) other medical or dental professionals, exclusive of administrative or clerical staff, providing services on the premises. A medical or dental office may also contain associated in-house ancillary services such as in-house diagnostic testing facilities, medical counseling services, and similar services.*

12.____ *Medical group practice: Medical, dental, or psychiatric practice including the full time equivalent of four (4) or more principal health care providers, and three (3) or more other medical or dental professionals, exclusive of administrative or clerical staff, providing services on the premises. A medical group practice may also contain in-house diagnostic testing facilities, medical counseling services, and similar services, or may be associated with other similar accessory or complementary principal uses in the same building.*

12.____ *Medical center: Two (2) or more medical group practices, or an equivalent aggregation of medical offices, operating in the same building or on the same property, which may also contain associated accessory uses such as diagnostic testing facilities, physical therapy, therapeutic or counseling services, pharmacies, medical supply retailers, and similar uses. A medical center shall not include medical residential facilities.*

12.____ *Clinic or emergency care facility: Any private or public health clinic, or other similar community health facility providing diagnosis and ambulatory emergency medical care to persons on an exclusively outpatient basis as a principal use. A clinic or emergency care facility may also be accessory to a medical center, hospital, or similar facility.*

12.____ Principal Health Care Provider: *A health care professional licensed to operate as a physician or dentist in the Commonwealth of Massachusetts, who provides care to patients and may refer patients or receive referrals for specific medical or dental services, particularly in an outpatient setting. For the purposes of this Bylaw, principal health care providers shall include physicians, dentists, and physician specialists such as psychiatrists, dermatologists, dental surgeons, and ophthalmologists.*

12.____ Other Medical or Dental Professionals: *A health care professional who may provide patient care, patient support, or ancillary medical services under the supervision of a principal health care provider. For the purposes of this Bylaw, this shall include nurse practitioners, registered or licensed practical nurses, physicians' assistants, dental hygienists, sonographers, phlebotomists, and similar medical professionals.*

Action taken on 11/4/2009.

ARTICLE 10. Zoning Amendment – Phased Growth Sunset (Planning Board)

Voted unanimously to amend Section 14.20, as follows:

14.20 This Article shall take effect beginning on the date of adoption by Town Meeting and shall continue in effect for five ~~six~~ calendar years from November 15, 2004, in order to provide the Town time to prepare and implement a master plan in accordance with MGL Ch. 41, Section 81D. Beginning on the date of adoption, the permit granting authority (Planning Board, Zoning Board or Building Commissioner) shall not approve any development schedule under Section 14.5 which would result in authorizations for more than 250 dwelling units over a 730 consecutive day (two year) period. All authorizations shall count toward this planned growth rate unless otherwise noted.

Action taken on 11/2/2009.

At 9:47 p.m. on November 2, 2009, town meeting voted to adjourn to Wednesday, November 4, 2009 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 157 town meeting members were checked in.

The November 4, 2009 session, adjourned from November 2, 2009, was called to order by the Town Moderator, Harrison Gregg, at 7:40 p.m. 122 town meeting members were checked in.

Hilda Greenbaum, Nancy Gordon, Jim Pistrang, Nonny Burack, Harry Brooks, and Rob Kusner were sworn in as tellers.

ARTICLE 11. Zoning Amendment - Neighborhood Business (B-N) District (Planning Board)

Voted by a declared two-thirds, as amended in the motion, to amend Sections 2.02, 3.3, Table 3, Dimensional Regulations, and Articles 5, 6, 7, 8, 10, and 11 of the Zoning Bylaw by deleting the lined out language and adding the language in bold italics, as follows:

A. Amend Section 2.02 by reordering the business district sections such that they appear in the following order—B-G, B-VC, B-N, B-L, OP, COM—and by adding the following new section between B-VC and B-L, as follows:

B-N Neighborhood Business

The purpose of the B-N District is to provide for areas of mixed use and moderate density to serve as small centers providing goods and services within or near residential neighborhoods, or as a transitional zone between more densely-developed business areas and residential neighborhoods.

B. Add the B-N District and corresponding use regulations to Section 3.3., Use Classification & Standards (Use Chart) for specific land uses, as follows:

Key: Y = Yes (allowed by right)
 N = No (not permitted)
 SPR = Site Plan Review approval by the Planning Board
 SP = Special Permit by Zoning Board of Appeals
 () = Permit requirement in the Aquifer Recharge Protection (ARP) District

<u>Use Category</u>	<u>B-N</u>
3.31 EXTENSIVE USES	
3.310 Forestry	Y
3.311 Orchard, nursery	Y
3.312 Farm stand	
Class I	SPR
Class II	SPR
3.313 Commercial poultry/livestock	N
3.314 Private conservation/preserve	Y
3.315 Outdoor recreation (commercial)	N
3.316 Impoundment or pond	SP
3.317 Commercial greenhouse	N
3.32 RESIDENTIAL USES	
3.320 Single family house	N
3.321 Duplex	SPR
3.322 Town House	SP
3.323 Apartments	SP
3.324 Subdividable/Converted dwellings	
3.3240 Subdividable dwelling	SP
3.3241 Converted dwelling	SP
3.325 Mixed res./comm. use	SPR
3.326 Fraternity/sorority	N
3.327 Overnight Lodging	
3.3270 Hotel/motel	SP
3.3271 Inn	SPR
3.3272 Hostel	SPR
3.328 Congregate housing	SP
3.329 Lodging/boarding house	SP
3.33 INSTITUTIONAL USES	
3.330 Non-profit educational	SPR
3.331 Kindergarten/day care	SPR
3.332 For-profit educational	SPR
3.333 Church/house of worship	SPR
3.334 Non-profit library/museum	SPR
3.335 Public park/playground	SPR
3.336 Medical/residential facilities	
3.3360 For-profit	SP
3.3361 Charitable/non-profit	SPR
3.337 Cemetery	N
3.338 Private lodge or club	SP
3.339 Univ./college service building	SPR

3.34	<i>GOVT./PUBLIC USES</i>	
3.340	Utility uses	
3.3400	Energy facility	SP
3.3401	Communication	SP
3.3402	Wireless facility	SP
3.3403	Transportation facility	
-	Rail or bus depot	SP
-	Taxi or limousine	SP
3.341	Airport/heliport	N
3.342	Govt. admin., fire, police	SPR
3.343	Water or sewer facility	SPR
3.344	Other govt. use not specified	SPR
3.35	<i>RETAIL BUSINESS & CONSUMER SERVICE USES</i>	
3.350	Retail establishments	
3.3500	Retail stores	SP
3.3501	Convenience stores	SP
3.3502	Grocery, bakery, deli, caterer	SPR
3.351	Personal care establishments	
3.3510	Barber, beauty salon	SPR
3.3502	Laundry/dry cleaning	SPR
3.3503	Tailor, cobbler, etc.	SPR
3.352	Food & drink establishments	
3.3520	Class I restaurant/café	SPR
3.3521	Class II bar/restaurant	N
3.3522	Class III drive-up	N
3.353	Theater, motion picture house, bowling alley, dance hall, arcade or other indoor amusement or assembly use	N
3.354	Funeral home	SP
3.355	Studio/repair	
3.3550	Photography studio	SPR
3.3551	Appliance repair	SPR
3.356	Trades/repair shop	SPR
3.357	Veterinarian, kennel	SP
3.358	Office Uses	
3.350.0	Bank, loan agency, real estate insurance or other business or professional office providing services to the public in person on the premises	SP
3.358.1	Technical or professional office providing services predominantly by appointment to the public in person on the premises	SPR
3.358.2	Administrative business office or similar business or professional office not providing services to the public on the premises	SPR
3.359	Medical/dental laboratory	SP
3.360	Medical Facilities	

3.360.0	Medical offices	SP
3.360.1	Medical group practice	SP
3.360.2	Medical center	N
3.360.3	Clinic/emergency care	N
3.361	Auction gallery	N
3.362	Artisan/craft shop	SPR
3.37	<i>RESEARCH & INDUSTRIAL USES</i>	
3.370	Warehouse, storage building	N
3.371	Lumber yard, other open-air storage	N
3.372	Research/Industrial	
3.3720	Research/testing facility	SP
3.3721	Light manufacturing, assembly, processing	SP
3.373	Manufacturing, assembly, processing	N
3.374	Quarrying rock or earth	N
3.375	Processing rock or earth	N
3.376	Radioactive waste storage & disposal	N
3.38	<i>MOTOR VEHICLE RELATED USES</i>	
3.380	Auto/truck rental	N
3.381	Filling station w/ sales	N
3.382	Salvage yard w/ sales	N
3.383	Car wash	N
3.384	Parking facilities	
3.3840	Commercial lot or garage	N
3.3841	Public lot or garage	SP
3.385	Vehicle repair shop	N
3.386	Vehicle sales	N
3.387	Vehicle parts store; no installation/repairs	SP
3.388	Vehicle parts store; installation & repairs	N
3.389	Truck terminal	N

C. Add Standards & Conditions for specific uses as follows:

3.323 Apartments

. . . Dimensional regulations in Article 6 shall be observed. In addition, the following requirements shall apply:

<u>District</u>	<u>Add'l Side/Rear Floor Area</u>	<u>Minimum Landscape or Natural Open Space</u>	
<u>Yards per Floor</u>	<u>Ratio</u>		
R-G	2 ft.		
B-L	2 ft.		
B-VC	2 ft.		
B-N	2 ft.	0.3	40%

NOTE: "Minimum Landscaped or Natural Open Space" shall include (a) those portions of the lot devoted to plantings, including lawns and grass areas (b) wooded land, and pedestrian-oriented paved or

unpaved areas devoted to social or recreational use in common by the residents of the building or complex provided that such areas are kept essentially open to the out-of-doors and are at ground level.

3.3240 Subdividable Dwelling

5. Prior to issuing a Special Permit for this use in the B-G, B-L, and B-VC **and B-N** districts, the Special Permit Granting Authority shall find that the proposed multiple dwelling use and the non-residential uses, both existing and permitted, in the district will be mutually compatible.

3.3241 Converted Dwelling

3. In the B-L, & B-VC, **and B-N** districts, the Zoning Board of Appeals shall issue a Special Permit in accordance with the provisions of this section only after finding the subject parcel in the nonresidential district would not be adversely affected by the multiple dwelling use and that the uses permitted in the district would not be noxious to the multiple dwelling use.

3.329 Lodging or Boarding House

In the B-VC, **B-N**, COM and R-VC districts, the Zoning Board of Appeals may grant a Special Permit for a lodging or boarding house, provided it finds that the proposal meets the provisions of Article 7, Section 10.38 and this section. In the R-VC District, a lodging or boarding house shall let or sublet no more than a total of 7 rooms.

3.3270 Hotel or Motel

The building shall be connected with the public sewer system prior to occupancy. Its lot, if in a residence district, shall fall within one of the following areas: areas close to heavily traveled streets; areas close to business, commercial and educational districts; areas already developed for multifamily use.

In the B-N District, only hotel or motel uses with lodging rooms on 2 or more floors shall be permitted.

The Zoning Board of Appeals may allow a restaurant as a second Principal use, along with hotel/motel-related retail and consumer services as accessory uses, under a Special Permit for a hotel or motel.

A management plan, as defined in terms of form and content by the Rules and Regulations adopted by the Zoning Board of Appeals shall be part of any application made under this section.

3.338 Private lodge or club

A club, civic, social, professional or fraternal organization that is non-profit and is operated for members or employees only, where the chief activity is one not customarily conducted as a gainful business. The organization shall be incorporated for service or charitable purposes under the regulations of the Commonwealth or other applicable authorities, and shall permit long-standing memberships.

In the B-N District, if alcohol is served as part of any function conducted or permitted by the organization, the establishment shall be closed by 9:00 p.m.; otherwise, the establishment shall be closed by 11:30 p.m.

3.340.31 Taxi or limousine service

The operation of a taxi or limousine (livery) service shall be considered a principal use regulated under this section of the Bylaw when any of the following conditions are met: 1) passengers are transported

from or delivered to the site, or; 2) three or more vehicles are physically dispatched from or stored on-site, or; 3) any vehicle carries more than 8 passengers, or; 4) on-site activities include ongoing associated vehicle maintenance and repairs.

The operation of a taxicab or limousine service may be permitted as an accessory home occupation under the provisions of Section 5.013 when all of the following conditions are met: 1) on-site activity is limited to dispatch and storage of no more than two vehicles, 2) no vehicle used by the service is capable of carrying more than eight passengers, 3) only occasional minor vehicle maintenance occurs on-site, and 4) no passengers visit the premises.

In the B-N District, if pick-up and drop-off from the site are permitted, the establishment shall be closed by 9:00 p.m. In that district, no more than three (3) vehicles associated with the use shall be kept on-site at any time.

3.350.0 Retail stores

Display & sales to be primarily conducted within the building.

In the B-N District, no more than four (4) employees shall be on-site at any time, walk-up facilities are permitted as an accessory use for food retail only, and the establishment shall be closed by 9:00 p.m.

3.350.1 Convenience store for the sale of prepared and packaged food or beverage.

Display & sales to be primarily conducted within the building.

In the B-N District, no more than four (4) employees shall be on-site at any time, walk-up facilities are permitted as an accessory use for food retail only, and the establishment shall be closed by 9:00 p.m.

3.350.2 Grocery, bakery, deli, butcher shop, fish market, caterer or similar establishment for the production and sale of food and beverage.

Display & sales to be primarily conducted within the building.

In the B-N District, no more than four (4) employees shall be on-site at any time, walk-up facilities are permitted as an accessory use for food retail only, and the establishment shall be closed by 9:00 p.m.

3.351.0 Barber or beauty shop, hair salon, tanning salon or similar place for personal care services.

In the B-N District, no more than four (4) employees shall be on-site at any time, and the establishment shall be closed by 9:00 p.m.

3.351.1 Laundry or dry-cleaning shop, or self-service dry-cleaning or laundry.

In the B-N District, no more than four (4) employees shall be on-site at any time, and the establishment shall be closed by 9:00 p.m. No dry-cleaning shop where the cleaning is conducted on the premises may be operated in the B-N District.

3.351.2 Tailor, garment maker, milliner, cobbler, or other shop for the repair or manufacture and sale of clothing or footwear.

In the B-N District, no more than four (4) employees shall be on-site at any time, and the establishment shall be closed by 9:00 p.m.

3.352.0 Class I Restaurant, café, lunchroom, cafeteria or similar place.

For serving food or beverage to persons inside the building, where either: a) no alcohol is served and the establishment is not open after 11:30 p.m., or; b) alcohol is served, the establishment is not open after 11:30 p.m., and any outside wall of that portion of the building occupied by the establishment is located more than 150 feet from any residential dwelling in a Residence district. A management plan, as defined in terms of form and content by the permit granting board or authority, shall be included as an integral part of any application made under this section. The management plan shall address patrons gathered outdoors on the property, including those awaiting entry. Any service of food or beverages outside the building shall be to persons seated at tables for the purpose of outdoor dining.

In the B-N District, for a Class I restaurant there shall be no more than a total of 30 seats, both indoor and outdoor. Service of alcohol shall cease at 9:00 p.m., and any outside wall of a building occupied by the establishment shall be located more than 100 feet from any residential dwelling in a Residence district. Walk-up facilities may be permitted as an accessory use in concert with outdoor dining on the premises.

3.356 Shop of a bicycle mechanic, printer, blacksmith, builder, carpenter, caterer, electrician, lawnmower mechanic, mason, painter, plumber, roofer or other member of a recognized trade.

All work and storage to be conducted within a building.

All trades shop operations shall undertake all reasonable measures to prevent noise, vibration, dust, fumes or odors from creating a disturbance or nuisance beyond the limits of the establishment. No operations shall be allowed which are hazardous by reason of potential fire, explosion, radiation or similar hazard.

In the B-N District, there shall be no more than four (4) employees on site at any given time. No operations shall be allowed prior to 7:00 a.m. or after 7:00 p.m.

3.357 Veterinary establishment, kennel, or place for the boarding of animals.

In the B-N District, a veterinary clinic may be operated under the provisions of this section, but no kennel or overnight boarding of animals shall be permitted. There shall be no more than four (4) employees on-site at any given time, and the establishment shall be closed by 7:00 p.m.

3.358 Office Uses

3.358.0 Bank, loan agency, real estate, insurance or other business or professional office providing services to the public in person on the premises.

In the B-N District, no drive-through facilities shall be permitted. There shall be no more than six (6) employees on-site at any given time, and the establishment shall be closed by 7:00 p.m.

3.358.1 Technical or professional office such as architect, engineer, lawyer, financial services, or similar office providing services predominantly by appointment to the public in person on the premises.

For the purposes of this section, the public shall be defined as including all persons acting as customers or clients receiving services. "Predominantly by appointment" shall mean that a majority of customers or clients who are provided services in person on the premises during any extended period of operation (monthly, quarterly, or annually) shall do so through prior appointment. Exceptions shall be discretionary follow-up visits by customers or clients with regard to services already provided, visits by affiliated professionals or consultants, salespersons, service contractors (delivery, maintenance, etc.), and the like. Office uses under this section shall advertise their on-premises services as being available to the general public only by appointment.

3.358.2 Administrative business office or similar business or professional office not providing services to the general public in person on the premises.

For the purposes of these sections, the public shall be defined as including all persons acting as customers or clients. Exceptions shall be affiliated professionals or consultants, salespersons, service contractors (delivery, maintenance, etc.), and the like. No office use under this section shall advertise its services as being available to customers and clients on the premises. Services shall be advertised as being available exclusively by telephone, mail, on-line, or other remote means.

[For Sections 3.358.1 and 3.358.2, inclusive]

In the B-N District, there shall be no more than six (6) employees on-site at any given time, and the establishment shall be closed by 7:00 p.m.

In the PRP District, uses under these sections shall be located on parcels served by town water and sewer.

3.359 Medical/dental laboratory

In the B-N District, there shall be no more than six (6) employees on-site at any given time, and the establishment shall be closed by 7:00 p.m.

3.360.0 Medical office

In the B-N District, there shall be no more than six (6) employees on-site at any given time, and the establishment shall be closed by 7:00 p.m.

3.360.1 Medical group practice

In the B-N District, there shall be no more than eight (8) employees on-site at any given time, and the establishment shall be closed by 7:00 p.m.

3.372.0 Research and Development or Testing facility

In the B-G, B-L, B-VC, **B-N** and R-VC districts, the Zoning Board of Appeals may grant a Special Permit for a research and development use, provided that it consists only of office or similar uses and meets the provisions of Section 3.359, Article 7 and Section 10.38. An exception shall be where the B-L

District coincides with the R&D overlay district, in which case such a research and development use, similarly limited, shall be permitted through Site Plan Review approval.

3.387 Sale of auto parts, excluding installation and repair services

In the B-N District, there shall be no more than four (4) employees on-site at any time, and the establishment shall be closed by 9:00 p.m.

D. Amend Table 3, Dimensional Regulations, by adding the B-N District and the following corresponding dimensional regulations:

	<u>B-N</u>
Basic Min. Lot Area	15,000^{ab}
Add'l Lot Area/Family	1,500^{ab}
Min. Frontage	100^b
Min. Front Setback ^a	10
Min. Side/Rear Yards	10^{ae}
Max. Building Coverage (%)	35^a
Max. Lot Coverage (%)	65^a
Max. Floors ^a	3
Max. Height ⁿ	40

E. Amend footnote b. of Table 3, as follows:

b. Applies to Residence Uses only (Section 3.32). In the B-G, and B-VC *and B-N* districts, the Basic Minimum Lot Area shall apply only to the first dwelling unit on the ground floor of subdividable dwellings and converted dwellings. For townhouses, apartments, buildings containing dwelling units in combination with stores or other permitted commercial uses, and other permitted multi-unit residential uses in these districts, the Basic Minimum Lot Area, Additional Lot Area/Family, and Basic Minimum Lot Frontage requirements shall not apply.

F. Amend the following Sections under Article 5, Accessory Uses:

5.0102 Bed and Breakfast

. . . In the B-G, B-L, and B-VC, *and B-N* districts, the Zoning Board of Appeals may grant a Special Permit for the taking of bed and breakfast lodgers in up to 10 rooms as a use accessory to the use of a dwelling unit, and for limited bed and breakfast-related retail and consumer services as a second accessory use.

5.041 Seasonal outdoor dining, including sidewalk cafes, courtyard or terrace dining and similar uses may be permitted in the B-G, B-L, B-VC, *B-N* and COM districts as an accessory use to: 1) a restaurant, café, lunchroom, cafeteria, refreshment stand, drive-up, fast-food eatery or similar eating establishment, or; 2) to a bakery, deli, or other similar establishment for the production and sale of food or beverage on the premises, or; 3) to a retail store or convenience store selling prepared and packed food or beverage on the premises, under a Special Permit or Site Plan Review approval, whichever is required for the principal use. In the case of a retail or convenience store selling prepared and packaged food on the premises, any unpackaged food or beverage such as ice cream or soft drinks sold in association with any

accessory seasonal outdoor dining use shall be sold and served only through a limited-access walk-up window or similar facility, to be consumed out of doors.

5.042 Live or pre-recorded entertainment involving music and/or human voice, whether amplified or unamplified, may be permitted in the B-G, B-L, B-VC, **B-N** and COM districts as an accessory use to a restaurant, bar, inn or bed and breakfast (Section 5.0102 only) under a Special Permit or Site Plan Review, whichever is required for the principal use, except that a Special Permit shall be required whenever any accessory entertainment is proposed and any outside wall of that portion of the building occupied by the principal use is located 150 feet or less from a residential dwelling in a Residence district.

5.0430 No drive-through facility shall be permitted in the B-G, **B-N**, OP, PRP or LI Districts. Drive-through facilities may be permitted in those portions of the B-L District abutting the B-G District under a Special Permit issued by the Special Permit Granting Authority authorized to act under the applicable section of the Bylaw for the Principal Use.

5.081 A licensed day care facility shall be permitted as an accessory use in the following zoning districts, provided that the Zoning Enforcement Officer is provided with a copy of the license to operate: R-F, B-G, B-L, B-VC, **B-N**, COM, OP, LI, PRP.

G. Amend the following sections under Article 6, Dimensional Regulations:

6.13 Standard Lot frontage and Cluster Lot Frontage

. . . In the General Business (B-G), Limited Business (B-L), Commercial (COM), and Village Center Business (B-VC), **and Neighborhood Business (B-N)** districts, frontage requirements apply to Residence Uses only (Section 3.32).

6.20 Fences – Fences, walls, or any similar structure, shall be considered accessory structures and shall be permitted within the required front, side, and rear yards subject to the conditions and requirements of Sections 6.22 through 6.29, except that fences in the B-G and abutting B-L Districts and in the B-VC **and B-N** D districts shall require approval of the Permit Granting Board or Special Permit Granting Authority with jurisdiction over the proposed or existing Principal or accessory use(s) for which the fence serves as an accessory structure.

H. Amend the following sections under Article 7, Parking & Access Regulations:

7.004 For all retail, office and similar uses:

7.0040 In the B-G, B-VC, **B-N** and B-L (abutting B-G **and B-VC** only) districts, and on any lot within a COM District that abuts a B-VC or R-VC District or is within or abuts a National Historic Register District - 3.3 parking spaces per 1,000 square feet of gross first floor area, plus 2.5 spaces per 1000 square feet of GFA (gross floor area), exclusive of storage space, on all other floors.

7.0041 In the B-L and COM Districts (exclusive of those areas cited in 7.0040) and the OP, PRP and LI Districts, the parking requirement shall be the sum of the following:

3.3 spaces/1,000 sq. ft. for the first 10,000 sq. ft. of GFA; plus
2.5 spaces/1,000 sq. ft. for GFA between 10,001-12,500 sq. ft.; plus
2.0 spaces/1,000 sq. ft. for GFA over 12,500 sq. ft.

7.201 Leased Parking: In the B-G, B-VC, **B-N**, B-L, COM and R-VC Districts the lease of spaces for on- or off-site uses shall be by Site Plan Review, unless otherwise required. In the R-G, R-N, R-F, R-O and R-LD districts, the lease of more than two existing parking spaces shall require a Special Permit, unless requested as part of a Site Plan Review application for an associated use on the property. Any lease of parking spaces for on- or off-site uses may only be permitted under the following conditions:

7.2010 The parking is suitably located in the neighborhood in which it is proposed, as deemed appropriate by the permit granting authority.

7.2011 Adequate and appropriate facilities, including but not limited to appropriate paving, landscaping, screening, lighting, curbing or wheel stops, are provided for the proper operation of the proposed leased parking. Special attention shall be paid to ensuring safe vehicular circulation on the site and at the intersection with abutting streets.

7.2012 The permit granting authority may require the preparation and submittal of a study to provide evidence of parking utilization levels.

I. Amend the following sections under Article 8, Sign Regulations:

8.24 In the B-G, B-VC, **B-N** Districts and B-L District adjacent to B-G **and B-N**, the following additional signs are permitted:

8.240 One free standing sign, or one monument sign, for each street frontage, subject to the following standards:

maximum height - 10 feet
maximum size - 25 square feet

8.25 For any sign located on a property in a B-VC, **B-N**, B-L or COM district and also in a National Historic Register District or local historic district, the minimum front setback may be the same as established for business uses in the B-G District, subject to approval of the sign location and design by the permit-granting authority.

J. Amend Sections 10.395 and 11.2420, as follows:

10.395 The proposal does not create disharmony with respect to the terrain and to the use, scale and architecture of existing buildings in the vicinity which have functional or visual relationship thereto. Within the B-L, B-VC, **B-N**, COM, OP, LI and PRP Districts, and any residential zoning district where the project in question occurs within the boundaries of a National Historic Register District, the Special Permit Granting Authority shall, if it deems the proposal likely to have a significant impact on its surroundings, be permitted to use the design principles and standards set forth in Sections 3.2040 and 3.2041, 1) through 9) to evaluate the design of the proposed architecture and landscape alterations. Within the B-G and abutting B-L districts, and for any Town project within any district, the provisions of Section 3.20, Design Review, shall remain in effect.

11.2420 Within the B-L, B-VC, **B-N**, COM, OP, LI and PRP Districts, and any residential zoning district where the project in question occurs within the boundaries of a National Historic Register District, the Permit Granting Authority shall, if it deems the proposal likely to have a significant impact on its surroundings, be permitted to use the design principles and standards set forth in Sections 3.2040

and 3.2041, 1) through 9) to evaluate the design of the proposed architecture and landscape alterations. Within the B-G and abutting B-L districts, and for any Town project within any district, the provisions of Section 3.20, Design Review, shall remain in effect.

Action taken on 11/4/2009

ARTICLE 12. Depot Center Rezoning (Planning Board)

Voted by a declared two-thirds to amend the Official Zoning Map changing the zoning designation on properties on Main, Dickinson, and High Streets, as follows:

A. Rezone the following properties or portions of properties on Main Street from General Residence (R-G) to Neighborhood Business (B-N) on Assessors Map 14B:

- A northerly portion of the property at 319-321 Main Street (Parcel 28) totaling 21,774 sq. ft. in area, more or less.
- 446 Main Street (Parcel 66)
- 462 Main Street (Parcel 68)
- A northerly portion of the property at 457 Main Street (Parcel 131) totaling 17,741 sq. ft. in area, more or less.

B. Rezone the following properties on Main, Dickinson, and Railroad Streets around the Amherst Depot from Commercial (COM) to Village Center Business (B-VC) on Assessors Map 14B:

- 437 Main Street (Parcel 65).
- 34 Dickinson Street (Parcel 53)
- 24 Dickinson Street (Parcel 56)
- 16 Dickinson Street (Parcel 57)
- 12 Dickinson Street (Parcel 58)
- 13 Railroad Street (Parcel 808)

C. Rezone the following properties on Dickinson and College Streets from Commercial (COM) to Limited Business (B-L) on Assessors Map 14B:

40 Dickinson Street (Parcel 52)
Dickinson Street (Parcel 216)
140 College Street (Parcel 51)

D. Rezone the following properties on Main and High Streets from Commercial (COM), or from Commercial (COM) and General Residence (R-G), to Neighborhood Business (B-N) on Assessors Map 14B:

- 502 Main Street (Parcel 130)
- 534 Main Street (Parcel 128)
- 13 High Street (Parcel 129)
- High Street (Parcel 234)

E. Rezone the following properties with frontage on Main Street plus two landlocked properties listed as being located at Kelley Square from Commercial (COM) to Business Village Center (B-VC) on Assessors Map 14B:

351 Main Street (Parcel 59)
 363 Main Street (Parcel 60)
 373 Main Street (Parcel 61)
 381-383 Main Street (Parcel 62)
 401-409 Main Street (Parcel 219)
 Main Street (Parcel 63)
 Kelley Square (Parcel 55)
 Kelley Square (Parcel 54)
 Action taken on 11/4/2009

(Mary Streeter made a motion to remove parcel 14B-28 and to leave this parcel as R-G. Streeter amendment was defeated.)

ARTICLE 13. Zoning Amendment - ‘Green’ Building & Lot Coverage (Planning Board)

Voted to refer Article 13 back to the Planning Board for further study.

[To see if the Town will amend the footnotes of Table 3, Dimensional Regulations, Sections 6.17 and 6.18, and Article 12 of the Zoning Bylaw by deleting the lined out language and adding the language in ***bold italics***, as follows:

A. Amend Table 3, Dimensional Regulations, by adding a new footnote o. to the title of Maximum Building Coverage in the table, and adding the following new footnote o.:

o. For developments including buildings with green roofs, as defined in Article 12, the maximum building coverage may be increased above the maximum established in Table 3, by an amount equal to 35% of the area covered by a green roof.

The resulting cumulative increase in maximum allowable building coverage shall not exceed the following maximums for building coverage in the applicable districts:

<u>R-LD</u>	<u>R-O</u>	<u>R-N</u>	<u>R-VC</u>	<u>R-G</u>	<u>R-F</u>	<u>B-L</u> <u>B-G</u>	<u>COM</u>	<u>B-VC</u>	<u>B-N</u>	<u>OP</u>	<u>LI</u>	<u>PRP</u>
15	20	30	35^a	35^a	35	80^a	45	50	50	35	35	35

The provisions of this section shall not apply to buildings in the FPC District.

B. Amend Section 6.17 as follows:

6.17 Maximum Building Coverage

Maximum building coverage shall be computed as the percentage of the total lot area which may be covered by all principal and accessory buildings and structures. For the purposes of the subsection, a portion of a lot shall be considered as being covered by a structure if it is enclosed on at least three sides by a wall or other substantially sight-imperious fence more than six feet high (whether or not having a roof), or if it has any part of any structure above it in a vertical line. In the case of a Cluster Development, ***PURD, or OSCD*** as defined in Section 4.3, building coverage shall be calculated as the percentage of the total area of the development which may be covered by all principal and accessory buildings and structures. ***See Table 3, footnote o.***

C. Amend Section 6.18 as follows:

6.18 Maximum Lot Coverage

Maximum lot coverage shall include the percentage of a lot covered in the manner described in Section 6.17, Maximum Building Coverage, plus that portion of a lot covered by driveways, parking areas, walkways, tennis courts, swimming pools or other similar surfaces.

6.180 For the purposes of this Bylaw, *the areas of* all such surfaces *shall count toward the calculation of maximum lot coverage as follows:*

- 1) whether *100% of the area of surfaces* constructed of *relatively* impermeable materials (i.e., concrete, bituminous asphalt, oil and stone *paving, as well as stone dust, trap rock gravel and other gravel materials which may compact and become less permeable over time*) with a runoff co-efficient of 0.75 or greater;
- 2) or constructed of permeable materials (i.e., gravel, peastone and the like) shall be included in the calculation of maximum lot coverage. *50% of the area of surfaces constructed of semi-permeable materials (i.e., porous paving systems, stream-washed gravel, peastone, and the like) with a runoff coefficient of 0.25 up to 0.75, inclusive; and*
- 3) *25% of the area of surfaces constructed of highly permeable materials (i.e., selected porous paving systems, unpaved porous soils, landscaped areas, and the like) with a runoff coefficient of less than 0.25.*

6.181 *For the purposes of this section, the runoff coefficient shall be as determined under the Rational Method for the applicable paving, surface materials, and soil types.*

6.182 *Except as may be otherwise permitted under the provisions of this Bylaw, all lot areas not included within allowed maximum lot coverage shall be maintained as undisturbed or planted green areas with unimpeded access to the sky.*

D. Amend Article 12 by adding the following new definitions in alphabetical order under the appropriate section numbers and renumbering the remaining sections accordingly:

12.__ *Paving Systems, Porous: Porous paving systems shall be those systems of paving involving surface and subsurficial treatments designed to accommodate pedestrian passage, vehicular parking or limited forms of vehicular traffic while allowing the infiltration of precipitation runoff on-site with a run-off coefficient of less than 0.75. Paving materials for these systems may include, but are not limited to, varying forms of stone, gravel, porous asphalt, pervious concrete, unit pavers (comprised of stone, brick or concrete), and grass pavers. To be considered a porous paving system, paving materials shall be installed over a base course of a bed of crushed even-sized stone or gravel of sufficient depth to store runoff and allow its infiltration given site conditions. Porous paving systems shall only be installed in accordance with accepted engineering standards on areas of gentle slopes of less than 5 percent where the underlying soils have a permeability of at least 0.3 inches per hour.*

12.__ *Method, Rational: An established method for calculating the direct precipitation peak runoff from a watershed, using the rainfall intensity, the area of the watershed, and the runoff coefficient appropriate for the type of watershed runoff surface. The runoff coefficient is a measure of how quickly water runs off of a surface and, conversely, how quickly water is infiltrated into that surface. The run-off coefficient has been calculated and tabulated by the American Society of Civil Engineers for many different types of land uses, surfaces, and*
s o i l s .

12.__ *Roof, Green: A specialized roof system designed to accept, retain, and gradually drain off precipitation in a layer of soil or medium that supports vegetative growth. A green roof system can be a new structure or an extension of an existing roof involving a high quality water-proofing and root repellant membrane system, a drainage system, filter cloth, a lightweight growing medium, and plants. Precipitation is captured and slowly percolated through the green roof, and then recharged directly into the soils on the subject property.]*

Action taken on 11/4/2009.

ARTICLE 14. Petition – Resolution to Assist in the Safe Resettlement of Cleared Guantanamo Detainees (Hooke)

PART I

Voted to urge Congress to repeal the ban on releasing cleared detainees into the United States and

PART II

Voted to welcome such cleared detainees into our community as soon as the ban is lifted.

“WHEREAS, President Obama has vowed to close the prison at Guantánamo Bay Naval Base by January 2010; and

WHEREAS, many detainees at Guantánamo have been cleared by our government of wrongdoing and have been determined to pose no threat to the United States; and

WHEREAS, many of those detainees cannot be repatriated because they are either stateless or fear the harm awaiting them if returned to their home countries; and

WHEREAS, our government has asked other countries to accept cleared detainees but has banned their settlement in the United States; and

WHEREAS, these detainees have suffered unjust imprisonment for many years; and

WHEREAS, the Pioneer Valley has many resources to help such detainees with trauma from their imprisonment; and

WHEREAS, the Pioneer Valley has welcomed in the past many refugees from a variety of traumatic experiences in other countries,

Therefore Be it resolved that Amherst Special Town Meeting 2009:

Urges Congress to repeal the ban on releasing cleared detainees into the United States and Welcomes such cleared detainees into our community as soon as the ban is lifted.

And be it further resolved that copies of this Resolution be sent to the President and Attorney General of the United States, the United States Senators for Massachusetts, and the United States Representative for Massachusetts’ First District.”

Action taken on 11/4/2009.

(Paulette Brooks made a motion to eliminate the word “unjust” following the fifth (5th) WHEREAS, to read as follows: “Whereas these detainees have suffered imprisonment for many years;” The Brooks amendment was defeated. A motion was made to divide the article into two parts. Parts I and II were voted separately.)

The business of the warrant having been completed, the meeting voted to dissolve at 10:20 p.m. on Wednesday, November 4, 2009. 162 town meeting members were checked in.

Attest:

Sandra J. Burgess
Town Clerk

SPECIAL STATE PRIMARY
December 8, 2009

In accordance with the Warrant, the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

DEMOCRATIC PRIMARY

	1	2	3	4	5	6	7	8	9	10	Total
SENATOR IN CONGRESS											
Michael E. Capuano	103	201	79	56	134	227	173	333	178	79	1563
Martha Coakley	58	153	66	67	87	182	124	197	106	47	1087
Alan A. Khazei	17	37	15	26	37	31	41	78	29	35	346
Stephen G. Pagliuca	1	17	5	4	22	14	22	24	16	5	130
All Others	0	0	0	0	0	0	0	3	0	0	3
Blanks	0	0	0	0	1	0	0	0	0	0	1
TOTAL	179	408	165	153	281	454	360	635	329	166	3130

REPUBLICAN PRIMARY

	1	2	3	4	5	6	7	8	9	10	Total
SENATOR IN CONGRESS											
Scott P. Brown	7	9	8	3	3	18	11	19	5	1	84
Jack E. Robinson	4	3	1	2	3	5	2	7	4	2	33
All Others	0	0	0	0	0	0	0	2	0	0	2
Blanks	0	0	0	0	0	0	0	0	0	0	0
TOTAL	11	12	9	5	6	23	13	28	9	3	119

LIBERTARIAN PRIMARY

	1	2	3	4	5	6	7	8	9	10	Total
SENATOR IN CONGRESS											
All Others	3	0	0	0	0	0	0	0	1	0	4
Blanks	0	0	0	0	0	0	0	0	0	0	0
TOTAL	3	0	0	0	0	0	0	0	1	0	4

P ct	Registered Democrats	Democ- ratic Bal- lots Cast	Registered Republi- cans	Republi- can Bal- lots Cast	Registered Libertari- ans	Libertarian Ballots Cast	Unen- rolled Voters	P.M. Return	% Voting
1	620	179	65	11	7	3	613	9:15	14.79
2	829	408	81	12	6	0	522	9:53	29.21
3	571	165	66	9	5	0	615	9:02	13.84
4	693	153	90	5	6	0	715	9:10	10.51
5	737	281	82	6	2	0	601	9:10	20.18
6	1100	454	128	23	7	0	831	8:40	23.09
7	954	360	88	13	9	0	817	9:38	19.97
8	1346	635	152	28	7	0	815	9:10	28.58
9	981	329	101	9	7	1	951	8:58	16.62
10	627	166	57	3	6	0	581	9:10	13.30
	8458	3130	910	119	62	4	7061		19.73

The polls were closed at 8:00 p.m. as directed in the Warrant. 3,130 Democratic ballots were cast, representing 20.17% of the 15,519 (8,458 registered plus 7,061 unenrolled) voters eligible to vote in the Democratic Primary; 119 Republican ballots were cast, representing 1.49% of the 7,971 (910 registered plus 7,061 unenrolled) voters eligible to vote in the Republican Primary; 4 Libertarian ballots were cast, representing .06% of the 7,123 (62 registered plus 7,061 unenrolled) voters eligible to vote in the Libertarian Primary. Public announcement was made at 9:40 p.m.

Attest:

Sandra J. Burgess
Town Clerk

Results
SPECIAL STATE ELECTION
January 19, 2010

In accordance with the Warrant, the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

	1	2	3	4	5	6	7	8	9	10	TOTAL
SENATOR IN CONGRESS											
Scott P. Brown	73	144	68	73	94	183	141	226	124	54	1180
Martha Coakley	440	771	398	350	625	987	761	1208	675	339	6554
Joseph L. Kennedy	6	4	4	2	8	6	10	11	9	4	64
All Others	1	0	0	0	0	0	1	0	2	0	4
Blanks	0	0	0	0	0	0	0	0	0	0	0
TOTAL	520	919	470	425	727	1176	913	1445	810	397	7802

PCT.	REPORTING TIME	TOTAL REGISTERED VOTERS	MACHINE VOTES	HAND COUNTED VOTES	TOTAL VOTES CAST	% VOTING
1	9:20	1,329	520	0	520	39.13%
2	9:34	1,451	919	0	919	63.34%
3	9:05	1273	469	1	470	36.92%
4	9:37	1510	424	1	425	28.15%
5	9:38	1,439	726	1	727	50.52%
6	9:28	2,089	1173	3	1176	56.29%
7	9:15	1,900	912	1	913	48.05%
8	9:36	2,346	1445	0	1445	61.59%
9	9:05	2,051	809	1	810	39.49%
10	9:15	1,281	395	2	397	30.99%
TOTAL		16,669	7,792	10	7802	46.81%

The polls were closed at 8:00 p.m. as directed in the Warrant. 7,802 ballots were cast representing 46.81% of the 16,669 voters registered. The public announcement was made at 9:40 p.m. on January 19, 2010.

Attest:

Sandra J. Burgess
Town Clerk

**RESULTS
ANNUAL TOWN ELECTION
March 23, 2010**

In accordance with the Warrant, the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

MODERATOR	1	2	3	4	5	6	7	8	9	10	TOTAL
Harrison L. Gregg	215	427	219	181	261	528	350	679	345	151	3356
All Others	1	1	3	3	8	5	6	8	2	2	39
Blanks	110	255	94	68	176	328	238	432	181	69	1951
TOTAL	326	683	316	252	445	861	594	1119	528	222	5346

SELECT BOARD

Alisa V. Brewer	183	355	190	153	217	458	319	558	287	138	2858
James J. Wald	168	316	141	119	186	393	278	508	254	124	2487
All Others	5	4	6	1	3	14	4	9	7	3	56
Blanks	296	691	295	231	484	857	587	1163	508	179	5291
TOTAL	652	1366	632	504	890	1722	1188	2238	1056	444	10692

SCHOOL COMMITTEE

Kathleen Dequence Anderson	108	164	77	68	154	236	201	253	144	72	1477
Ernest J. Dalkas	34	73	41	15	52	79	83	139	60	21	597
Robert A. Spence	65	275	100	102	114	368	204	493	182	72	1975
Richard Blake Hood	141	293	148	147	163	380	249	519	252	125	2417
Vincent J. O'Connor	143	183	109	45	114	221	142	187	150	50	1344
All Others	2	0	0	1	3	3	1	8	5	1	24
Blanks	159	378	157	126	290	435	308	639	263	103	2858
TOTAL	652	1366	632	504	890	1722	1188	2238	1056	444	10692

JONES LIBRARY TRUSTEE

Kathleen Wang	177	340	158	139	217	451	295	530	254	138	2699
Emily G. Lewis	144	258	131	116	194	375	267	473	233	124	2315
All Others	0	3	1	0	0	2	0	7	4	2	19
Blanks	331	765	342	249	479	894	626	1228	565	180	5659
TOTAL	652	1366	632	504	890	1722	1188	2238	1056	444	10692

ELECTOR, OLIVER SMITH WILL

John W. Coull	189	356	173	139	216	462	295	560	289	131	2810
All Others	2	1	2	0	1	2	2	3	1	0	14
Blanks	135	326	141	113	228	397	297	556	238	91	2522
TOTAL	326	683	316	252	445	861	594	1119	528	222	5346

HOUSING AUTHORITY

Paul G. Bobrowski	0	17	4	8	5	16	7	13	11	2	83
Judy Brooks	16	0	1	0	3	12	15	4	3	0	54
Mary Hough	0	6	0	4	2	2	1	2	3	1	21
All Others	3	12	9	0	9	14	18	11	4	3	83
Blanks	307	648	302	240	426	817	553	1089	507	216	5105
TOTAL	326	683	316	252	445	861	594	1119	528	222	5346

QUESTION

YES	214	355	177	170	261	504	322	588	323	147	3061
NO	101	321	135	76	173	346	269	513	193	65	2192
Blanks	11	7	4	6	11	11	3	18	12	10	93
TOTAL	326	683	316	252	445	861	594	1119	528	222	5346

Precinct I, three years (8)

Jane H. Wald	170
Joseph A. Waskiewicz	166
@Margaret A. Kroeplin	61
@Sharon T. Povinelli	45
@Janet Keller	42
@Sarah E. Swartz	21
@Joseph P. Swartz	20
@Christa Pylant	19

Precinct I, two years (2)

Muthoni C. Magua	131
Mary V. Szala	169

Precinct I, one year (2)

Diane A. Westfall	187
Robert F. Winne	133
+Stephen J. King	1

A vacancy occurred when James J. Wald was elected to the Select Board. The next highest write-in vote getter did not accept the vacancy. In accordance with Section 1.541 of the Amherst Town Government Act a special meeting of the remaining Precinct I town meeting members was held on April 22, 2010 and Stephen King was elected.

Precinct II, three years (8)

Sharon M. Vardatira	240	Robert C. Biagi	257
Sean Eddings	234	Sean J. Burke	233
Conor S. Burke	230	Rita K. Burke	236
Wolfe B. Lowenthal	211	Arnold L. Alper	280

Precinct III, three years (8)

Anurag Sharma	157
Thomas Paul Flittie	135
Leeta L. Bailey	128
*Patrick MacWilliams	98
Robert B. Kusner	110
Nonny Burack	135
Alice H. Allen	137
Brian D. Morton	144
Andrew M. Churchill	175

Precinct III, two years (1)

Janet Lansberry	175
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Precinct III, one year (1)

Three candidates received one write-in vote each for the one year position. Two withdrew negating the need for a special tie-breaker election in accordance with Section 1.541 of the Amherst Town Government Act. The remaining candidate did not accept election.

Precinct IV, three years (8)

Charles Moran	153
Michael L. Rossen	128
Audrey Yale Smith	137

Peter Roland Blier	134
Patricia G. Blauner	134
@Gregg Edward Anderson	17

Precinct IV, two years (3)

@Carol M. Johnson	7
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Two three-year vacancies remained in Precinct 4 following the election. Four candidates received one write-in vote each. Three withdrew negating the need for a special tie-breaker election in accordance with Section 1.541 of the Amherst Town Government Act. The remaining candidate did not accept election.

Precinct V, three years (8)

Walter J. Wolnik	177	@Thomas Ajr Ehrgood
Florence M. Boynton	187	@John Charles Urschel
Michael Joseph Mascis	194	@Nina Wishengrad
Mark Power	160	

Precinct V, one year (3)

5	Kevin J. Noonan	229
6	@Thomas S. Mosakowski	7
8		

Three* vacancies remained in Precinct 5 following the election. Three candidates received two write-in votes each for the three-year position. One withdrew. The two remaining candidates did not accept election.

Four candidates received one write-in vote each for the one-year position. Three withdrew negating the need for a special tie-breaker election in accordance with Section 1.541 of the Amherst Town Government Act. Lydia J. Vernon-Jones was the only remaining candidate for the one-year position. Ms. Vernon-Jones declined election.

(*The third vacancy occurred after the final date to submit nomination papers.)

Precinct VI, three years (8) Precinct VI, two years (1)

Silvia R. Brinkerhoff	328	Vladimir Morales	367	Joseph J. Wronka	376
Michael C. Medeiros	309	James Avery Smith	351		
Lisa Kleinholz	362	Joan Ross Logan	374	+Constance E. Kruger	44
Josef J. Wille	278	Paul E. Drummond	354		

A vacancy occurred in Precinct 6 following the election due to Robert A. Spence's election to the School Committee. Constance E. Kruger was the next highest vote getter in Precinct 6. In accordance with Section 1.541 of the Amherst Town Government Act Ms. Krueger will serve until the next annual town election.

Precinct VII, three years (8)

Jeffrey C. Lee	220	Richard Blake Hood
Richard B. Morse	221	Christopher J. Hoffmann
Janet W. Chevan	235	Isabelle M. Callahan
James E. Scott	242	Susan C. Pynchon

Precinct VIII, one year (2)

264	Gary S. Abbott	169
222	*Paul M. Wright	138
252	Robert L. Quinn	231
230		

One vacancy occurred in Precinct 7 following the election due to Richard Blake Hood's election to the School Committee. Three candidates received one write-in vote each. One withdrew. In accordance with Section 1.541 of the Amherst Town Government Act a special meeting of the remaining Precinct 7 town meeting members was held on April 15, 2010 and James D. Pitts III was elected. Section 1.541 requires that write-in candidates accept their election in writing.

Precinct VIII, three years (8)

Eleanor R. Manire-Gatti	394	Robert Todd Felton
Gerald S. Weiss	517	Flo R. Stern
David D. Mullins	471	Sonya R. Sofield
Fred Moseley	390	Pamela Crotty

Precinct VIII, two years (3)

415	David J. Bryne	421
384	@Nancy E. Foster	41
406	@Paul G. Bobrowski	11
407		

Precinct IX, three years (8) Precinct IX, two years (1)

John F. Edwards	183	D. Joseph Bodin
Richard T. Roznoy	163	Gavin A. Andresen
Nina Weyl	214	Margaret R. Roberts
Joshua James Stoffel	163	Ben T. Grosscup

184	*Daniel Edward Melick	88
205	Tom W. Roeper	151
229		
179	+Pamela S. Rooney	46

One vacancy occurred in Precinct 9 due to the resignation of Charles Traitor. Pamela S. Rooney was the next highest vote getter. In accordance with Section 1.541 of the Amherst Town Government Act Ms. Rooney will serve until the next Annual Town Election.

Precinct X, three years (8)Precinct X, two years (1)

Jonathan P. Nelms	103	Adele G. Levine	116	Robin A. Fordham	133
Judy L. Simpson	107	Keith R. Ulrich	121		
William M. Spurgin	100	@Brigitte A. Ruhe	41		
John O. Fox	126	@Philip S. Jackson	24		

@ Write-In Candidate

* Defeated

+ Section 1.541 Amherst Town Government Act

<u>Precinct</u>	<u>Ballots Cast</u>	<u>Number Registered</u>	<u>PM Return Time</u>	<u>% Turnout</u>
1	326	1,490	9:56	21.88
2	683	1,443	9:54	47.33
3	316	1,258	9:46	25.12
4	252	1,343	9:50	18.76
5	445	1,470	9:51	30.27
6	861	2,081	9:15	41.37
7	594	1,878	10:40	31.63
8	1,119	2,350	9:48	47.62
9	528	1,981	9:10	26.65
10	222	1,297	9:30	17.12
TOTAL	5,346	16,591		32.22%

The public announcement was made at 10:40 p.m. on March 23, 2010. 5,346 ballots were cast, representing 32.22% of the 16,591 voters registered.

Attest:

Sandra J. Burgess
Town Clerk

RESULTS
ANNUAL TOWN MEETING
May 3, 5, 10, 12 and 17, 2010

The meeting was televised by Amherst Community Television and shown on the government channel.

The 252nd Annual Town Meeting was called to order by the Moderator, Harrison Gregg at 7:41 p.m. There were 243 town meeting members. 122 checked in and a quorum was declared. The call and the return of the warrant were read by Town Clerk, Sandra J. Burgess.

The Town Moderator was sworn to the faithful performance of his duties. The Moderator swore in newly elected and re-elected town meeting members.

The Moderator acknowledged those who were elected and re-elected to town wide offices.

Select Board Chair Stephanie O'Keeffe made a motion that Article 16 be heard at 7:30 p.m. on May 17th, 2010. The motion was seconded and carried.

Ms. O'Keeffe made a motion that Article 15 be heard immediately following Article 16. The motion was seconded and carried.

ARTICLE 1. Reports of Boards and Committees (Select Board)

VOTED unanimously to hear those reports of Town officers, the Finance Committee, and any other Town boards or committees which are not available in written form.

Action taken on 5/3/2010.

Reports were heard from Margaret Roberts, Town Meeting Coordinating Committee; Barry Roberts, 250th Anniversary Celebration Committee. The Finance Committee report was given by Chair, Andrew Steinberg immediately prior to consideration of Article 9.

ARTICLE 2. Transfer of Funds – Unpaid Bills (Select Board)

DISMISSED [To see if the Town will, in accordance with Chapter 44, Section 64, of the Massachusetts General Laws, appropriate and transfer a sum of money to pay unpaid bills of previous years.]

Action taken on 5/3/2010.

ARTICLE 3. Optional Tax Exemptions (Select Board)

VOTED unanimously to authorize a maximum additional exemption of up to 100 percent for taxpayers qualifying for exemption under Chapter 59, Section 5, Clauses 17D, 22, 37A, or 41C of the Massachusetts General Laws.

Action taken on 5/3/2010

ARTICLE 4. Authorization for Compensating Balances (Select Board)

VOTED unanimously to accept the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, which authorize the Treasurer to enter into written agreements with banking institutions pursuant to which the Treasurer agrees to maintain funds on deposit in exchange for banking services.

Action taken on 5/3/2010.

ARTICLE 5. FY 10 Budget Amendments (Finance Committee)

VOTED unanimously to amend the action taken under Article 22 of the 2009 Annual Town Meeting – Fiscal Year 2010 Operating Budget by increasing the appropriations and the amounts to be raised by taxation for Public Safety by \$173,000, and to meet such increased appropriation by decreasing the appropriation and the amount to be raised by taxation for General Government by \$173,000.

Action taken on 5/3/2010.

DISMISSED [To see if the Town will amend the action taken under Article 24 of the 2009 Annual Town Meeting

(Reserve Fund) and appropriate and transfer a sum of money from Free Cash in the Undesignated Fund Balance of the General Fund.]

Action taken on 5/3/2010.

ARTICLE 6. Retirement Assessment (Select Board)

VOTED to raise and appropriate \$3,190,355 for the Hampshire County Retirement System assessment.

Action taken on 5/3/2010.

(James Brissette made a motion to decrease the amount to be raised to \$3,030,837.25. In accordance with Section 7 of the Rules of Order for Town Meeting (Town of Amherst General Bylaws) town meeting voted on the motions in descending order beginning with the largest sum. The Finance Committee motion carried and the amendment failed by default.)

ARTICLE 7. Regional Lockup Assessment (Select Board)

VOTED to raise and appropriate \$31,323 for the Hampshire County Regional Lockup Facility assessment.

Action taken on 5/3/2010.

ARTICLE 8. Amherst-Pelham Regional School District Assessment Method (Amherst-Pelham Regional School Committee)

VOTED unanimously to approve following the existing Amherst-Pelham Regional School District Agreement for allocating the total amount to be contributed by each member town of the District for Fiscal Year 2011 as required by Section VI of the Regional Agreement.

Action taken on 5/3/2010.

ARTICLE 9. FY 2011 Operating Budget (Finance Committee)

CONSERVATION & DEVELOPMENT

VOTED to raise and appropriate \$745,073 for Conservation and Development

Action taken on 5/3/2010.

PUBLIC WORKS

VOTED unanimously to raise and appropriate \$1,941,540 for Public Works.

Action taken on 5/3/2010.

PUBLIC SAFETY

VOTED unanimously to appropriate \$8,394,386 for Public Safety and that to meet such appropriation \$6,374,224 be raised by taxation and \$2,020,162 be transferred from the Ambulance Receipts Reserved for Appropriation Account.

Action taken on 5/3/2010.

At 10:06 p.m. on May 3, 2010, the meeting voted to adjourn to Wednesday, May 5, 2010 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 189 town meeting members were checked in.

The May 5, 2010 session, adjourned from May 3, 2010, was called to order by the Town Moderator, Harrison Gregg, at 7:40 p.m. 122 town meeting members were checked in.

COMMUNITY SERVICES

VOTED to raise and appropriate \$1,474,725 for Community Services.

Action taken on 5/5/2010.

GENERAL GOVERNMENT

VOTED unanimously to appropriate \$6,037,195 for General Government, that the salary of the Moderator be fixed at \$100, that of the Select Board at \$300 each, that of the Elector under the Oliver Smith Will at \$20, and that to meet such appropriation \$5,939,379 be raised by taxation and \$97,816 be transferred from the Ambulance Receipts Reserved For Appropriation Account.

Action taken on 5/5/2010.

DEBT SERVICE

VOTED unanimously to appropriate \$1,376,755 for payment of the Town's General Fund indebtedness, and to meet such appropriation \$1,265,500 be raised by taxation, \$66,411 be appropriated and transferred from Community Preservation Fund annual revenues, and \$44,844 be appropriated from Wildwood School Roof Reserved for Debt Service Account.

Action taken on 5/5/2010.

LIBRARY SERVICES

VOTED unanimously to raise and appropriate \$1,541,736 for the Town share of the Library budget.

Action taken on 5/5/2010.

ELEMENTARY SCHOOLS

VOTED to raise and appropriate \$20,407,534 for the Amherst Elementary Schools.

Action taken on 5/5/2010.

At 10:13 p.m. on May 5, 2010, the meeting voted to adjourn to May 10, 2010 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 179 town meeting members were checked in.

The May 10, 2010 session, adjourned from May 5, 2010, was called to order by the Town Moderator, Harrison Gregg, at 7:40 p.m. 122 town meeting members were checked in.

REGIONAL SCHOOLS

VOTED to approve the Amherst-Pelham Regional School District operating and capital budget of \$27,962,907 and to raise and appropriate \$13,112,795 as its share of that budget.

Action taken on 5/10/2010.

On a motion made by Stephanie O'Keeffe Town Meeting voted to bring Articles 15 and 16 forward for immediate consideration.

Ms. O'Keeffe made a motion to refer Articles 15 and 16 back to the Select Board for further consideration. The motion was seconded and carried.

WATER FUND

VOTED unanimously to appropriate \$3,791,975 for the Water Fund and that to meet such appropriation \$3,646,351 be made available from Water Fund revenues of the current year and \$145,624 be transferred from Water Fund Surplus.

Action taken on 5/10/2010.

SEWER FUND

VOTED unanimously to appropriate \$3,425,726 for the Sewer Fund and that to meet such appropriation \$3,176,809 be made available from Sewer Fund revenues of the current year and \$248,917 be transferred from Sewer Fund Surplus.

Action taken on 5/10/2010.

SOLID WASTE FUND

VOTED unanimously to appropriate \$532,274 for the Solid Waste Fund and that to meet such appropriation \$495,575 be made available from Solid Waste Fund revenues of the current year and \$36,699 be transferred from Solid Waste Fund Surplus.

Action taken on 5/10/2010.

TRANSPORTATION FUND

VOTED unanimously to appropriate \$874,051 for the Transportation Fund and that to meet such appropriation \$818,218 be made available from Transportation Fund revenues of the current year and \$55,833 be transferred from Transportation Fund Surplus.

Action taken on 5/10/2010.

ARTICLE 10. Reserve Fund (Finance Committee)

VOTED unanimously to raise and appropriate \$100,000 for the Reserve Fund for FY 2011.
Action taken on 5/10/2010.

ARTICLE 11. Capital Program – Chapter 90 (Joint Capital Planning Committee)

VOTED unanimously to authorize the sum of \$538,000 for the expenditure of Chapter 90 funds for qualifying purposes and further authorize the Treasurer to borrow in anticipation of reimbursement of these funds from the Commonwealth of Massachusetts.
Action taken on 5/10/2010.

ARTICLE 12. Capital Program – Equipment (Joint Capital Planning Committee)

VOTED to raise and appropriate \$865,300 to purchase, repair, and/or install new or replacement equipment, and to meet such appropriation, \$675,300 be raised by taxation, and \$190,000 be transferred from the Ambulance Receipts Reserved for Appropriation Account.
Action taken on 5/10/2010.

ARTICLE 13. Capital Program – Buildings & Facilities (Joint Capital Planning Committee)

VOTED unanimously to appropriate \$602,500 to repair and/or improve buildings and facilities, and to meet such appropriation, \$544,835 be raised by taxation, \$8,800 be transferred from Article 34H of the 2004 Annual Town Meeting (North Amherst School HVAC), \$18,695 be transferred from Article 34 of the 2006 Annual Town Meeting (East Street School Handicapped Access), \$15,000 be transferred from Article 31 of the 2007 Annual Town Meeting (East Street School), \$10,000 be transferred from Article 31 of the 2007 Annual Town Meeting (Marks Meadow HVAC Modifications), \$4,778 be transferred from Article 22K of the 2008 Annual Town Meeting (Actuarial Valuation), and \$392 be transferred from Article 16 of the 2009 Annual Town Meeting (East Street School Locks).
Action taken on 5/10/2010.

ARTICLE 14. Capital Program – Bond Authorization (Joint Capital Planning Committee)

VOTED by a declared two-thirds that the sum of \$180,000 be appropriated to pay costs of roof repairs and other extraordinary repairs to the South Amherst School building, including the payment of any and all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.
Action taken on 5/10/2010.

ARTICLE 15. Acceptance of Massachusetts General Laws chapter 43D (Select Board)

VOTED to refer Article 15 back to the Select Board. [To see if the Town will accept the provisions of Chapter 43D of the Massachusetts General Laws, as amended pursuant to Section 11 of Chapter 205 of the Acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for designation as a Priority Development Site an area on Sunderland Road which includes the following properties: Assessors' Map 1D-1, 2C-2, 2C-3, 2C-9, and 2C-30.]
Action taken on 5/10/2010.

ARTICLE 16. Patterson Property – Option Agreement (Select Board)

VOTED to refer Article 16 back to the Select Board. [To see if the Town will vote to authorize the Town Manager to enter into an option agreement with Bruce H. Patterson, Trustee of the Patterson Nominee Trust, and accept an option granting the Town and its assignees the right, to be exercised in the Town's, or its assignee's, sole discretion, to lease three (3) parcels of land on Montague Road and further described below, which option agreement shall be for a term not in excess of three (3) years and contain such other terms and conditions as the Town Manager deems in the best interest of the Town, and further to raise and appropriate, transfer from available funds, or borrow a sum of money for consideration to be paid for the option and any expenses related thereto, said parcels of land being a portion of the property described in a deed recorded with the Hampshire Registry of Deeds in Book 6217, Page 146, and described as follow:

(a) a parcel identified by the Assessors as Lot 2C-3, containing 38.97 acres, more or less,

- (b) a parcel identified by the Assessors as Lot 2C-9, containing 21.5 acres, more or less, and
 (c) a parcel identified by the Assessors as Lot 2C-30 containing 0.165 acres;
 excluding from said option the portions of the parcels shown as “Excluded” on a plan on file with the Town Clerk’s Office, entitled “Excluded Option Parcels.”]
 Action taken on 5/10/2010.

ARTICLE 17. Community Preservation Act (Community Preservation Act Committee)

PART A.

1. **VOTED unanimously** to appropriate a sum of \$50,000 for Community Preservation Act Affordable Housing Purposes recommended by the Community Preservation Act Committee and that the following amounts (items 1) be appropriated from Community Preservation Act Fund Estimated Revenues:

	Project	Total Appropriation	Source of Appropriation
	AFFORDABLE HOUSING		
1	Habitat for Humanity	\$50,000	\$50,000 from CPA FY11 Estimated Revenues
	Total Affordable Housing	\$50,000	

Action taken on 5/10/2010.

2. **VOTED** to appropriate a sum of \$217,600 for Community Preservation Act Historic Preservation Purposes recommended by the Community Preservation Act Committee and that the following amounts (items 2 – 7) be appropriated from Community Preservation Act Fund Estimated Revenues:

	Project	Total Appropriation	Source of Appropriation
	HISTORIC PRESERVATION		
2	Amherst History Museum	\$45,000	\$45,000 from CPA FY11 Estimated Revenues
3	Jones Library Roof Restoration	\$40,000	\$40,000 from CPA FY11 Estimated Revenues
4	North Amherst Library Rehabilitation	\$12,000	\$12,000 from CPA FY11 Estimated Revenues
5	Jones Library HVAC Special Collections Climate Control	\$75,000	\$75,000 from CPA FY11 Estimated Revenues
6	Kimball House Historic Preservation 575 North East Street (Year 4 of 5)	\$25,600	\$25,600 from CPA FY11 Estimated Revenues
7	Archival Material Conservation & Restoration: Town Clerk – Special Collections Jones Library – Special Collections	\$20,000	\$20,000 from CPA FY11 Estimated Revenues
	Total Historic Preservation	\$217,600	

Action taken on 5/10/2010.

At 10:10 p.m. on May 10, 2010, the meeting voted to adjourn to Monday, May 12, 2010 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 165 town meeting members were checked in.

The May 12, 2010 session, adjourned from May 10, 2010, was called to order by the Town Moderator, Harrison Gregg, at 7:41 p.m. 122 town meeting members were checked in.

3. VOTED unanimously to appropriate a sum of \$15,000 for Community Preservation Act Open Space Purposes recommended by the Community Preservation Act Committee and that the following amounts (item 8) be appropriated from Community Preservation Act Fund Estimated Revenues:

	Project	Total Appropriation	Source of Appropriation
	OPEN SPACE		
8	Open Space Surveys and Appraisals	\$15,000	\$15,000 from CPA FY11 Estimated Revenues
	Total Open Space	\$15,000	

Action taken on 5/12/2010.

4. VOTED unanimously to appropriate a sum of \$1,500 for Community Preservation Act Administrative Purposes recommended by the Community Preservation Act Committee and that the following amounts (item 9) be appropriated from Community Preservation Act Fund Estimated Revenues:

	Project	Total Appropriation	Source of Appropriation
	ADMINISTRATIVE		
9	To Fund CPAC Administrative Expenses	\$1,500	\$1,500 from CPA FY11 Estimated Revenues
	Total Administrative	\$1,500	

Action taken on 5/12/2010.

PART B.

VOTED by a declared two-thirds to appropriate a sum of \$500,000 from CPA Funds for the purposes of Open Space, Recreation, and/or Community Housing for the purchase of the Hawthorne property (Map 11B, Parcel 54), and, to meet this appropriation, authorize the Town Treasurer, with the approval of the Select Board, to borrow \$500,000 pursuant to Chapter 44B, Section 11 of the General Laws or any other enabling authority, and issue bonds or notes of the Town therefor, including any and all costs incidental thereto; to authorize the Select Board, the Town Manager and/or other boards or officers to apply for and receive grants and/or other funds and to execute any and all instruments and agreements to effectuate said purchase; and, further, to authorize the Select Board to acquire said property by gift, purchase, or eminent domain and to accept and/or convey restrictions on said property, all in accordance with Chapter 44B and Chapter 184 of the General Laws.

Action taken on 5/12/2010.

PART C.

VOTED unanimously to appropriate a sum of \$350,000 for the purpose of preserving and/or supporting community housing, as recommended by the Community Preservation Act Committee, which funds are to be granted to the Amherst Housing Authority for the aforementioned purposes, including, without limitation, to pay the cost of capital improvements to 22 units of low income housing under the care and custody of the Amherst Housing Authority, and any and all costs incidental and related thereto; and to meet that appropriation, authorize the Town Treasurer, with the approval of the Select Board, to borrow \$350,000 under and pursuant to Chapter 44B, Section 11 of the General Laws or any other enabling authority, and to issue bonds or notes of the Town therefor.

Action taken on 5/12/2010.

PART D.

VOTED unanimously to appropriate a sum of \$18,000 from Community Preservation Act Fund Estimated Revenues for open space purposes recommended by the Community Preservation Act Committee for the purchase of land in North Amherst (Map 4B, Parcel 14) and to: 1) authorize the Select Board to acquire by gift or negotiated

purchase the fee interest in said parcel to be managed and controlled by the Amherst Conservation Commission in accordance with M.G.L. c. 40, § 8C for conservation and passive recreation purposes which parcel is located on Meadow Street and contains a total of 7.79 acres, more or less, all as shown on a plan entitled "Meadow Street Conservation Land Plan," and 2) authorize the Select Board, the Town Manager, and/or the Conservation Commission, as they deem appropriate, to enter into all agreements and execute any and all instruments, including the conveyance of a perpetual conservation restriction on the parcel in accordance with M.G.L. c. 184 as required by Section 12(a) of M.G.L. c. 44B, as may be necessary on behalf of the Town to effectuate said purchase.
Action taken on 5/12/2010.

James W. Pistrang was elected Moderator pro tem and having been sworn to the faithful performance of his duties served for the duration of Article 18.

ARTICLE 18. Olympia Drive – Disposition of Property
(Housing Partnership/Fair Housing Committee)

VOTED unanimously to authorize the Select Board to convey or lease, for term not in excess of ninety-nine (99) years, a certain parcel of land located on Olympia Drive, which parcel contains 13 acres, more or less, and is a portion of the parcel identified on Assessors Map 8D as Parcel 20 and the land described in the Order of Taking recorded in the Hampshire Registry of Deeds in Book 3018, Page 309, together with any easements appurtenant thereto, for affordable housing purposes on such terms and conditions as the Select Board deems appropriate, provided such conveyance or lease shall be subject to an affordable housing restriction requiring at least 25% of the units constructed on said parcel be sold or rented to low and/or moderate income individuals or households, and further to authorize the Select Board to accept such affordable housing restriction and sign any instruments to effectuate the foregoing; or take any other action relative thereto.
Action taken on 5/12/2010.

Harrison Gregg resumed his duties as Moderator.

ARTICLE 19. Petition – Hire Energy Facilitation Outreach Worker (Collins)

DEFEATED [Whereas: the elderly, poor and disabled are being forced out of their homes by high heating bills in the town of Amherst.
Be it resolved: that Amherst Town Meeting raise and appropriate \$55,000 for the purpose of hiring an energy facilitation outreach worker to help bring energy incentives to Amherst residents and businesses in order to reduce long term energy costs and make Amherst more affordable.]
Action taken on 5/12/2010.

ARTICLE 20. Free Cash (Finance Committee)

DISMISSED Yes 90, No 62 [To see if the Town will appropriate and transfer a sum of money from Free Cash in the Undesignated Fund Balance of the General Fund to balance the 2011 Fiscal Year Budget.]
Action taken on 5/12/2010.

ARTICLE 21. Stabilization Fund (Finance Committee)

DISMISSED [To see if the Town will appropriate and transfer a sum of money from the Stabilization Fund to balance the Fiscal Year 2011 Budget.]
Action taken on 5/12/2010.

ARTICLE 22. Accept Massachusetts General Laws Chapter 40U,
Collection of Unpaid Municipal Fines (Select Board)

VOTED unanimously to refer back to the Select Board. [*To see if the Town will vote to accept Massachusetts General Laws Chapter 40U, An Act Relative to the Collection of Unpaid Municipal Fines.*]
Action taken on 5/12/2010.

ARTICLE 23. Zoning Amendment – Master Plan Compliance (Planning Board)

VOTED by a declared two-thirds to amend Article 1, and Sections 10.38, 11.1, and 11.24, by deleting the lined out language and adding the language in ***bold italics***, as follows:

Amend Article 1, Purpose, by adding the language shown:

ARTICLE 1 PURPOSE

This Zoning Bylaw is enacted pursuant to, and under the authority of, Chapter 40A of the General Laws as amended, for the purpose of promoting the health, safety, convenience and general welfare of the inhabitants of the Town of Amherst, *and to encourage the most appropriate use of land throughout Amherst. This Zoning Bylaw is in accordance with the recommendations of the Master Plan adopted by the Planning Board and is consistent with the comprehensive plan of the regional planning agency.*

Amend Section 10.38, Specific Findings Required, by adding the language shown:

10.398 The proposal is in harmony with the general purpose and intent of this Bylaw, *and the goals of the Master Plan.*

Amend Section 11.1, Execution, by deleting and adding the language, as shown:

SECTION 11.1 EXECUTION

The Building Commissioner shall enforce the provisions of this Bylaw as hereinafter provided. No building shall be constructed, altered, moved, or changed in use in the Town without a permit from the Commissioner. Such permit shall be withheld unless such construction, alteration or proposed use is in conformity with all provisions of this Bylaw. Where a *Special Permit* from the Board of Appeals *or Site Plan Review approval* is required (pursuant to the provisions of this Bylaw), or where an appeal or petition involving a variance is pending, the Building Commissioner shall issue no such permit except in accordance with *the* written decision of said *the appropriate* Board.

Amend Section 11.24, Review Criteria/Guidelines, by adding the language shown:

11.2400 Conformance with all appropriate provisions of the Zoning Bylaw *and the goals of the Master Plan.*
Action taken on 5/12/2010.

ARTICLE 24. Zoning Amendment – Non-Profit Uses (Planning Board)

VOTED by a declared two-thirds to amend Section 3.330 of the Zoning Bylaw, by deleting the lined-out language, adding the language in *bold italics*, and reorganizing it as follows:

3.330 *Non-profit Uses*

3.330.0 Non-profit educational institution, including any educational use on land owned or leased by the Commonwealth or any of its agencies, subdivisions, or bodies politic, or by a religious sect or denomination.

Standards & Conditions

See Sections 2.22 **2.04** and 3.21.

R-O

<u>R-LD</u>	<u>R-N</u>	<u>R-VC</u>	<u>R-G</u>	<u>R-F</u>	<u>B-G</u>	<u>B-L</u>	<u>B-VC</u>	<u>B-N</u>	<u>CO</u>	<u>OP</u>	<u>LI</u>	<u>PRP</u>	<u>FPC</u>
<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>M</u> <u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>

3.330.1 *Non-profit human service use.*

Standards & Conditions

Uses under this section may include administrative offices and human service facilities providing services directly to members of the community on or from the premises, including facilities used as staging areas for off-

site service delivery and facilities reasonably necessary for the safe, secure, and appropriate operation of the use.

A use under this section may offer a wide range of services on or from the premises, including but not limited to, counseling and therapy, training for employment and other life skills, distribution of food and clothing, provision of meals, and/or restrooms/shower facilities.

Other uses, such as retail sales, health services, personal care services, or similar uses, may be permitted, but shall be operated in a manner and during such limited hours as to render them clearly accessory and incidental to the principal non-profit human service use.

Non-profit human service uses involving overnight shelter or other residential activity shall be regulated under Section 3.336.1.

R-O

<u>R-LD</u>	<u>R-N</u>	<u>R-VC</u>	<u>R-G</u>	<u>R-F</u>	<u>B-G</u>	<u>B-L</u>	<u>B-VC</u>	<u>B-N</u>	<u>COM</u>	<u>OP</u>	<u>LI</u>	<u>PRP</u>	<u>FPC</u>
<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SP</u>	<u>SPR</u>	<u>SPR</u>	<u>SPR</u>	<u>SP</u>	<u>SP</u>

Action taken on 5/12/2010.

At 10:11 p.m. on Wednesday, May 12, 2010, the meeting voted to adjourn to Monday, May 17, 2010 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 168 town meeting members were checked in.

The May 17, 2010 session, adjourned from May 12, 2010, was called to order by the Town Moderator, Harrison Gregg, at 7:41 p.m. 122 town meeting members were checked in.

The Moderator asked for town meeting members to rise for a moment of silence to remember John Roberts who passed away on Monday, May 16, 2010.

ARTICLE 25. Zoning Amendment – University Drive Rezoning (Planning Board)

DEFEATED Yes 79, No 85 [To see if the Town will vote to amend the Official Zoning Map to change the zoning designation of Map 13B, Parcel 33, from Office Park (OP) to Limited Business (B-L)]

Action taken on 5/17/2010.

ARTICLE 26. Petition – Zoning Amendment – Four Unrelated Persons Definition (Melick)

VOTED to refer Article 26 to the Planning Board and Board of Health. [To see if the Town will amend Section 12.142 of the Zoning Bylaw by deleting the lined out language:

12.142 A group of unrelated individuals, not to exceed 4, residing cooperatively in one dwelling unit. In this instance, an accessory use as described in Sections 5.010 and 5.011 is not permitted.]

Action taken on 5/17/2010.

ARTICLE 27. Charge Amendment-Public Transportation and Bicycle Committee (Select Board)

VOTED to amend the charge of the Public Transportation & Bicycle Committee, by replacing the entire current charge with the following language:

Name: PUBLIC TRANSPORTATION & BICYCLE COMMITTEE

Appointing authority: Select Board

Type: Committee

Town Bylaw: no

Number of voting members: 9

Member appointment: 3 yrs

Voting members to include (where possible): One member to represent the perspective of handicapped citizens and two members to represent the town's cyclists. Otherwise a spread of geographical areas in town is desirable.

Non-voting liaison:

Committee charge summary:

The Committee advises the Select Board and the Town Meeting on policy concerning transportation, pedestrian and bicycle issues. Its explicit purposes include:
reviewing all proposals concerning public transportation safety,
advising the Select Board and the town's representative to the Pioneer Valley Transit Authority,
reporting to Town Meeting on any article that concerns public transportation,
reviewing Town bylaws and other laws that affect bicycling and making recommendations regarding these laws and their enforcement,
fostering public awareness of the rules for safe bicycling,
reviewing plans for subdivision or development of land, and construction or reconstruction of sidewalks, roads, and intersections within the Town,
advocating and promoting alternatives to private automobile ownership and use,
recommending designation and development of commuter and recreational routes for bicycle and for pedestrians, as well as parking facilities for bicycles within the town,
advising on transportation safety and accessibility for persons with disabilities.

This Committee was established by vote of the Annual Town Meeting of April 1995. (The initial Public Transportation Committee was established by a vote of the 1975 Annual Town Meeting.)

Action taken on 5/17/2010.

[A motion to refer this article back to the Select Board and Public Transportation and Bicycle Committee was defeated.]

ARTICLE 28. General Bylaw Amendment – Open Containers (Select Board)

VOTED to amend the General Bylaws, Article II, General Regulations, Conduct in or on Public Ways and Places, #7, Open Containers of Alcohol, by deleting the words “not more than \$50.00” in the second paragraph, and inserting in their place “\$300”.

Action taken on 5/17/2010.

[A motion was made to replace "\$300" with "\$150". In accordance with Section 7 of the Rules of Order for Town Meeting, town meeting voted on the higher amount first. The amendment failed by default.]

ARTICLE 29. General Bylaw Amendment – Unlawful Noise (Select Board)

VOTED to amend the General Bylaws, Article II, General Regulations, Prohibitions, #3, Unlawful Noise, by deleting the first three sentences of Section 3. Penalties: “The first violation of this By-Law shall be punished by a fine of not less than one hundred dollars (\$100.00). The second violation of this by-law within 12 months after the first violation shall be punished by a fine of not less than two hundred dollars (\$200.00). Further violations within 12 months after the last violation shall be punished by a fine of three hundred dollars (\$300.00)”, and inserting in their place the following sentence: “Any person who violates this by-law shall be punished by a fine of \$300 for each violation.”

Action taken on 5/17/2010.

[A motion was made to replace "\$300 for each violation" with "\$150 for the first violation and \$300 for further violations within 12 months of the last violation". In accordance with Section 7 of the Rules of Order for Town Meeting, town meeting voted on the higher amount first. The amendment failed by default.]

Town Meeting voted to continue with Article 30 in accordance with Section 13 of the Rules of Order for Town Meeting.

ARTICLE 30. General Bylaw Amendment – Keg Licensing (Select Board)

VOTED Yes 94, No 35 to amend the General Bylaws, Article II, General Regulations, Prohibitions, #6, Keg Licensing, by deleting the words “\$200 for a first offense and \$300 for a second or subsequent offense” in Section 6. Penalties, and inserting in their place “\$300 for each violation.”

Action taken on 5/17/2010.

ARTICLE 31. Authorize the Select Board to Accept Right of Way on University Drive (Select Board)
VOTED unanimously to authorize the Select Board to acquire, by gift, purchase or eminent domain, the fee in parcels of land from the owners described below:

To acquire from Amherst Shopping Center Association LLC the fee in a parcel or parcels of land and related easements, all as shown on the plans entitled "Reconstruction and related work on University Drive," prepared by Stan-tec Engineering, dated April 1, 2010 which are on file with the office of the Town Clerk.
Action taken on 5/17/2010.

The business of the warrant having been completed, the meeting voted to dissolve at 10:22 p.m. on Monday, May 17, 2010. 177 town meeting members were checked in.

Attest:
Sandra J. Burgess
Town Clerk